

Shippensburg Borough Authority Minutes

January 14, 2014

7:00 pm

Meeting to Order: 7:00 pm

Present:       Geno Torri (GT)                       Forest Myers (FM)  
                  Dennis Fleagle (DF)               Dan Hershey (DH)  
                  Troy Pomeroy (TP)                   Louis Larson (LL)  
                  Steve Brenize (SB)                   Michael Pimental (MP)

Geno Torri: We will call this meeting on January 14<sup>th</sup> to order of the Shippensburg Authority. I would like to start off by welcoming Steve Brenize as our newest member. We also need to re-organize.

**Shippensburg Borough Authority re-organization**

Forest Myers: The first order of business to appoint a chair to the committee.

Denny Fleagle: I make a motion to appoint Geno Torri.

Forest Myers: It has been moved that Geno Torri continue as Chair is there a second. Is there any other nominees? If not is there a motion declare the nominations closed and cast a unanimous ballot for Mr. Torri?

Michael Pimental: So moved.

Steve Brenize: Second.

Forest Myers: You have done a superb job and will continue for another year or longer.

Geno Torri: Thank you and at this time we will open nominations for Vice Chair.

Denny Fleagle: I make a motion that we nominate Michael Pimental.

Troy Pomeroy: Second.

Geno Torri: Any other nominations, hearing none. All in favor, motion carries.

Forest Myers: You have to appoint a secretary, treasurer and solicitor.

**CONSIDERATION TO APPOINT LANCE HOOVER AS SHIPPENSBURG BOROUGH AUTHORITY SECRETARY**

Geno Torri: We have this on the agenda to appoint Lance as Secretary also Nicole Bard as Assistant Secretary. Motion to accept?

Denny Fleagle: I make a motion that we appoint Lance Hoover as Secretary and Nicole Bard as Assistant Secretary to Shippensburg Borough Authority.

Steve Brenize: Second.

Geno Torri: Any other discussion? Motion carries.

Geno Torri: We need a motion to appoint a solicitor for the year 2014.

Denny Fleagle: Motion that we appoint Forest Myers as solicitor for the SBA.

Michael Pimental: Second.

Geno Torri: Any further discussion? Motion carries

Geno Torri: We need a motion to appoint treasurer.

Denny Fleagle: Is Ed S Goodhart willing to accept?

Forest Myers: He is still serving the borough.

Michael Pimental: I move that we appoint Dr. Edward S. Goodhart to treasurer for the SBA.

Troy Pomeroy: Second.

Geno Torri: Any other discussion? Motion carries.

Geno Torri: Is that it Forest? Our signed agreement with the engineering firm indicates that it is continuous unless there is a 30 day notice.

### **CONSIDERATION TO APPROVE THE MINUTES FROM DECEMBER 10, 2013**

Denny Fleagle: Page 6.

Geno Torri: Do I have a motion to accept the minutes?

Denny Fleagle: So moved.

Troy Pomeroy: Second

Geno Torri: Approve the minutes from December 10<sup>th</sup> as amended. Motion carries. 4-0.

### **CONSIDERATION TO AUTHORIZE PROJECT WITH K& W ENGINEERS & CONSULTANTS FOR SHEETZ REBUILD PROJECT**

Geno Torri: This is simply to authorize the projects for Sheetz. Dan can give it a number and bill accordingly.

Louis Larson: There is not a whole lot involved in this project, it is a new water service and couple of other things but there is some things that Dan will have to review.

Geno Torri: Motion to authorize the project?

Michael Pimental: So moved.

Steve Brenize: Second.

Geno Torri: Any further discussions? Motion carries 5-0.

### **CONSIDERATION TO AUTHORIZE WATER SERVICE REQUEST FROM K&W ENGINEERS & CONSULTANTS FOR SHEETZ REBUILD PROJECT**

Geno Torri: Is this per page 9 where they are talking about the water service?

Lance Hoover: Yes, that is the letter that the Authority received.

Geno Torri: Okay, in here my reading they are not requesting any specific EDU's?

Louis Larson: No, they just gave us the flow and the estimated gallons per day. Their proposed which I converted to EDU's. The difference between what they are currently using from their bills and what they are proposing to be using and that balance came out to 6 EDU's additional.

Denny Fleagle: 6 above the 11?

Louis Larson: Yes, 6 above the 11.

Denny Fleagle: Okay and we are dropping one at the Quick Lube, right?

Louis Larson: The 1 at the Lube went away because it has been dormant for over 12 months. Their number here was wrong to start with. Lube was only using 1 EDU and not 1600 gallons per day. But, that went away because it has been dormant for almost 15 months and their current use at the existing Sheetz is 11 EDU's and they are requesting 2500 gallons per day and the difference between their current usage and 2500 is 6 EDU's.

Geno Torri: On page 9 where it says proposed Sheetz, 2500 gallons per day. That is only 500 over the existing Sheetz?

Louis Larson: No, that is 500 over what they said they were using. Not what they were actually using. I attached the billing sheets. Their actual consumption over the last 4 billing periods were 1676 gallons per day which is 11 EDU's.

Steve Brenize: So this is the amount of EDU's that they are actually going to have to add in order to reopen. They probably do not think that is the case right now, but that is what they are going to have to do?

Louis Larson: Their letter says that they want 2500 gallons per day, so the difference between that and what they are currently using is 6 EDU's.

Steve Brenize: So, the original Sheetz they had sort of thought that they had the EDU's?

Denny Fleagle: The new Sheetz store will be much bigger, does it have seating for restaurant capacity that we have to figure for the EDU's, does anybody know that?

Forest Myers: It is selling beer, so... I believe that in order for them to sell alcoholic beverages, beer in this case they have to have a separated area dedicated to dining. Even though nobody ever sits in it and drinks beer that is the deal that was made. The requirement of the LCB is that they have dedicated places to eat.

Louis Larson: I do not know where they came up with the 2500 gallons per day, that is what they were requesting and that is what they had in the letter.

Forest Myers: Do you not have the plans?

Louis Larson: That is all that they sent me.

Forest Myers: You could look at the plans and see if there is a dining area set aside.

Steve Brenize: I think that they do have a dining room set aside and I think that they have a couple more bathrooms also. Is there a chart?

Louis Larson: It is 10 seats equals an EDU.

Steve Brenize: Okay, that is above and beyond the bathrooms?

Dan Hershey: We could look at what the store is using now and add the seating since that is something that they do not have right now.

Denny Fleagle: I think that historically their numbers are correct. Since they have so many Sheetz stores. You are the one Dan that sets the EDU's for that.

Dan Hershey: We do have the ability to go back after a year and re-evaluate for them. So if they do use more we are not set in stone if that is the case.

Louis Larson: At this point in time it would be a preliminary approval for EDU's pending plan review. Once Dan and I finish the plan review and get everything ironed out we will be back to the Authority for final approval.

Geno Torri: It would be premature to even assign this. We need a motion to authorize water service and review the plans.

Steve Brenize: So moved.

Troy Pomeroy: Second.

Geno Torri: Motion and second to authorize the water service for the Sheetz rebuild project.

Motion carries.

Forest Myers: One thing with respect with that, they will be required to disconnect the existing service, right?

Louis Larson: They will be required to disconnect both services at the main and install a new service.

Forest Myers: And they know that?

Louis Larson: Yes, they do. The last time I talked to them a couple of years ago, yes.

### **CONSIDERATION TO AUTHORIZE PROJECT FOR 52 GILBERT ROAD FOR RONALD AND JAIME SUDERS**

Louis Larson: This one is a single family house and the only reason it is here for the Authority is because of the length of the service line, 300' and anything over 150' has to come to the

Authority. We have enough for the service our recommendation would be the service line size between the meter and the house. That is all it would be.

Denny Fleagle: Where is Gilbert Rd.?

Louis Larson: Go out Cleversburg Rd, bare the left around the hill and then to the right and it is on your left.

Forest Myers: This will be on that line that goes to Little Tykes.

Louis Larson: They know that they will have to cross under the street and connect to the 12".

Denny Fleagle: Okay.

Michael Pimental: Okay, I make a motion then that we authorize this as a project for 52 Gilbert Rd. for Ronald and Jamie Suders.

Steve Brenize: Second.

Geno Torri: I have a question, what is our role in this.

Louis Larson: Anything that is over 150' has to be reviewed by the engineer for line size and recommendation from the meter to the house.

Geno Torri: Okay. Any other comments? Motion carries.

**CONSIDERATION TO AUTHORIZE PROJECT WITH HOOVER ENGINEERING SERVICES INC. ON BEHALF OF EKTA HOSPITALITY FOR HOLIDAY INN EXPRESS HOTEL LOCATED AT 122 WALNUT BOTTOM ROAD**

Geno Torri: Do we have the plans and all of that?

Louis Larson: No, I just got the letter and it came in at 3:02 Wednesday evening. They are proposing a 72 room hotel and no restaurant and no conference rooms. Normal business center. It will be located next to the total lube and on the hill. They will be required to have a booster pump on their domestic and their fire line to service their facility. They already know that but this is just a request to get the project rolling. There will be a line extension required.

Steve Brenize: This is basically a request for them to come in and show that we can provide the water that they need to be able to open their facility.

Geno Torri: This will authorize Dan to view the plans and put a number to this?

Lance Hoover: They have provided the escrow check on this particular one I believe?

Louis Larson: No it was the other one. I have a basic set of plans, so they will still have to put the money down.

Denny Fleagle: I make a motion that we authorize the project for Hoover Engineering for the Holiday Inn.

Troy Pomeroy: Second.

Geno Torri: Any other discussion, hearing none. Motion carries.

**CONSIDERATION TO AUTHORIZE WATER FORGIVENESS IN THE AMOUNT OF \$1468.25 FOR STEPHEN L. STROHM AT 6 BROAD STREET**

Geno Torri: This can be done from section 17.4 of our Regs. This is one time per residence. This has been reviewed by Louis?

Louis Larson: This is the first I have seen it.

Lance Hoover: Connie and Deanna did the calculations in the office.

Denny Fleagle: They brought in everything. They have their income to verify eligibility.

Michael Pimental: So, we don't know if this repair is fixed or not.

Louis Larson: When there are leaks like this, I don't get a call the office calls the customer and tell them. Unless someone gets ahold of me.

Steve Brenize: If they haven't fixed it is it premature because then they will be getting a second large bill?

Louis Larson: They only get a one-time forgiveness. This is a one-time relief. Not one bill.

Geno Torri: Since all the documentation has been turned in a reviewed by our staff do we have a motion to approve the forgiveness?

Denny Fleagle: I will make a motion that we approve the forgiveness for Stephen L. Strohm.

Steve Brenize: Second.

Geno Torri: Any other discussion, hearing none. Motion carries.

Geno Torri: The next two items do go hand in hand in a sense.

**CONSIDERATION TO AUTHORIZE AMENDMENT NO. 1 TO REDEVELOPMENT ASSISTANCE CAPITAL PROJECT GRANT AUTHORIZING SBA'S ASSIGNMENT TO FRANKLIN IDA**

Geno Torri: You have the document in front of you, just a little history for everyone again. This has been a long process with us requesting this to go to Franklin. It was initially about two months ago turned down. Saying that there was no ability within the grant to do this, and then once we sent a letter saying please dissolve our association with the grant that Forest sent, we got a call from the office saying, I think we can give it to Franklin. With that said, you see it in front of you.

Forest Myers: It does relieve you of any further liability with respect to the grant. It is IDA's issue after this. One of the reasons why it was turned down was because of the original grant which was pointed out wasn't a problem back then, but the original grant made the SBA liable for it and actually made the Authority responsible to see that the project was completed according to the submissions and everything that went along with it. The truth of the matter is at that time the Authority had absolutely no control over the project at all. After Geno started looking at it and some others it became obvious to protect the SBA it would have required the SBA to hire an inspector on the job. This was all done in conjunction of talking to the Franklin County solicitors. They are the ones that said this should be done.

Denny Fleagle: Who wrote the amendment?

Geno Torri: This was written by the council of the state. Almost 2 months ago I called Mr. Joseph can you get this to me we have a meeting coming up and he says, I am writing it Council is writing it and it wouldn't be done that fast. This was written by the state, so in a sense it is already preapproved by them. The expeditious nature of this is that we approve this and I will sign it and Forest put a signature on it and Amy Kauffman will be here tomorrow morning around 9:00 and take it right down for a signature by IDA and then go to Harrisburg to get the signature process going. It is a done deal in my mind.

Denny Fleagle: Who has the original?

Geno Torri: I have it right here.

Denny Fleagle: I make a motion that we authorize amendment No 1 to Redevelopment Assistance Capital Project Grant authorizing SBA's assignment to Franklin IDA.

Steve Brenize: Second.

Geno Torri: I do want to thank everyone for their patience working through this. Any other discussion? Motion carries. Okay, that takes us to item number 9.

**CONSIDERATION TO AUTHORIZE PROJECT WITH UNITED BUSINESS PARK – CVRDC  
PHASE II**

Geno Torri: This was given to us back in September, 2013 which we said we would not handle this until developed. They are asking to approve this tonight and assign it a number and getting it moving. Amy talked to us today and I said I wasn't sure so I am leaving it up to you folks. She said Franklin is okay with it and we are okay with it and it was written by the state so it has already been preapproved but it does take 5 signatures and that could take a couple weeks. Obviously they are anxious for our input. I was in discussion with members from Chamber and they may have some possibilities for some development out there. There are trail along industries that follow these types of thing and they are hoping to pick up on those which would be a big deal.

Denny Fleagle: But, there are questions that need answers.

Geno Torri: That is why I am leaving it up to you folks, what do you want to do?

Louis Larson: For the project"

Denny Fleagle: Yes, on page 25-26. Number #2. They want to know that status of the escrow?

Louis Larson: When they gave us the plans back in September they submitted a check with it for the escrow amount. It has been sitting there.

Geno Torri: No, they didn't originally...they are wanting to let the 3000 from Phase 1 which I called them and said "we already gave you that money back" and then sent them a copy of the canceled check that documented we had given that money back.

Troy Pomeroy: Didn't we bill them for some time or something too?

Louis Larson: Not for this. The plans are still sitting on Nicole's desk or they were.

Geno Torri: We haven't done a thing on this yet.

Troy Pomeroy: Even for Phase 1?

Geno Torri: No, this is phase 2.

Dan Hershey: Yes, I would recommend that we open a whole new project number for Phase 2 and then it is a clean cut from what was done before.

Louis Larson: You guys could authorize a project but we can't start review until we get an escrow check.

Geno Torri: Yes, what I would like to have is simply something like we have done for the other two projects here, just an authorization of the project and then it is up to them to get us all the information and we could assign them a number.

Forest Myers: We will have a financial agreement for water line extension and bonding for that.

Dan Hershey: We wouldn't start until we got the \$3000.00 escrow check for this project.

Lance Hoover: Assuming the Authority makes that motion.

Geno Torri: If you are tied up at 9:00 tomorrow have Nicole remind Amy too. This doesn't really spell out much. It will give them a project number.

Steve Brenize: I make a motion to authorize SBA's staff to work with CVRDC to start moving forward with Phase II.

Troy Pomeroy: Second.

Geno Torri: Any other discussion?

Denny Fleagle: I might have some discussion. I am thinking it through. We don't need the escrow check for us to do this, right? Is that what we are saying?

Geno Torri: No. It is the same that that we just did for the Sheetz and the others. We authorize the project and there is a phone call saying that and then they bring the escrow over.

Steve Brenize: That is why I made the motion the way that I did was telling our staff to go ahead and move forward and that allows. If a roadblock comes up then they will stop.

Denny Fleagle: We need the engineering cost estimate from them.

Dan Hershey: A cost opinion, yes as part of the review process.

Denny Fleagle: Okay. Alright, I am fine just keep moving forward. I am happy that the state wrote the agreement because they won't sign somebody else agreement.

Michael Pimental: Follow your thought through for me please.

Denny Fleagle: We could be two months ahead on them starting to work and we won't have a signed document back releasing us from that project.

Michael Pimental: So everything that is in that original grant we are still responsible for until it is signed off. We could be setting ourselves up.

Denny Fleagle: They are clear on the \$3000.00 that they owe us that.

Geno Torri: Absolutely.

Steve Brenize: Do you want to amend it and make it contingent upon the state? I will be willing to accept an amendment on that.

Geno Torri: If you do that then Dan would not be able to start any work on that and that is what they are trying to avoid waiting possibly two months or three months for all the signatures.

Forest Myers: Have they done any work, do you know?

Dan Hershey: They have plans and they are here. We start the technical review however we do not issue any final signatures or approval. They are proceeding more that their risk. If this agreement falls through they will lose what was invested in our review.

Geno Torri: He is not going to do any work until we have the \$3000.00. This doesn't get approved in the 2 months we are just working off of the \$3000.00. Once we use the \$3000.00 is done then we would call them and say we need another \$3000.00.

Dan Hershey: They are proceeding at their risk and if the states doesn't sign off then we just don't issue any final documents.

Forest Myers: It might be appropriate if they are notified that this is how this is proceeding. Nothing will be final until the Authority is released and if they are want reviews they will be done at their expense and it could be at the end of the day, I guess the alternative would be if the state says that they won't sign this, which I agree is highly improbably and like the office of General Council and they say we don't want to set a precedent where people can get these grants and then assign them around to other people so we are not signing it. Then the SBA is right back where it was 2-3 months ago and we write a letter and tell them keep your money.

Geno Torri: Yes, but our only concern financially to our rate payers is not doing free work and as long as we have the \$3000.00 and the escrow is rolling our work is being covered and the big cost of actually putting it in and everything is at their cost. As long as we have the escrow we are covered.

Denny Fleagle: We don't have it yet.

Geno Torri: No, but then we don't have the escrow for the other project here either.

Forest Myers: My only concern is that somebody needs to notify them.

Denny Fleagle: Then I can be happy by that.

Steve Brenize: So is that understood by staff that it is part of the motion?

Troy Pomeroy: Certainly.

Geno Torri: Okay, then we have a motion from Steve and a second from Troy to authorize the project at United Business Park. All in favor? Motion carries. Thank you everyone.

## REPORTS

### Engineer Report

Dan Hershey: There should be a copy of the report in your packet. Project #1 the Timber Hill Storage Tank. The final payment was approved but I want to verify that with Nicole and I think she was going to get that last check out. Did you see it Lance.

Lance Hoover: I believe it is out but I will double check with Nicole.

Dan Hershey: Well, then that would close that project out.

The Forest Ridge Genset Relocation: I think we will handle that later in the meeting.

Well #3 – Update on repair. Everything is working; the latest fix seems to be working.

Denny Fleagle: No alarms? So, I can cross that off.

Troy Pomeroy: So it was the latest fix?

Louis Larson: We changed two relays, a shunt, a bussbar and two wires. The only thing that has not been changed in that box is the transformer, the rectifier and the circuit board.

Otherwise it is a brand new unit. We did change two more SCR's. These take the heat away and something with frequency shifting.

Troy Pomeroy: Then in essence it was defective material somewhere in that box?

Louis Larson: Well, in my opinion the problem was the initial set up. Some of the initial settings were wrong which caused it to run hot. In that process it broke down other things.

Denny Fleagle: Did you get that list of materials?

Louis Larson: I got it started but I haven't given it to Forest yet. It is about \$304.00 worth of material.

Troy Pomeroy: We are not doing anything for our time that was put in to it?

Denny Fleagle: Rarely they will pay for the time.

Louis Larson: I don't know and I would have to guess at how much time I spent out there.

Denny Fleagle: Overtime would be a different issue.

Louis Larson: No, the only after-hours time would be for the alarms. All the regular work was done during normal working hours. I know that I have hours and hours spent out there.

Michael Pimental: I think that when we discussed this last time I think the conclusion was that we would ask them to replace the parts and threaten them with the labor. As our negotiating position we could end up with at least the parts covered.

Denny Fleagle: You are correct.

Louis Larson: I will get that to Forest.

Dan Hershey: I just want to say thank you to Louis for all the extra time. It was a lot of work for him. Hopefully this fix is there and we are good. Any other questions on Well #3?

Permanganate for the Gunter Water Treatment Plant.

I am requesting authorization to begin work on the design and permit as budgeted.

Geno Torri: Yes, that is a budgeted item so..

Dan Hershey: I didn't think it required a motion but I wanted to be sure that we are okay to move forward on that item.

Geno Torri: Any objections to moving forward?

Denny Fleagle: No..

Dan Hershey: The FAA clearance. I think that there was discussion with Keith, I don't know if it is worth investing more of our time into that.

Forest Myers: I was going to ask a question. The purpose of getting the FAA clearance is so that if a tank gets built somebody puts a little red light on the top of it or whatever they are requiring, right?

Dan Hershey: There might be hazard protection as part of the clearance.

Forest Myers: I am going to make an assumption that the Authority probably is not going to be the one that will build this tank and that it would be a developer. Would it not make sense to not spend any more money from the SBA and just say, you will have to get FAA clearance?

Dan Hershey: I would agree. This has been at least 2 ½ years that we have been dealing with it. So, I would agree with Forest. Our main reason for the clearance was the township. It is part of their ordinance; technically we do not need FAA clearance.

Deerfield Water Record Plans; Forest can give an update on that under his report.

Forest Myers: I have talked to Matt Harlow and he is with S&A Homes or the engineering company for S&A Homes. I told them what they needed to do and they are in the process of preparing the plans and the easements and hopefully at the February meeting it will all be ready.

Louis Larson: I have reviewed the plans and they are acceptable but we do need the easements and that is where Forest is at right now.

Dan Hershey: I would also say that the model has been updated and the GIS system and all of that was under the developer's project number so everything is updated and awaiting the easements.

SOC, Dioxin and PCB Waivers for reduced monitoring, those are now expired. There is a bunch of support information in here. There is a module for a renewal of those waivers. I recommend that you go forward with that but I wanted to know if you wanted us to assist with putting together that package again.

Denny Fleagle: Is this on the consumer confidence report, is what you said?

Dan Hershey: No, this is number 7. This was addition monitoring that came into place back in 2011.

Michael Pimental: It makes a lot of sense is there any reason why we wouldn't do this?

Dan Hershey: I can't see any Michael.

Michael Pimental: Okay, it makes perfect sense.

Geno Torri: Okay, work with Lance and get those papers.

Dan Hershey: Okay.

Consumer Confidence Reports: This is something that we helped on an annual basis with putting this together. We usually compile the information from Louis and this report is on any violations throughout the year. If you would like us to assist again this year and I can talk to Lance on how much assistance you might really need.

Geno Torri: I do not recall this ever coming up as to who was doing this.

Denny Fleagle: The report is pretty cut and dry, you just cut and paste in the new figures. Is there something that you can't do on here Louis?

Louis Larson: I have never done one; it has always been handled by our engineer.

Geno Torri: How much does this cost us in the past?

Dan Hershey: Somewhere around \$300 to \$500. Somewhere in that range, it depends on how much reporting there is and if there are any violations or things like that. Like Denny said, it is mostly updating the numbers and the table.

Geno Torri: I don't have a problem if you have done it in the past.

Michael Pimental: How about you do it and you teach Louis or somebody.

Steve Brenize: Maybe teach the office staff.

Michael Pimental: This is so we are not dependent on our engineer to do this task. Share the knowledge.

Dan Hershey: Number 9, the GIS system I would like to amend A. It has not been activated. There was a misunderstanding on my part. I was thinking that was authorized in the budget but it was just \$2000.00 for updating the GIS. There are no charges and the system is still not active. I would be requesting to begin the GIS updating as budgeted and then I would be waiting direction to activate the site.

Steve Brenize: So then right now the GIS is just information that would plug into the actual GIS software? Like a file that has all the cordinance and we don't actually have the map?

Louis Larson: I have a digital version of a map that is 6 years old.

Steve Brenize: Okay.

Louis Larson: Dan has the digital version of everything up to date. My software will not handle his map. This is 6 years out of date.

Steve Brenize: What would be the versus the whole, the web posting at \$300.00 per month and he has the 6 year old version what's the different option of updating his operating system or getting him another computer and getting him your copy.

Dan Hershey: We did an analysis but before you're.... Part of the web posting.

Geno Torri: This question has gone on for months and the discussion is over.

Any thing else from the engineer.

Dan Hershey: I should have one after that so we can end on a better note.

Nothing else.

### **Solicitor Report**

Forest Myers: Well, we talked about Deerfield and the only other issue is that I generally do what I need to do. The other item is the Forest Ridge Genset. I think that is subject to executive session.

### **Foreman's Report**

Louis Larson: You have my report in the packet. The one project, the new computer and software program for the water plant is in and up and operating. I talked to our tech today and he is planning on coming down Friday to take care of a couple minor glitches and then everything should be fine.

Geno Torri: Where was the line break on Possum Hollow Road?

Louis Larson: It was actually a swivel fitting on the corporation stops. The washer started to leak and it ate a hole in the side of the fitting.

Geno Torri: Thank you.

### **Managers Report**

Lance Hoover: Thank you. I will report on a few things very quickly. On the WWTP, a few operational changes have been made and plant operations have dramatically improved I would say over the past 4 to 6 weeks. As far as construction goes it is approximately 85% complete so they are nearing completion. There has been a few issues relative to the Siemens design and ARRO is the engineer however Siemens has prepared the process design portion of that and those designs remediation have been prepared and approved by ARRO. They will come at no cost to the Borough Authority and the contractor is likely to request a time extension to the end of April. This is about 3 weeks past their original end date. Part of that extension when submitted and ultimately approved will be the contractor's responsibility for any and all costs

associated with that extension. Possibilities for damages, professional services and if that is presented it will be attached to any and all extensions that are requested. On the water system I have taken the opportunity to review the entire system with Louis and we have went through the tanks and the treatment facility and talked in general about a lot of different things and some of them most would be the past projects. The reasons that they were done and the work that was completed. Mainly in an effort to bring myself up to speed on where we have been over the past few years and a little bit about where things are potentially going. The one comment that I have there is that it is my understanding that this is to some degree in place, the development of a master plan. It does give the SBA the ability to identify future projects and costs. A large part of that is that it helps to determine what developers costs will be in certain areas as they become developed. Again, it is certainly beneficial if and when future funding is required. It is my understanding that the plan is in process and to some degree put together. I look forward to discussing that and see where that is. There were 3 water service request as well as the forgiveness request. One thing that I know, just through some discussion with Geno it is my understanding at some point in time discuss the establishment of the escrow fees. I know that right now there is a standard \$3000.00 fee. My experience is that there may be some other ways that we could do it and sometimes 3000 is more than enough and then sometimes it is nowhere close and there are many ways to do that so if an when the SBA is ready to discuss that we can certainly discuss what some of the potential options may be. The last part is the United Business Park which we have discussed. Now, three things very quickly and I don't suspect that it takes a lot of discussion but mainly just to bring the SBA up to date. There are actually 3 pieces that are not in the 2014 budget however will have to be paid. These are 2013 issues for whatever reason were not completed and were not carried forward. One is the telephone service, we have a bill for telephone service? Should that or should it not be.

Louis Larson: I had given Nicole an email to stop all of it with the exception of the water plant.

Lance Hoover: This says well site #2.

Louis Larson: No, I had given her an email to get rid of all of them.

Lance Hoover: Okay, then that should go away. Two other things, the generator project? That was identified as a 2013 project and that is certainly not complete and I noticed on the budget that it is not identified on 2014 so we will at some point in time to make the appropriate arrangements to bring that funding in to the 2014 budget so that the work can be completed. The contractors are ready to start and we will begin to see the invoices for that work. We will have to work with Dr. Goodhart. That is not an item in the 2014 budget but something that we will start to see invoices for. In that regard and something that Dan had brought up. The final pay on the Timber Hill tank also falls into that category; it did not make it to the 2014 budget. That item did not carry forward so that payment will come out of 2014 budget. Again, it will be a transfer and we will work that out with Dr. Goodhart and present it to the SBA at the appropriate time and have that taken care of.

Geno Torri: Why didn't that make it, the Timber Hill tank?

Lance Hoover: Let's see, we did not receive it until after the first of the year. The final pay request.

Forest Myers: I thought we processed that in December?

Lance Hoover: It is a final in the amount of \$7500.00 for NATGUN.

Dan Hershey: Okay, 12/13 is my date on it.

Lance Hoover: It would have been after the meeting.

Dan Hershey: Those we were not processing through the meeting and maybe that was the misunderstanding.

Geno Torri: We weren't processing those meeting by meeting and the money, so the money is somewhere.

Lance Hoover: That is everything, thank you.

Executive Session begins: 8:02 pm and we will be going into the session for contractual issues.

Executive Session ends: 8:57 pm talking about contractual issues.

Geno Torri: We do need a motion to authorize a letter to be written concerning the pump generator situation.

Denny Fleagle: I will make a motion for Forest Myers to write a letter to Mr. Ginnick concerning the pump generator.

Michael Pimental: Second.

Geno Torri: Any other discussion? Motion carries. Anything else going around the table. Steve?

Steve Brenize: Just one thing, during our previous borough manager talked about some ground that the Authority owns behind the solar panels that at one point the adjacent property owner was interested in purchasing.

Forest Myers: Never heard that. It is not behind the solar panels, there is a tract of land that is at the corner of Old Mill Rd and Avon Dr. that sits behind David Rohr's house and butts up against the Sewer Treatment plant.

Geno Torri: No, you are talking about two different tracts of land.

Steve Brenize: There is still usable land behind that; I just wanted to bring it up that it might be an opportunity for that.

Geno Torri: No one has ever approached us about selling it.

Steve Brenize: I had talked to Earl about a while back.

Geno Torri: That is the first that I heard about it.

Denny Fleagle: I think that we should change the request form to take the SS# off of there.

Geno Torri: Nicole mentioned that she forgot to take it off. Do we really need that to verify as to who they really are. There person? Check it out.

Lance Hoover: Maybe a driver's license or something else.

Michael Pimental: Hey, Lance you mentioned changing the way escrows are handled?

Lance Hoover: Yes.

Michael Pimental: That whole process was reviewed and summed up with Louis, Nicole and I and maybe Forest was in on it. We can get together with you and bring you up to speed as to what was accomplished so that you don't have to reinvent all of that.

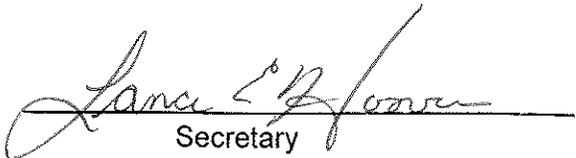
Lance Hoover: Okay, certainly.

Geno Torri: Jack, thank you for coming out this evening.

Denny Fleagle: Motion to adjourn

Troy Pomeroy: Second.

Meeting adjourned at 9:11 p.m.

  
Secretary