

**Borough of Shippensburg**  
[www.borough.shippensburg.pa.us](http://www.borough.shippensburg.pa.us)  
**Fall Newsletter, 2016**



**Refuse and Recycling Changes for Holidays**

***Thanksgiving Day Holiday –  
Thursday, November 24, 2016***

Thursday's route will be collected on Wednesday, November 23rd.

Monday, Tuesday and Friday's route will not change.

***First Day of Deer Season Holiday –  
Monday, November 28, 2016***

Monday's route will be collected on Tuesday, November 29, 2016.

Tuesday's route will be collected on Wednesday, November 30, 2016.

Thursday and Friday route will not change.

***Christmas Day Holiday –  
Monday, December 26, 2016***

Monday's route will be collected on Tuesday, December 27

Tuesday's route will be collected on Wednesday, December 28.

Thursday and Friday's route will not change.

***New Year's Day Holiday –  
Monday, January 2, 2017***

Monday's route will be collected on Tuesday, January 3rd.

Tuesday's route will be collected on Wednesday, January 4th.

Thursday and Friday's route will not change.

***Presidents Day Holiday –  
Monday, February 20, 2017***

Monday's route will be collected on Tuesday February 21.

Tuesday's route will be collected on Wednesday February 22.

Thursday and Friday's route will not change.

***The Cardboard Schedule will not change.***



**Meeting dates for 2016**

**Borough Council Meetings**

7:00 p.m. @ Borough Office

October 4, 18

November 1, 15 (see page 6)

December 6, 20

**Shippensburg Borough  
Authority Meetings**

7:00 p.m. @ Borough Office

October 11

November 8

December 13

## Quick Information for the Borough of Shippensburg

It is a violation within the Borough to . . .

- Set trash out more than 24 hours before scheduled collection
- Have upholstered furniture, appliances, etc on property exterior
- Use house or porch roofs for non-designed purposes (such as sunbathing)
- Keep an abandoned vehicle on property exterior
- Permit grass or weed to exceed ten inches in height.
- Permit shrubs/trees to overhang the sidewalk or street at a height of less than 8' and 16' respectively.



### Outdoor Fires/Burning

It is unlawful for a person within the Borough of

Shippensburg to burn outdoors any construction material, domestic refuse, rubbish, trade waste, or yard waste. Outside incinerators of all kinds are unlawful and shall not be used for fire. Chimineas and factory built novelty stoves are permitted as long as used in accordance with manufacturer's instructions and not within 15 feet of any structure.

## Possession of Open Containers in Vehicles

It shall be unlawful within the Borough of Shippensburg for any person to have in such person's possession or in a vehicle under such person's control any open container containing liquor or malt or brewed beverages upon any public street, public municipal parking lot, private parking lot open to public use or public parks.



## Land Use Permits

A permit shall be required prior to the erection of structural alteration of any building, structure or portion thereof and prior to the use or change in use of a building or land and prior to the change or extension of a nonconforming use. Applications for permits shall be made, in writing, to the Zoning Officer on such forms as may be furnished by the Borough. Such application shall contain all information necessary for the Zoning Officer to ascertain whether the proposed erection, alteration, use or change in use complies with the provisions. You can find all the forms you might need at [www.borough.shippensburg.pa.us/applicationsforms/](http://www.borough.shippensburg.pa.us/applicationsforms/)

### Hours for the Zoning/Code Officer for the Borough of Shippensburg

Monday	8:30 until 12:00
Wednesday	11:00 until 3:00
Friday	8:30 until 12:00

## Leaf Collection/Schedule

Loose leaves are picked up in the fall generally during the month of November only along the curb according to the Leaf collection schedule. You can find the schedule on line at [www.borough.shippensburg.pa.us/borough-services/leaf-collection/](http://www.borough.shippensburg.pa.us/borough-services/leaf-collection/)

Leaves to be picked up should be raked in a row in the street, running parallel along the curb line. Leaves must be raked away from mailboxes, poles, cars, and other obstructions. Twigs and branches must be kept out of the leaves as they clog the machine. If you use plastic bags to gather leaves, please empty the bags at the curb. Please do not place grass, debris, or other trash with your leaves.

If your leaves are not being collected, it may be because one of the above items is not being followed.



Due to the tendency of leaves clogging storm sewers, leaves are not to be placed at curbside prior to one week ahead of scheduled collection time. Leaves are not allowed in the street except during the pick up month. There will be no on-street parking from 4:00 pm the day before a scheduled collection day until 3:00 pm of the collection day.

If you wish to remove leaves prior to or after your scheduled collection day, or at any other time of the year, you may take your leaves to the Borough Compost facility. If leaves are bagged, all bags must be emptied at the compost facility. Please do not discard bags at the site.

## Fall Yard Waste Clean-Up

### **WEEK OF OCTOBER 10<sup>TH</sup>**

Pick-up follows the trash/recycling route. Garden and tree waste should be placed in containers loose, tied in 4' bundles or in biodegradable bags and placed separate from trash and recycling containers.

## Recycle

**We are now doing Single Stream Recycling. Combine all materials into the blue collection can. Blue Recycling containers must stay with the property. Replacement containers are available at the Borough Office. 18-Gallon containers are \$11 and 32-Gallon containers are \$16.**



## Electronic Recycling

Washington Township is accepting electronics at \$0.45 per pound with a \$25 minimum per trip. Transfer station is located at 12721 Buchanan Trail East on Tuesday and Wednesday from 8AM until 4PM.

## Taxes

Borough of Shippensburg  
Tax Office

Hours: Monday through Friday  
8:30 a.m. until 4:30 p.m.

***Personal checks are accepted  
until Wednesday, December 21,  
2016, thereafter cash, money  
order or certified check accepted  
until December 31, 2016***

Questions, please call  
717-532-2147

**Street Sweeping** enforcement  
occurs 365 days per year. Please  
move your vehicles.

***SIGN UP FOR NIXEL ALERTS  
ON THE BOROUGH WEBSITE!***

*Nixel is used to communicate with  
residents through email or text  
messaging.*



## Street Department

### Snow/Ice Removal

Snow and Ice must be removed within  
12 hours after it ceases to fall or form. If  
not removed, the Borough or its  
contractor will clear it at the owner's  
expense, in addition to other fines and  
penalties.

Shovel snow into roadway is unlawful;  
please find other means of depositing  
snow and ice.

### Winter Weather Emergency

Remember Winter Weather  
Emergency has changed....  
Once an emergency is declared it  
shall apply to King, Orange, Burd,  
N. Prince, Fort Street and the Inner  
Loop of Stewart Place. All vehicles  
must be removed from the streets  
listed above so streets can be  
cleared.

## UPCOMING EVENTS

### Halloween Parade Date

Saturday, October 22, 2016

7 PM



### Trick or Treat

Monday, October 31, 2016  
6:00 p.m. until 8:00 p.m.  
Ages 12 and under

### Veterans Day Parade

Sunday, November 6<sup>th</sup>

2 PM



### DOIT Holiday Parade

(formerly Dickens Day)

Friday, November 18, 2016

7 PM



### Election Day

Tuesday, November 8<sup>th</sup>

Polls are open from 7AM – 8PM

Voting places in Shippensburg:

#### Shippensburg East Ward

Oasis of Love Church

303 S. Washington St.

#### Shippensburg West End

Branch Creek Place

115 N. Fayette St

#### Shippensburg Middle Ward

First Church of God Annex

5 N. Prince St

## Drop the Anchor

Saturday, December 31  
11 PM  
Square Earl/King St

## Town Hall Meeting

Tuesday, November 15th  
7 PM  
Borough Office  
111 N Fayette Street

## DROUGHT WATCH



Voluntary water conservation is requested due to the drought watch in Cumberland County. The Shippensburg Borough Authority is asking the public to reduce its consumption by 5-10% of their normal usage. For example:

- Run dishwashers and washers with full loads.
- Take showers instead of baths.
- Install water saving devices on all showers and toilets.
  - Repair leaks.
- Limit watering lawns, washing cars, filling pools.
- Collect water from dehumidifier or rain to water flowers or gardens
- Turn off icemakers and use trays.