

SHIPPENSBURG BOROUGH COUNCIL

November 20, 2018

6:00 p.m.

Present at the Council Meeting: Andrea Lage  
Bruce Hockersmith  
Sandra Mailey  
John Alosi  
Keith Swartz  
Mitchell Burrows  
Kathy Coy, Mayor  
Steven Coccoresse, Solicitor

PLEDGE OF ALLEGIANCE COUNCIL

THE MAYOR'S MOMENT OF SILENCE

INTRODUCTION: DR. B. DONTA TRUSS-SCPRIA

President Lage reported that Dr. Truss has applied for the recent vacancy on the Park & Rec Authority. The President went on to explain that there is officially a month left on the vacancy from Mr. Bostick and they would also be appointing this evening for a new 5 year term. Dr. Donta Truss reported that he currently serves as the Vice-President for Enrollment Management and Student Success at Shippensburg University and moved into the area almost a year ago from Alabama/Georgia area. Dr. Truss stated that he is an educator and has been working in higher education for 20+ years and has four children. Dr. Truss stated that he is excited about being a part of the community in whatever fashion that he can and he looks forward to continuing the great work that they are already doing to the best of his ability. Councilperson Bruce Hockersmith asked Dr. Truss how he became aware of the vacancy? Dr. Truss stated that he knows Alan Dieterich-Ward very well and he also lives in Park Place. Dr. Truss stated that his kids have already started taking advantage of the park area and that has helped very much in their transition of moving here. He stated that they are lovers of the outdoors and enjoy staying healthy. Councilperson Hockersmith asked if he is familiar with the Cumberland Valley? Dr. Truss stated that he is becoming more familiar every day and looks forward to learning more about it. Mayor Coy stated that she has had the pleasure of meeting with Dr. Truss several times and she stated that his personality has overwhelmed everyone and he is very cordial, very community minded and she feels he will be a great asset to the Park and Recreation Authority. Councilperson Mitchell Burrows stated that he couldn't agree more. President Lage asked if he has any visions as a person who has seen Parks & Rec in other areas, of anything that he would like to see in this area that he doesn't currently? Dr. Truss explained that over the last 5 years he has been a part of the era of CrossFit and is really into it because about 7 years ago he was about 80 or 90 lbs. more than what he is

right now and he started to work out with CrossFit and it presented some really good health benefits for him and as he looks around the community he doesn't see a lot of that. He stated that Carlisle has a CrossFit gym but what he has seen prior to coming here has been not so much the reliance on having a CrossFit gym that you have to pay and be a part of but that being incorporated into the communities and having access to areas that one could do those type of full body exercises. Donta went on to state that he would love to see something like that being added and in addition to that he would like to see some inside recreational areas since it's so cold here and he would love to be a part of a team that begins to work to move in that direction. Dr. Truss further stated that he has worked on raising money by writing grants that have equaled to \$10,000,000 + dollars and he would love to also begin to look at what opportunities are available to be able to identify some funds that could help the community be strengthened in regards to health and wellness. Alan Dieterich-Ward stated that he cannot think of a better person both through his experience in multiple communities, his personality, his commitment to our community, and the fact that he would be willing to serve with all of the other work that he does speaks for itself. Mr. Dieterich-Ward stated that the Park Authority fully endorses his nomination. President Lage thanked Dr. Truss for coming and answering their questions stated that the official appointment will be later on the agenda.

## REPORTS

President Lage reported that in regards to the Finance/Budget Committee, they should be on track to handle all of the budget advertisements and actions at all of their standard meetings. President Lage stated that there is a personnel issue to discuss during executive session.

Councilperson Burrows stated that the Long Range Planning Committee had the opportunity to sit down with Superintendent Dr. Wilson and discuss moving forward with an idea of cooperative discussion on the LERTA and hope to dig into it after the new year. Councilperson Burrows stated that they are also working with members of HARB on some changes they are going to make to not allow for any larger projects to be any easier to pass through but to allow for smaller projects to have a much shorter timeline between application and approval to streamline what a lot of people find as unnecessary red tape. He went on to state at their last meeting they discussed a project to have an historic district advertisement for Shippensburg to advertise the historic district and all that Shippensburg has to offer as an interstate advertisement to try to bring more people into downtown.

Jamie White stated that the fire chief's report is in Council's packet.

Heather Franzoni reported that they had 52 calls in the borough for the month of October and 310 for the station with 678 calls in the borough year to date and almost 3500 for the station. Heather stated that the borough has made up approximately 20% of their overall costs so far this year.

Solicitor Coccoresse reported that he has a few executive session items later.

Interim Borough Manager Plasterer reported that he is working on the website and met with IT people today. He also reported that the Christmas party for the borough will be December 18, 2018, at 11:30 a.m. at the borough office. He further reported that they are getting back into leaf pickup tomorrow starting at the east end of town working toward the west end of town.

#### PUBLIC COMMENT

Scott Mack, Township supervisor with Southampton Cumberland Township stated that it was his understanding that there was going to be a discussion on the paving project on King Street which is why he is here. President Lage stated that yes, there will be a presentation regarding King Street and after that presentation there will be a discussion about the fire stations as well.

#### CITIZEN APPEALS

None submitted.

#### REGULAR BUSINESS MEETING

#### DISCUSSION/PRESENTATION – SHIPPENSBURG BOROUGH AUTHORITY- KING STREET LINE REPLACEMENT

Michael Pimental, Shippensburg Borough Authority Chairman, stated that Peggy Miller is also present and Peggy is the Rettew Consultant acting as the operations manager for the Borough Water Authority. Mr. Pimental presented a Power Point presentation to council and guests giving an overview of the proposed King Street paving project which will include replacing 1.1 miles of water line which will span from Morris Street to Walnut Bottom Road with 27 key connection points, 96 new water valves installed, 10 new fire hydrants, and 274 laterals. Mr. Pimental stated that the design and planning has started and will continue until June of 2019 with construction beginning September 2019 and wrap up of August 2020 and as much as possible with the digging to continue through the winter months. Mr. Pimental went on to explain that PennDot is going to repave King Street in 2019-2020 but that in itself wasn't really the motivator because they were already looking at a King Street valve replacement project so they decided to just replace the pipe in between as well. Peggy Miller reported that within this area there are 10 fire hydrants that are very old and so old that the manufacturers are out of existence and if we have an incident we would have to replace the hydrant because we can no longer get parts to make the repairs. Peggy stated that they are proposing to put in a 12" line which will fully support 1500 gallons per minute for fire flow. She went on to report that the valve replacement is very important which will reduce maintenance costs by not having as many leaks and repairs and the new lines will hopefully help them to have more uninterrupted service. Peggy went on explain that in regards to anticipated challenges they did have some practice earlier this year when they replaced 900 ft. on North Morris Street which is a PennDot road. She stated that there will be traffic control issues, and temporary parking as they move down which will be block by block doing it in quadrants of two or three block sections. She went on to report that they will not be in any of the sidewalks or replacing

any of the service laterals to the buildings themselves. Ms. Miller stated that they may also find that this may be an economic hardship to some folks if they reconnect their lateral and if their lateral is an old pipe that will need replaced. She stated they are looking into how they can help those people at this time. Peggy also stated that everyone in this room and even others who are not here are our partners in this project and they know it is going to be difficult so they want to keep communications above board and they want to hear from everyone and they will be hearing from the Authority about how they will be doing this. She stated that they will be going to other groups and other organizations as well as meeting with those who will be heavily impacted one on one. Ms. Miller also stated that they consider everyone here their partners which means they want to hear from them including their opinions and if they think there is a better way of doing traffic it will be greatly appreciated. Peggy also stated that PennDot is also a partner and probably the biggest partner because we have to meet their deadlines and we are asking them if we can do some of this work at night especially at some of the key intersections to provide less impact on traffic. Jaimi White, Assistant Fire Chief, asked if all of the fire hydrants will remain active or will they have above ground temporary hydrants? Peggy stated that she does not anticipate above ground temporary hydrants and she is hoping that they will all be active but if they get in a situation where they have to take a hydrant out of service it will be their goal to keep it down as minimal as possible before it is ever taken out of service and talk to the fire department to see what they need so they can get it to the contractors and so they can work together. Councilperson Alosi asked if paving will work hand in hand what PennDot will be doing or do they anticipate having the water lines finished and then PennDot comes back with asphalt? Peggy explained that they will do the water lines with a temporary restoration which is not a complete restoration which is what is happening on North Morris Street so PennDot will then come in and do the complete overlay. Scott Mack reported that Southampton Township is in the process of doing their evaluation for engineering specifically for that because they want to make sure they are ahead of the game when they do the paving in their municipality. Mr. Mack asked about the risk assessment for traffic into Southampton Township and if 81 would be shut down it would impact the entire community and wondered what the options would be? Ms. Miller stated that they will have to apply for an HOP from PennDot for this and she has a feeling that it will have restrictions that if 81 is shut down we have to shut down our project during that time. Councilperson Hockersmith stated that he spoke to a representative from PennDot the other day and between now and then from the Newville Road to the Franklin County line there will be a complete redesign of US 11 and it will be re-paved and he thinks that intersection at the Newville Road is scheduled for a traffic signal. Kevin Plasterer stated that Orange Street is not equipped to handle the truck traffic and if 81 is shut down and traffic re-routed to King Street they will be shutting down the project until its open again. Germaine Stevens, from the transportation department for the school district, stated that she wanted to be sure that even though the sidewalks will be open will it be safe for their walkers to walk on the sidewalks. Peggy stated that they will not be doing any work at all on the sidewalk or curb so equipment and supplies should not be staged on the sidewalk so it should be safe. She stated that when they did North Morris Street PennDot limited them so that they could not be on the road with heavy equipment until after 8:30 a.m. and had to be off by 3:00 p.m. which is a very small window of work and why they are looking at any evening work that they can do. Councilperson Keith Swartz stated that Peggy mentioned that the new 12" line will deliver 1500 gallons per minute to the fire hydrants and he wondered what is current there? Peggy stated that it depends and they may

have some that may have 1500 gallons per minute and the some of the older ones she wouldn't even want to guess. Councilperson Swartz asked if the existing lines will be abandoned or removed? Michael Pimental stated that they have been there 100 years they are not going to move them but just abandon them in place.

#### DISCUSSION/PRESENTATION – FIRE STATIONS

Bill Helm, representing Cumberland Valley Hose, presented a letter to Council and stated that they would be glad to answer any questions that Council may have. President Lage asked Mr. Helm to give a summary for Council of the main issues. Mr. Helm stated that the main issue is the movement and the MOU money. President Lage stated that what she is reading on this letter is that they are seeing progress on a plan for future organization but they would like a bit more time to work out the details. Mr. Helm stated yes, and that there are a lot of things that must take place on their part and the other stations. President Lage stated that she feels they have valid concerns as she is looking through this such as what happens with the assets and money and how it is all going to work out and as she looks through it she sees that they are looking for conformation that they understand what is happening. Mr. Helm stated yes. President Lage stated that an outline would be helpful so that everyone knows what is being considered and what the possibilities are if it doesn't work as people thought and what could happen. The President went on to state that Council gave a deadline previously and what they now need to do is talk about given the movement that they have seen so far how they wish to address it and one way would be to extend the deadline with conditions that there are regular meetings so Council can see continued progress. Mayor Coy stated that she thought that what they decided on was a statement by the 1<sup>st</sup> of January of the consideration of moving or whatever they planned to do and then they have a year to work through that process so that by the end of 2019 or the first of 2020 that they would be through the process and they would have a goal of where they are headed. President Lage stated that it could have been construed that they were looking for the entire plan by the end of this year but they are looking for the plan with implementation would be happening over 2019 and what she is hearing and reading is that there has been a good faith effort to work on a plan and make a decision but there are still a lot of details yet to be worked out. Bill Helm explained that they have a committee made of members that they are going to both fire departments in town and sit down with them and discuss pros and cons. President Lage stated that she feels it is very important to see continued progress.

Jamie White stated that he just got this letter from CV Hose as well and he was part of most of it back when it all started when he was Borough Chief. He went on to state that this is nothing new and started back in the 90's. Jamie stated that he has met with and been part of the reorganizational committee and would like to state that first and foremost this is not a consolidation at least in his eyes and Chief O'Donnell's eyes. Chief White state that at several meetings they have discussed Borough Council's wishes and that on more than one occasion things have been pushed back and as they near the deadline he believes that many of the things in this letter should be directed to the Fire Chief that was appointed to manage the department. Jamie went on to state that it was his understanding that there was a vote to move which was 32-0 to move and as far as the time, as long as there is a good faith effort and understanding that the whole reason this time frame happened was because nothing was

being done until the Borough gave a deadline. He went on to state that through this entire transition which is difficult for that organization and will be different for the station that they choose, the plan isn't that they are moving but that they plan to move to this station with a lot of stuff on both ends that needs to be worked out. Chief White stated that he knows they haven't had a meeting with West End and he doesn't believe that they met with Vigilant Hose either so he is not sure how long it is going to take for CV Hose to contact them to meet as individual fire chiefs and presidents but he feels realistically the extension of the time should be minimal. He stated that the need to continue this thing to move forward and come to some resolve for all the departments. Jamie went on to state that he knows that Chief O'Donnell has met with Southampton Cumberland and has talked to them about some concerns they had and the last Randy had spoken to him everyone was on board with the project. He went on to state that in regards to the statement in the letter about getting something in writing that paid positions will not be given to people involved in the transition, that if Vigilant Hose Company wishes to hire someone to manage that particular station that is their call but he does not understand why they would want someone from the outside to come in and figure out how the Shippensburg Fire Department runs. Jamie went on to state that he feels that if that time comes the Shippensburg Fire Advisory Board is in place and they take care of all of that. Chief White went on to state that discrediting or kicking out potential applicants with people that have known the department for 30 to 40 years he feels would be detrimental to the service. Jamie further stated that the statement of requesting a plan to reduce the number of higher management positions he also doesn't agree with. He went on to state that Shippensburg is a very busy fire department and at the station where he is the Chief, he has 9 officers all of which are required to maintain a 75 personnel strong volunteer staff and as the department moves forward he feels that as a department there are decisions that they have to make and with the rumors that are out there, there is a lack of communication and not everyone knows what is taking place. Chief White stated that he doesn't believe that it is their position or their right to make decisions for the future members of the department. He went on to state that he doesn't understand a lot of the letter and the fear behind it and had thought that all the questions were answered at least with their upper management on the fire side and he feels that this should have been brought to the Borough Fire Chief and to the Committee to address and not Borough Council.

Greg Coy, President of Vigilant Hose, reported that he has been involved with this just as much as Chief White has with the move, etc., and he agrees with Jamie that it would be fine to give an extension but as long as progress is being made. He stated that he feels they need to have meetings and progress and Council needs to be advised along the way. Mr. Coy stated that they have the room at Vigilant Hose but it is up to CV Hose as to where they go but he does agree that the end of the year is fast approaching and by the end of 2019 they must have a decision which is only fair to all companies involved. Greg stated that he would also agree that this is not a consolidation but a merger.

George Katsaros, board member of CV Hose, stated that they do have a committee in place and the reason they have not been contacted yet for meetings is because the committee is working with the membership to come up with a list of what things they would like or ask for if they would move either side. Mr. Katsaros explained that as soon as they develop a list of things that they would like they will be in touch. Chief White stated that they did have a meeting of the expectations but his question is why

was the vote to move made when their people do not even know the expectations that they have? President Lage stated that she feels there is a lot to be discussed but not necessarily with all of Council participating. The President stated that she would like to propose that they put this back into their court but in particular have the Chief's, including Randy, Presidents, and top of management and then present to Council in the first or second meeting of January with a timeline. Chief White stated that he feels that Chief O'Donnell would support that and would agree that each department needs to set their goals which will be realistic and something that is able to be accomplished and as a group they will move forward together with the Chief presenting to Council the timeline the second meeting in January. Council members agreed to the proposal. Councilperson Hockersmith asked what Council's purpose is with this? President Lage stated that it is health, safety, and welfare of the community by providing the services to our citizens that allow those things. The President stated that they are trying to have a well-run fire department and giving them the opportunity to work it through. Councilperson Hockersmith asked if they are trying to achieve this by reducing the number of buildings or the number of equipment or what? President Lage stated that they are looking for an effective management structure. Councilperson Hockersmith asked who is responsible for that management? Mayor Coy stated that it depends if it's liability it would be the borough but if it is not liability it is up to the fire company but all in all they come back on the liability of the borough. Councilperson Hockersmith stated that they are talking about goals so he feels they should have a goal of what they should see at the end of 2019. Greg Coy stated that he would hope that it would be that plans are already in place to move and where they are going. President Lage reported that they are looking at the management structure of the companies and how that will be run and looking at staffing and not just at a physical location but how that overall operation will be run to provide to services not only to the borough but the broader Shippensburg community. Councilperson Hockersmith stated that he would suggest that they have something in place from the Shippensburg Fire Department by mid-January telling them how they expect to affect this move, what the results are, and then give them a quarterly report of progress with the plan being implemented at the end of 2019. Councilperson Hockersmith stated that he would also like to know from the Chief what equipment they need for the department when they get done with everything. Chief White stated that they will be glad to include that in the report. Councilperson Sandra Mailey moved to ask the companies to have Chief O'Donnell report back to them with the deadlines by the second meeting in January with timelines, milestones and also a list of the equipment that will be needed for the area. Motion seconded by Councilperson Bruce Hockersmith. Motion carried 6-0.

#### CONSIDERATION TO APPROVE THE MINUTES OF THE NOVEMBER 8, 2018, MEETING

Councilperson Bruce Hockersmith moved to approve the minutes of the November 8, 2018, meeting as presented. Motion seconded by Councilperson John Alosi. Motion carried 6-0.

#### CONSIDERATION TO APPOINT APPLICANTS TO THE BOARDS AND COMMISSIONS OF THE BOROUGH OF SHIPPENSBURG

President Lage reported that all of the positions were advertised as open and the people that are on the list with exclusion of Dr. Truss are all folks who are currently sitting on the board and have

said that they would like to be considered for re-appointment. President Lage stated that the applicants to consider for re-appointment are as follows:

Shippensburg Borough Authority-Steven Brenize-5 year term  
Planning Commission-Bill Lape-5 year term  
Industrial Development Authority-Doug Washinger-5 year term  
Existing Structures-Doug Washinger-5 year term  
Enterprise Zone Loan Committee-Ray Cullen-4 year term  
Enterprise Zone Loan Committee-Nathan Goates-4 year term  
Zoning Hearing Board-Christopher Woltemade-3 year term

Councilperson Keith Swartz moved to appoint each applicant as stated to each committee listed. Motion seconded by Councilperson John Alosi. Motion carried 6-0.

President Lage explained that in regards to the other position on the Zoning Hearing Board, normally the terms are 3 year terms but they realized that they needed to reappoint Steve Burg to a two year term which will take him to the correct year so that every member will be then rotating off on a separate year and in the future there should be one reappointment in each year. Councilperson Sandra Mailey moved to appoint Steven Burg to the Zoning Hearing Board for a 2 year term. Motion seconded by Councilperson John Alosi. Motion carried 6-0.

President Lage stated that Dr. Donta Truss has applied for the position to fill the month remaining on Derek Bostic's term as well as the new 5 year term starting January 1, 2019. Councilperson Bruce Hockersmith moved to appoint Dr. Donta Truss to the Park and Recreation Authority to immediately fill the remaining term of Derek Bostic through December 31, 2018, and to a 5 year term beginning January 1, 2019. Motion seconded by Councilperson Mitchell Burrows. Motion carried 6-0.

#### CONSIDERATION TO APPROVE THE ADVERTISING OF THE 2019 BUDGET

President Lage reported that the budget is generally as presented at the last meeting with the change that was mentioned in the General Capital Fund to include the street sweeper that has been budgeted as well as the small error that Nicole noticed while she was presenting to Council but it is not substantially different from what was presented. Councilperson Keith Swartz moved to accept advertising of the 2019 Budget as is. Motion seconded by Councilperson John Alosi. Motion carried 6-0.

#### DISCUSSION AND CONSIDERATION TO ADVERTISE 2019 MEETING DATES

President Lage pointed out that there will be three Thursday meetings in 2019 with the first one being the first meeting in January, then the May meeting for the Primary Election and again in November for the General Election. Councilperson Bruce Hockersmith moved to advertise the meeting dates for 2019 as presented. Motion seconded by Councilperson Sandra Mailey. Motion carried 6-0.

CONSIDERATION TO ADVERTISE ORDINANCE 18-930 IDENTIFYING THE FY 2019 CUMBERLAND COUNTY PROPERTY TAX LEVY

Councilperson Sandra Mailey moved to approve the advertisement of Ordinance 18-930. Motion seconded by Councilperson Bruce Hockersmith. Motion carried 6-0.

CONSIDERATION TO ADVERTISE ORDINANCE 18-929 IDENTIFYING THE FY 2019 FRANKLIN COUNTY PROPERTY TAX LEVY

Councilperson Mitchell Burrows moved to approve the advertisement of Ordinance 18-929. Motion seconded by Councilperson Keith Swartz. Motion carried 6-0.

CONSIDERATION TO APPROVE MOU BETWEEN LOCAL GOVERNMENT & VIGILANT HOSE, CUMBERLAND VALLEY HOSE, WEST END FIRE & RESCUE COMPANIES

President Lage explained that this is an extension of the MOU that they have been doing for several years and she would like to point out that their request is slightly less than what they have paid and the borough has worked to create an increase of a small ½ percent or so each year so that if they ever come back to ask for more the borough would already have figured that in. The President went on to state that in some years it has not gone directly to the fire companies and have allocated some of that money to the Fire Chief for the borough's fire chief expenses. President Lage stated that if they were to approve this, it is already in the budget that we advertised the amount of funds requested. Councilperson Bruce Hockersmith moved to approve the MOU between the local government and Vigilant Hose, Cumberland Valley Hose, and West End Fire & Rescue Companies. Motion seconded by Councilperson Mitchell Burrows. Motion carried 6-0.

CONSIDERATION TO APPROVE A STREET CLOSURE REQUEST FROM THE ROTARY CLUB FOR DROP THE ANCHOR EVENT DECEMBER 31<sup>ST</sup> FROM 6 PM TO JANUARY 1<sup>ST</sup> 2 AM; KING STREET FROM PENN TO FAYETTE AND EARL STREET FROM ORANGE TO BURD STREET

Councilperson Sandra Mailey moved to approve the street closure for the Drop the Anchor event. Motion seconded by Councilperson Bruce Hockersmith. Councilperson Mitchell Burrows asked if he is permitted to be a part of the vote since he is the chair of the committee? Councilperson Hockersmith asked if he would have any financial benefit from voting on it? Councilperson Burrows stated he would have financial benefit as far as operating a business in the street closure area. Solicitor Coccoresse stated that it would probably be a good idea if he abstained. Motion carried 5-0-1 with Councilperson Mitchell Burrows abstaining.

CONSIDERATION TO ACCEPT EQUIPMENT PROPOSALS FOR 2019

Kevin Plasterer explained that the updated list that he provided prior to tonight's meeting is the current list with the highlighted ones being the lowest bidders. Council members reviewed the list of equipment proposals. Councilperson Bruce Hockersmith moved to approve the list of equipment rental bids for 2019. Motion seconded by Councilperson John Alosi. Councilperson Keith Swartz requested that "low bidder" be added to the motion. Councilperson Bruce Hockersmith amended his motion.

President Lage clarified that they are accepting the low bid on the equipment proposals and the attached exhibit to the minutes will be the yellow highlighted amounts from the providers with those prices. Motion carried 6-0.

#### KATIE'S PLACE DISCUSSION

Jerome Kater, Chairman of Katie's Place, stated that he was late getting here for the public comment but wanted to let Council know one of Council's biggest footprints in the borough is Katie's Place and moving forward he hopes to have a meeting with them and also give a tour of the facility. Mr. Kater stated that that one of his biggest concerns is the homelessness in the area. He explained that Katie's Place is a hub for all the non-profit organizations that are reaching out to our own homeless and those that are passing through. Mr. Kater explained that Chief Scott would let him know who is in our community that is homeless and he hopes to keep that same relationship with the new chief. He went on to state that when Chief Scott would notify him of someone who is in need he would take them to the Mission in Harrisburg or Hagerstown because we have nothing here and Carlisle and Chambersburg are already impacted by those who know where to go when they need help. Mr. Kater explained that during the winter they are really impacted. He went on to state that he did have one request and would be glad to put it in writing if need be but since they are non-profit he was wondering if they would be able to get a discount if not an exemption on their trash. Mr. Kater reported that they serve a number of different organizations for storage such as D.O.I.T., with the downtown decorations, all the music for the Shippensburg Band, etc., and they do not charge those organizations and they do the best they can to take care of those groups and the thrift shop that is in the building carries the entire building as far as the electric and they do charge a minimum rent which helps offset some costs but this evening they served 100 people and last week it was 170 people. He stated that they work through donations and appreciate anything that Council can do. Mayor Coy stated that she would like Mr. Kater to inform Council of the number of homeless in the area. Mr. Kater stated that last year they were under a dozen of physically homeless people with many people being "couch surfers". Mr. Kater stated that he will come back and put his request in writing. Councilperson Swartz asked how much their dumpster costs them per year? Mr. Kater stated that he is not sure that they did purchase a small one but because of the thrift shop's growth they had to get a larger one. Kevin stated that he can find out what their costs are for a year. Kevin stated that he would like to thank Mr. Kater for all of his hard work and all that he does for the community.

#### CONSIDERATION TO ACCEPT CHEMICAL PROPOSALS FOR JANUARY 1, 2019-DECEMBER 31, 2020

Councilperson Bruce Hockersmith moved to accept the low bid on the chemical proposals for January 1, 2019 to December 31, 2020. Motion seconded by Councilperson Keith Swartz. Motion carried 6-0.

#### CONSIDERATION TO ACCEPT A PROPOSAL FROM GANNON ASSOCIATES FOR VOLUNTEER FIRE FIGHTER WORKER'S COMPENSATION COVERAGE THROUGH BENCHMARK INSURANCE CO. & 7710 INSURANCE FOR \$68,143

Kevin Plasterer stated that Chief Randy O'Donnell was able to come up with this and reached out to Gannon who is a local insurance company here in town and previously we were with Swift and paying \$90,000, and between himself, Nicole, and Randy they highly suggest that we try this insurance for a year. Mr. Plasterer also stated that they met with Gannon Insurance last week and everyone is positive about the change with no panel of doctors needed and just going to your family doctor or whomever you wish to go to. Councilperson Mitchell Burrows moved to accept the insurance proposal from Gannon Insurance. Motion seconded by Councilperson Bruce Hockersmith. Mayor Coy stated that she would be serious about looking for insurance for volunteers for the borough such as fire police and getting someone to help out is difficult because we have no liability insurance and it would be nice if they could have a blanket of Shippensburg volunteer insurance and it may be worth asking the people at Gannon Insurance. Motion carried 6-0.

President Lage stated that the Mayor brought up the point of liability or coverage for volunteers in the borough, and asked the Solicitor from a legal standpoint if he has seen other communities address this by using an insurance policy? Solicitor Coccoresse stated that not that he can recall but it may depend somewhat on the fact that he is not sure they can get blanket coverage but if there is a specific event or a specific purpose for the volunteers that might be a different story. The Solicitor stated that what they have done is have volunteers sign waivers in some cases. Mayor Coy stated that she is looking at the possibility, especially with the fire police and the way they are diminishing and if it is something they are going to be looking at going forward she feels they should have some kind of liability insurance if we are putting someone in the middle of the street. Councilperson Swartz stated that he would think the fire department's commercial liability would reach out to their members outside of the property when they are on duty. Mayor Coy stated that the volunteers she is referring to are not members. Councilperson Swartz asked if they could make them honorary members to cover them? Solicitor Coccoresse stated that it would depend on what they are actually doing and the coverage might cover fire services but not necessarily something else. Mayor Coy stated that she is mainly talking about fire police. Kevin stated that he can look into whether they fall under the first responder team.

#### EXECUTIVE SESSION

President Lage stated that Council does have an executive session this evening to discuss personnel and contractual issues with possible action coming out. Council went into executive session at 7:46 p.m. and returned at 8:15 p.m. Councilperson Bruce Hockersmith moved to allow the President of Council to execute an MOU between the Borough of Shippensburg and the Shippensburg Police Association regarding discipline for an officer. Motion seconded by Councilperson Sandra Mailey. Motion carried 6-0.

President Lage reported that they also have a recycling contract that would need to be extended otherwise it would end December 31, 2018, and we are looking to extend it to the end of 2019. Councilperson Mitchell Burrows moved to use the available extension through the current contract to extend through 2019. Motion seconded by Councilperson Keith Swartz. Councilperson Hockersmith asked if they should indicate that this shows an increase in cost of recycling? President Lage stated yes, and the cost per ton for recycling has gone from \$25 to \$50, which is a variable rate, and would suggest

that there are not many competitors in our region for recyclables, which is one of the reasons, were are considering and in fact moving the extension of this contract. Motion carried 6-0.

President Lage stated that they have received a letter from Duane Mowery who was hired to be our water systems operations manager resigning from that position. Councilperson Mitchell Burrows moved to accept the resignation of Duane Mowery. Motion seconded by Councilperson Keith Swartz. Motion carried 6-0.

#### OTHER BUSINESS

Councilperson Burrows stated that he thinks that they need to come up with and a more concrete and publically accessible guidelines for parade parking situations. Councilperson Burrows stated that if someone has a complaint they can look to the guidelines and see whether or not their complaint is viable as they would be able to with no parking signs that are listed throughout the community. He stated that he has recently had a citizen complaint but it is not the first time that he has had a complaint about parade parking situations. President Lage asked if we have a policy of when those signs need to be up? Kevin stated that Chief Scott has told him that the need to be 24 hours prior to the event. Councilperson Burrows stated that the complaint was not about the timeframe but the location because this individual actually looked around and couldn't find and then waited for another parade to find said no parking sign and the pictures that were provided exemplified how difficult it would have been to naturally see the no parking sign if you were not aware that there was a parade. Kevin stated that he has placed a lot of no parking signs in his years of working here and the white signs are very hard to see. He stated that the orange ones that the Corn Festival Committee use are much nicer can and you can really see them from a distance. Kevin stated that he feels they should make the color change as a guideline. President Lage suggested leaving it to management to come up with a simple written policy addressing the color of the sign and general size. Councilperson Burrows also stated that those regulations should then be listed on the borough's website. Mayor Coy suggested that since she and Dave Lindenmuth will be getting together in January regarding parades and the forms that need to be filled out that they could also meet with Kevin and incorporate it all into one so that they have a guideline for parades and events.

Mayor Coy reported that Alan Dieterich-Ward came to her and they are working with the 200<sup>th</sup> Anniversary which will be in January and they are looking at the possibility of some funds because there is absolutely no money for this committee. The Mayor explained that the University and The Cumberland Valley Rails to Trails are joining together to try to keep the survival of this committee which started out very large and now they are down to a minimum amount of people. Mayor Coy stated that the Shippensburg Station Steering Committee has offered to join with them to help with PR and planning the event at the lowest costs possible so she is just looking for financial support. President Lage asked what amount they are thinking? Mayor Coy stated that she was supposed to get that information from a committee member but she never provided it. Councilperson Burrows stated that he will look for the information. The Mayor stated that the Christmas parade and the Marketplace were a huge success with well over 1,000 people at the tree itself which moved into the Marketplace. She reported that the First Church of God was extremely pleased with the turn out and the vendors were

very pleased for the exposure and are looking forward to coming back next year and doing it again. Mayor Coy stated that the Veteran's Day parade was a success and the Intermediate and James Burd School also had a Veteran's Day parade with the children and there were probably 1,200 people there with the Veterans and the students which was such a nice event and well planned. She also reported that she met with Steve Oldt to talk about his openness and willingness to talk about regional police and he is willing to talk. The Mayor stated that she has received 4 or 5 phone calls from people in his district that would like to talk about regional policing because they are very nervous about the casino coming. The Mayor stated that she would also like to thank the borough employees for the Christmas decorations that they put up and for decorating the tree. Mayor Coy also reported in regards to the video she mentioned previously, Kevin spoke to Global Data which is our IT people and they had some questions so she just wanted everyone to know that it is not something she is out there trying to do right now but will continue to do investigations on it. Councilperson Swartz stated that he is leery about doing anything that has someone else's name as free advertising for them because it aligns us with someone who could be a bad reference for us. Solicitor Coccorese stated that thinks Chambersburg did something similar to this so they may want to check with Mr. Stonehill.

Councilperson Mailey stated that in the past when there was going to be a change to the trash collection there was an ad in the weekend newspaper and even though people do not read the paper as much as they used to she feels it is a step forward to know when trash collection will be. Kevin stated that it is on the website.

Councilperson Alosi stated that he would like to commend Sandra Mailey who was recognized as one of only 17 people in the entire state of Pennsylvania by the Pennsylvania Federation of Democratic Women.

Councilperson Hockersmith stated that in regards to the utilities in town and when poles are hit by automobiles and broken or when they are rotted off, the utility company (Penelec) comes along and puts a new pole in but the phone, cable, etc. do not put a new pole in and just tie the old pole to the new pole and it is left go for long periods of time and he would like to know what Council can do about it? Kevin Plasterer stated that he did call Penelec the following day after he brought it up the last time and he was told that they have this program that whoever removes their pole has to get with them within so many days to notify the other utilities. He stated that Penelec has done that but what makes the other utilities move he is not sure but they are doing their part. Councilperson Hockersmith stated that he would like Kevin to find out who is responsible for the sidewalk in front of McCreary Avenue by Don Fry's house because it needs some attention. Mr. Hockersmith also reported that the intersection of Prince and East Orange Street still has the swimming pool on the southeast corner and there is obviously no drainage there. Councilperson Hockersmith stated that Kevin tells him it will take too much to correct it but he wonders how it got there in the first place, which he thinks is because of the way we paved the street.

Councilperson Burrows stated that there are two options in regards to the 200<sup>th</sup> Anniversary, one of them being to do something on the Charter day in January and right now they are obviously limited on time and extremely limited on resources. Mr. Burrows stated that Lauren Hill, who is the

Special events coordinator for the Alumni Association for Shippensburg University, has been lending her time voluntarily to the Shippensburg Steering Committee and she put together a very rough draft of ideas that includes going around to different parts of Historic Shippensburg and having a passport situation, having different activities such as a bon fire with S'mores, etc., capped off with fireworks. Councilperson Burrows explained that the cost that she gave was a minimum of having something going on everywhere of \$5,000 hopefully more of the \$8,000 range but realistically there is another important date in 1819 that is celebrated which is in June. He stated that there would be more events and he has had people reach out that have shown desire to be a part of this. Councilperson Burrows reported that the Grand Opening of the Cumberland Valley Rail Road Museum is going to happen that weekend or around there anyway and the idea was to celebrate Shippensburg Bi-Centennial on their Charter day with the Grand Opening of the Cumberland Valley Railroad Museum. Mayor Coy stated the thinks it would be a smaller scale in January and a bigger celebration in June. President Lage stated that feels uncomfortable to be working now to give money based on no real plan or proposal by December 1<sup>st</sup> and Council is not going to meet again before that date and they do not have a plan or proposal outlined with a budget and how it is going to be used. Councilperson Burrows stated that they do have a pretty good mock budget but it would just be whether they could pull those pieces together to be something really similar to that. President Lage stated that she just feels uncomfortable doing this with tax payer dollars at this point on this amount of information. Councilperson Burrows asked Council members if they would be willing to entertain the idea of having a presentation by Alan Dieterich-Ward at the next meeting? President Lage stated yes.

#### ADJOURNMENT

Having no further business, Councilperson Mitchell Burrows moved to adjourn the meeting. Meeting adjourned at 8:12 p.m.