

the bonding. But the way the authority has done this in the past with SH Franklin on Possum Hollow Rd when you did the Timber Hill Tank you entered into an agreement that you would do a bond and as the project approached there was a video tape made of the road condition at the time, before construction. There was also a walk down the road by the engineer for the borough and the engineer for the township or township road master and identified areas that were in need of repair at that time. And then jointly there was an amount determined this is how much you need to repair this road this way. And then the borough in its own sense just as it would do with an eminent domain action, enters into just its own bond, unsecured there is no bonding company or anything like that, no money is on the table so to speak. Just a bond that you give to the township that says if we don't fix this road back to the way it is currently, then you can take our money and fix it yourself.

(KB) it is a pink promise note

(FM) I didn't use that term, but it is basically it and it worked out fine the other time. The only other thing that is in the agreement and we can talk a little bit about that now. When we did the Timber Hill tank, they were concerned that you would have a lot of heavy equipment running over from the intersection of Hostetter Ave and over the Possum Hollow Rd and heavy equipment and the road is not really constructed for that. So they asked and the authority agreed that all the heavy equipment come in from Mt Rock Rd to the Timber Hill Tank and they again asked if we were going to do that again. That permit I think is probably going to be in the mail next week. They approved it today as far as I know.

(MP) is there any part of that that links back to builders, to the people who are going to put the line in, in other words if their equipment is damaging the roads.

(FM) That can be part of the contract although there is parts of the road that are going to excavated to begin with, for example from the sharp corner out to the railroad and out to that stone farm house,

(MP) so that road will be torn up for that

(KB) the road is going to be negatively affected by this process

(FM) but the difference is, it shouldn't be, when the tank was built we are talking about heavy equipment big cranes,

(SB) cement mixer

(FM) much more heavier weighted equipment than what would be needed on a road like this, this basically

(MP) okay but we can still write into the contract with the actual builders that should their equipment due damage to the roadway, that isn't going to be repaved.

(FM) for example only half of the road that we are talking about where we are digging is going to need to be repaved. So if they have heavy equipment on the other side of the road and tear it up

(MP) or they drag something or if they tear it up in some way by accident

(FM) Dennis and I will work on that in the contract

(MP) so my point is that it is all looped together so everyone is responsible for the damage that they do and we have an agreement with the township that we will make it right.

(DH) I handed out the schedule and let's discuss this briefly again, this has been our means of looking at the schedule and where we are all along. If you look on here the heavy red vertical line in the middle is now, it is the end of the first week, and beginning of the second week is the 10th today. So that is where we are this schedule predicated on the assumption that we have all the permits we need by the end of January. That is the thing I need to bring to your attention that we think the NPDES permit is not likely to be here by the end of the month. It may be but it may not be one of the things we can do. This shows that we will be out to bid early in the month of February. I would suggest that if we don't have all the permits by your February meeting we may want to go ahead and go out to bid with the premise that we don't accept bids until that permit is in hand. So this is based upon receiving bids the middle of March so if it gets to the first, second week of March and we don't still see the permits, we just delay the bid until the time we have the permit in hand. Include that permit and the conditions in the bid documents by an addendum so we don't take bids until we have that permitted.

(KB) My concern with that, especially when you are dealing with construction companies they schedule this and they have these too and if they are bidding for something that we are telling them is going to start to take place in May 2017 but we have a little asterisk in the bid document and stating that we have the right to reserve

(SB) we are going to lose a couple... or they are going to sharpen their pencil

(KB) or they are going to increase their bid significantly or they are going to say that they aren't going to bid. My personal belief is we don't bid until we have the permits in hand. Period. To me it doesn't make sense with this kind of work for us to say we want to here but we are going to reserve the right to say we are going to start a couple weeks later. Because one of two things is going to happen we are not going to get all the bids that we want or they are going to increase their bid cost.

(DH) it is possible, but the only reason I am suggesting this because we have a deadline that we got a date in an agreement with UBP and Matrix that is looming at Sept 30th, the schedule shows us being done about a month early and I think that the 122 days that I have allowed for construction in here is aggressive we may get contractors coming in during the bidding process saying. 122 days if we have to make that amount of time we may not bid, and we may request for more time. I am just looking at worst that could happen, so all I am saying if we want to aggressively try to meet this schedule one way to do it is to put the bids out and just delay until we have the bid until we receive it, that way we have cut as much off as we can. I understand what Kerri is saying and to a certain extent I agree with her, I am trying to give you some options and it is not something we need to decide today.

(KB) we kind of have to, the next meeting is

(SB) we can call a special meeting, if the permit comes in we can call a special meeting.

(KB) if the permit comes in before the end of January, let's be honest, if DEP is telling us that they are going to be busy through the end of the month we are probably not getting back to you. What they really mean is we are going to be busy probably through the mid to late February and not get back to you.

(SB) so my suggestion would be let's make sure that we everything except for that ready so whatever finishing touches we need to be putting on the bid package we need to be ready so when that comes in we plug that in. If we have to call a special meeting and it comes in next week, two weeks from now, if it does we call a special meeting and get the bid packet out. I sort of agree I think we are going to end up sky rocketing the price up and losing bidders if we put too many...

(KB) is it possible that, obviously 7 weeks is not a tremendous amount of time to have the bid and get it advertised and get them back.

(DH) that is probably generous

(KB) we could shorten that until 5 weeks, but that gives us a 2 week cushion, I think the review bid sign contracts and notice to proceed. Right there we have an additional 6 weeks and part of that is with our delay. That is in the way that we meet, because we only meet once a month so we could also shave some time off of that as well. You are going to need a substantial amount of time to review bids the signing of the contracts and the notice to proceed that is all one night.

(DH) there is usually a ten day period that when we give them the contracts and they have to get their bonds and they have to get their insurance, by our experience that is six weeks. The sequence of events in getting a construction meeting scheduled, I think we can do better but that is generally what it ends up being.

(KB) I assume that your preconstruction meeting your pre-bid meeting would happen during the advertising and bid project phase, not during your review bid and sign contracts and notice to proceed.

(PM) there is a pre-bid meeting and then there is a preconstruction meeting

(KB) but the preconstruction meeting would happen after the notice to proceed, correct?

(DH) generally we deliver the notice to proceed at that meeting that is the thing that kicks off the construction

(KB) right the notice to proceed is basically the award.

(DH) yes it is their notice to begin and it starts their contract

(KB) so you are not thinking we can cut any time off for the review bids but there is a potential pillow or cushion in the advertising bid project phase

(DH) yes, I would say there is a possibility we could cut the 42 days in the review bids maybe a week if we do really well and things go just right. What I do is something like this I try and guarantee or give somebody comfort that we can make a schedule. I want it to be not the best, but I want it to be a normal process time, so yes we may be able to cut some time off of this. But I am not going to guarantee it here today

(MP) so if we held a special meeting once you have the...does that buy us a little bit of time?

(DH) Right now, this shows us getting bids in or on the 22nd, you wouldn't meet until two weeks or 2 ½ weeks later, then yes if we got bids in and everything looked great. And we can award in a week later it would definitely help to have a special meeting at the end of March.

(KB) are we going to be able to adequately review the bids and be able to come to us in a weeks' time?

(DH) yes

(KB) so we could move our meeting, our April meeting to the first week

(PM) Or move your March meeting back.

(ET) or we just could have a special meeting

(MP) just add a meeting in all we need is a quorum

(ET) we still have to advertise it

(DH) we can sharpen up this schedule once we have the permits and see how much time we need than we could be more specific about dates. There may be a time when having a special meeting would be helpful.

(MP) you will let us know the moment that the permit comes in, everything is hinging on that.

(KB) we don't have to meet to have to tell you to proceed with the bids, right? So once the NPDES permit comes in,

(SB) we would need a motion to advertise

(FM) you can do that by telephone

(DH) that is a commitment to go forward with the project, I don't know what your normal process I have not been here long enough to see a large project like this go forward, but I believe that you would probably would.

(PM) you made a motion in December to go forward with the split out bid, not the whole bid

(KB) there is most likely where our special meeting would come into play, unless because honestly what we would want to happen is if the NPDES permit comes in January 31st, we are going to want to meet within a few days to advertise the bid, right away.

(BK) maybe what I can suggest is that you make a motion to authorize the engineer to advertise for bids as soon as the permit is received

(KB) tonight

(BK) make that motion now, so as soon as it comes in we can advertise and get it out to bid and there is no delay at all.

(MP) Okay, any reason why we wouldn't want to do that, legally can you think of any?

(FM) not from a legal standpoint

(MP) How about from your experience Kerri, is there any reason why we wouldn't want to do that?

(KB) No, honestly my concern is that DEP and this honestly they could put us in a severe crunch because if they are telling him the end of January, my experience with other things if they are telling him the end of January, the reality is mid to late February, that is my fear.

(DH) if it makes you more comfortable you can just authorize John and give him the authority to direct us to do that.

(SB) remind me again, exactly what is this permit, NPDES what does this stand for?

(DH) it is erosion sediment control to keep the disturbed areas of the project from discharging sediment laden water into water ways and this happens to fall into a high quality...

(SB) is this because of the Chesapeake Bay?

(KB) the watershed

(SB) is this one of those watershed Chesapeake Bay things?

(DH) no, this is more a high quality like trout streams a high quality watershed thing. This is true of every project these days, one way or the other if you are over an acre of ground you have to get this permit. The restrictions are tougher if you are in a high quality watershed because they are protecting clean, cold trout streams

(SB) and this is the Pennsylvania part of the environmental protection, the Pennsylvania DEP?

(DH) in some cases depending upon the size of the project it is handled only by the conservation district, because of the size of the project and because of the high quality water stream, high quality stream this got kicked over to DEP.

(SB) so this is at DEP right now

(DH) yes, both the conservation district and DEP are involved in the comment

(KB) I think it only makes sense for us to do the motion tonight to tell Rettew to go ahead. I don't see any reason to add John into that mix, since especially he is not here tonight.

(MP) is anyone prepared to make such a motion?

(ET) I make a motion that we authorize Rettew to go to bid as soon as they permit comes back from DEP, all the permits

(SB) second

(MP) motion made by Mr. Tsambiras and second by Mr. Brenize. The motion is to authorize Rettew to advertise for bid once all the permits are in hand for the Possum Hollow Road Project. Any further discussion? Motion carries unanimously.

(DH) before we move on, I will bring to your attention one other item that you may want to consider and that is we are in the same position with Well # 2. We are waiting on one permit which we have been waiting on for months and months and months to go out to bid. Again we have been shooting to try to be in this construction window Spring to Fall we hoped it was going to be last year, now we are into 2017.

The Well # 2 project, we are saying that this project is 120 days or so, the Well # 2 project is more like a 6 to 7 month project. You may want to consider doing the same thing, if we happen to get a permit. The same guy that is reviewing the Well # 2 is not necessarily being affected by the thing that is affecting the NPDES folks.

(KB) what are the repercussions that are going to happen if we are not getting the permits that we need and we are at the end of February, beginning of March and we still don't have these permits?

(DH) for Possum Hollow?

(KB) yes

(DH) I think getting this out to bid sooner rather than later is going to help you from a cost standpoint because the later in the season you get the less the contractors are going to be available to bid on it.

(KB) I agree but if we, but you are telling me 120, I don't know anything about construction and you are telling me 122 days is not generous. That is really tightening the belt, so if we are putting ourselves in a position where we are moving this whole time line back 4 to 6 weeks because there is a good chance that that may happen thus putting us over the deadline. Do we have a solution so that when we come to our meeting in February and we still don't have this permit, we need to have some ideas of how we are going to fix running into this redline here at the end.

(DH) we can do our best to tighten up on the bidding and advertising as you suggested. I don't know that we are going to resolve a month of two of delays in the permitting.

(KB) I don't need an answer tonight I am just saying that since we know that there is likely chance that this going to happen, what do we need to do to cover ourselves come September 2017.

(DH) That is a legal question more than an engineering question.

(FM) I think the answer to that is if we see that this is going to go beyond the Sept 30th date, we go back to CVRDC and Matrix and say look we did our best. And I think our contract, the agreement that we have with them really talks about that. We did our best and we are not going to be able to meet the September 30th deadline, we want another 60 days.

(KB) I know that this isn't the first time that DEP has held a situation up. I just know that the difficulties that we had regarding this project don't want to have to go back to that and say we ran into another problem.

(MP) Kerri, once I think it is apparent that we are not going to be able to make that construction deadline that is in the agreement. And again the agreement I know says something to the effect that we will make a good faith effort to get it done by that date. So it is not a hard date, I think we would then go to CVRDC and explain where we are and what we think the new likely conclusion would be.

(FM) The other thing too is even in a best case scenario for Matrix, which is really the big player here, because they are the ones that own the land, even in a best case scenario for them they don't have a buyer so they don't need this water yet and it is not likely that if they are going to build a 1.5 million square foot warehouse that they are going to be able to pop that thing up in 4 to 5 months. They don't even have the site prepared yet, so I don't think there is going to be a big issue there to tell you the truth.

(KB) great that is all I needed to hear

(MP) excellent, thank you it is an important update. I am pleased we spent so much time on this, because I would like us to make that deadline. If we can I would love to make that deadline.

d. Well # 4 Project Status/Update (executive session)

- e. **Authorize the Shippensburg Borough Authority Chairman to sign the revised Schedule "A" As adopted by the SBA on December 13, 2016 and Adopted by the Shippensburg Borough Council on December 20, 2016.**

(MP) Again the intent of this Schedule A and have both bodies approve Schedule A was to remedy the circumstance with the management agreement between the Borough and the SBA. The management agreement refers to Schedule A as the means by which the Borough is compensated for their work in executing the SBA mission. However the Schedule A as we all know, we all lived through the experience does not at all how the SBA has been compensating for many many years. The new amended Schedule A is how the Borough is in fact compensated. And that was put together by Nicole, John, and Treasurer Goodhart and then it was reviewed by members of the SBA and we approved it last year. And by last year that would have been 2015, we approved it initially. And this year I asked that Borough Council review and approve the amended Schedule A which they did do. So what we intend to do here is have the President of Council sign the amended Schedule A and then I would sign the amended Schedule A and the minutes from each of our meetings with the discussion and the approval of amended Schedule A has been agreed upon method by which the Borough is compensated. All goes together in one packet so that some poor souls in the future who sit around this table trying to figure out how we pay the Borough, or how does the Borough get paid? Hopefully they will have a clear answer and spare themselves the trouble we had to go through. I believe we need a motion to authorize this signature to occur.

(SB) motion to authorize the signature

(ET) second

(MP) any further discussion? lets vote. Motion carries unanimously

- f. **Consideration of a request by Southampton Township, Franklin County to make Elevation Adjustments to water shut off valves within the roadway at the intersection of Spring Ridge Road and Roxbury Rd.**

(PM) I do have in your packets on page 5. What happened was the water valves are elevated as their truck came through to do plowing the edge of the blade caught it and damaged the plow and will eventually damage the water meter box. What they are looking to have happen is to have the authority to go out and modify that so it is not going to catch onto the snow plow blade.

(MP) what is the modification going to be, how do we fix this?

(PM) Well, I don't know exactly what they are going to do. I haven't talk to the guys about it. They could potentially lower it, and then put the coal patch around it, so that the top of the snow plow will go right over the top of it. But we don't want to have any water or anything get in there, so we will have to put some sealer around the edge of it to make it water tight so that nothing can get down in there.

(DH) those boxes are telescoping, so they will have to cut a section of pavement around it and pull out the soil, adjust the valve box down a little bit so that it is below the elevation of the surrounding pavement and then they are going to have to do a temporary patch.

(MP) so that collar is able to be moved up and down.

(DH) it is basically threaded, there is two pieces and you thread it and you just lower it a little bit assuming...

(MP) What if it is already at the maximum lowest level? I am wondering why it was put like that any way.

(TP) the ditch settled, pipe never moved

(DH) Who knows why?

(SB) Would these be put in when the Roxbury Line was put in?

(MP) so what you are saying there is a relatively easy fix here.

(DH) the only big problem is you are not going to be able to have a permanent asphalt patch until the spring.

(TP) Did you see how far it is sticking up?

(PM) I have not been out there, Mark Ryder was out there.

(MP) I thought I read an inch, but I must have imagined that.

(TP) I looked at it the other day when I went by, but I didn't think they were sticking up.

(MP) what is the wish of the board concerning item f?

(SB) well we don't want to be paying to replace the valves and replace snow plows

(KB) paying to replace the valves when they get sheared off by the snow plows

(MP) so is it okay to authorize management to go ahead and get this done?

(PM) do we have a motion?

(MP) we don't need to have one

(FM) it is just a maintenance issue

g. Consideration to enter in an agreement with the West End Fire & Rescue Company #30 to Install a Cross-Band Radio System Repeater at the Possum Hollow Water Tank Location

(FM) if you remember, months ago you entered into an agreement with the school district to allow them to put facilities up on Timber Hill for communications, at the same time they indicated that they were working with the fire company, who wanted to do the same thing and this is essentially giving the authority to the fire company to do the same thing that the school district has done or is doing. What drove this issue is that they want to do the project together. Keep in mind this is not going to be anything that is fixed to the tank or anything like that. It just happens to be up in that area. And also Mark or Peggy, they have to show our engineers how they are going to do this, which I don't think they have at this point.

(PM) I haven't seen anything

(FM) They are going to have to show our engineer and when they do it someone from the authority has to be on site to make sure that they are not going to damage any of our facilities up there.

(MP) so what happens, you create an agreement, you bring it to us and we approve it?

(PM) I have the agreements, they gave them to me

(FM) it's in here right now, page 6 and 7. It is identical to the one that you did for the school district.

(MP) so what is the wish of the SBA relative to this agreement with the West End Fire and Rescue?

(SB) Motion to enter in an agreement with the West End Fire and Rescue Company 30 to install a cross-band radio system repeater at the Possum Hollow water tank location

(TP) second

(MP) moved by Mr. Brenize seconded by Mr. Pomeroy any further discussion? Being none. Let's vote. Motion carries unanimously.

h. Consideration to Renew PMAA membership for 2017

(PM) the authority is a member of the Pennsylvania Municipal Authorities Association and this is your annual, I believe it is \$2,300 and this is your annual membership renewal. It is based upon the number of customers that you have.

(FM) customer base

(MP) what is the wish of the SBA

(SB) I just want to verify, I am pretty sure I know what the answer is, but is there benefit to the Boroughs rate payers to belong to this association?

(PM) the PMAA is a very good association to belong to, a lot of benefits, free services

(SB) motion to renew PMAA membership for 2017

(TP) second

(MP) moved, seconded any more discussion, let's vote, motion carries unanimously

i. Consideration to Enter Into an Agreement Between the Shippensburg Borough Authority and Southampton Township-Franklin County, for the restoration of Possum Hollow Rd and Mount Rock Road for the Possum Hollow Rd Waterline Extension Project

(FM) They are asking you to provide a bond that will protect them if in fact you don't repair the road at the end of the construction. Again, you would post an unsecured bond, but again it is open ended but it terminates on the completion of construction

(SB) basically Michael's signature secures it

(KB) it is what government agencies do; it is literally a pinky promise note, that is essentially what it is.

(FM) it doesn't require you to do any repairs, if you do a survey of the road and it's done and there is deficiencies found in the road, you are not required to repair those deficiencies. You are only required to repair what you damaged. It does indicate that if the township decided that this is an opportunity to repave the whole road and it cost \$300,000. It is not the responsible of the authority; your authority is responsible for whatever number you mutually arrive at

(SB) they have the same option that we looked into when they were doing the stuff out there by the Holiness Camp. When Penn Dot was working out there the same thing we were looking at doing with our line and have the same option, piggy back on our construction if they choose to. They don't care about Olde Scotland?

(FM) Olde Scotland is a Penn Dot Rd and we are not working on that, we are going under that. We shouldn't be damaging that and we have the permit for it. I would imagine if we are doing a jack and bore, the boring machine all of a sudden hits a rock and comes up in the middle of Olde Scotland Rd. We are going to have to repair it.

(DH) If the contractor scrapes the heck of it, taking their equipment off, Penn Dot is probably going to come after you

(FM) but that is between the contractor and Penn Dot. The answer is this covers Mt. Rock Rd, where we are going to working. And we are going to be working on the road in front of Benders, A & A and we are also going to be working in the road from the corner down to the stone house, Furlong Martin.

(DH) There is always the chance that the contractor in doing their work could damage other parts of the road with their equipment. And they are going to be responsible to fix that, ultimately the township wants your assurance that you are going to be sure that happens.

(FM) it is going to be the contractor that fixes it. They don't trust the contractor is what it amounts to. They want the authority who is going to be around, because the contractor can come and go

(SB) motion to enter into an agreement between the SBA and Southampton Township Franklin County for the restoration of Possum Hollow Rd and Mt. Rock Rd. for the Possum Hollow Waterline extension project.

(TP) second

(MP) Moved by Mr. Brenize seconded by Mr. Pomeroy, any further discussion? Let's vote. Motion carries unanimously.

j. Water Forgiveness Request- 2 White House Rd. Carol Helm

(PM) this just came in yesterday, I did not make copies because of the sensitive information in here, including her social security number, her tax records and her W-2's. I did not email it or anything else. What happened was this woman who lives on White House Road had a ruptured lateral and apparently it was not discovered immediately. By the time that the lateral was repaired, when they went out to read the meter her bill amounted for this quarter \$1728.60. The authority does have a water forgiveness policy in which you have to apply, and she has and prove that you are indeed having a financial hardship and she has included all of that information. I will pass this around for you. She has her income limits from Cumberland County that she gets assistance

(ET) That is all we need to know.

(PM) so in essence what you will be doing is, the way it works we look at the an average of the last 4 qtrs. The average of her bill for the last four quarters was \$41.12 and then that is multiplied by 3 totals \$123.36. That is the amount that she will be charged, so you are forgiving \$1,605.24.

(KB) Sounds good

(PM) so we would need a motion

(KB) motion

(ET) second

(MP) moved by Ms. Burrows second by Mr. Tsambiras that we approve the water forgiveness request for Carol Helm at 2 White House Rd. Any further discussion on the matter, let's vote. Motion carries unanimously.

7. Executive Session (Contractual Matters/Potential Legal Matters)

(MP) Let's go to executive session and do item 6 when we come back.

Entering into executive session 7:58 pm

Returning from executive session 8:30 pm

(MP) no action taken by the board concerning the discussions in executive session

6. Financial Review

a. Consideration to approve Shippensburg Borough Invoice for December 2016

(SB) Motion to approve and acknowledge the transfer of funds has taken place

(TP) second

(MP) Moved and seconded all those in favor consent with an "aye" any opposed "no" Motion Carries Unanimously

8. Any other business

(MP) Angelo? Kerri?

(KB) the only question I had was last year in June time frame, we had found out that new regulations that rolled out January of 2016. Just want to make sure that is there any massive changes?

(PM) There are changes being discussed right now. I thought about bringing them up, but they are not out yet. There are changes in policies; there will be several things that will be discussed regarding fees. DEP is looking at gaining money and adding annual fees to water systems etc. There are also some issues with potentially changing lead and copper levels. You have a copper program that you are in compliance with right now. The lead and copper program is 25 years old and EPA is taking a look at it. Which then will filter down within DEP as well as for your water plant and potentially at the Wells, they are looking at for the Water Plant a combined filter effluent turbidity levels and individual filtered turbidity levels. This is still all very early in discussion but I tell you what, I will do. I will look into emailing out the authority if everybody is okay with email, links to those sites.

(KB) There is a meeting that happened sometime in the summer time that operators go to. I am going to assume that we had operators that went to this meeting?

(PM) they may have gone to the PA Rural Water Association Annual Conference.

(KB) do you guys remember the name of the meeting?

(MP) I don't, I just remember where DEP unveiled all their changes

(KB) all their rules and regulations

(PM) The one that had to do with the one log issue? That was in 2015 actually

(KB) Yes, the summer of 2015, is that meeting every year?

(PM) that was specific for that program, but getting back to why you belong to the PMAA and Rural Water is because at the conferences they usually discuss this type of activity. But I will email you out, if that is okay, if everybody doesn't mind getting emails, I will send out information.

(MP) Troy?

(TP) whoever marks the water line on Franklin Way the other day, just put a question mark out on the street. I called Mark and he had brought some stuff out and put some flags in.

(PM) I don't know anything about that, Darryl does the markings.

(TP) they just spray painted a big blue question mark and there was a townhouse going in there with three laterals. Or three curb boxes there.

(PM) I can talk to Mark tomorrow

(MP) Steve? Forest?

(FM) I just wanted to talk just a bit about what Peggy glanced over or when she talked about Deerfield, because that is an ongoing situation where a plan was approved by this board for water a plan. A plan was approved by the township piggybacking on to that water plan and without any consultation to the authority or anybody else another plan was sent into the township and approved that completely changed the lot layouts and caused all this mess with these laterals.

(SB) I am working on that, the revitalization committee is working on creating a monthly meeting of all municipals and every organization within the community to start communicating with each other. Probably won't happen for about a year.

(FM) this isn't the first time that this has happened. It happened with Georgia Pacific.

(SB) and it happens because there isn't a once a month where everybody can sit down, where one person is sent from each municipality and each CFJMA, SBA all the groups in the community. Where we can all just sit down and say, hey what's going on, do you guys have anything changing? And eventually coming out of this revitalization group out of the chamber that will come about.

(PM) I have that as a modification to the rules and regulations adding a section in there to discuss that. And one of the things we may want to do, even though it is on our website and available electronically why don't we give a revised hardcopy of the rules and regulations to all the municipalities that we serve along with a copy of the developers handbook when we are done.

(MP) okay

(KB) do you remember with this whole rules and regulations thing, do you remember talking about, I don't remember when this came up but we were talking about Chateau Terrace and the other larger complexes that are within the borough verses the ones that are not in the borough.

(PM) That was for bulk water wasn't it?

(KB) right, it was something that we were going to visit, the whole argument is escaping me

(PM) it is how they were billed with EDUs

(SB) we want to make sure that how we are doing it is actually reflected in the rules and regulations

(KB) So that is probably something you need to add to your rules and regulations

(SB) that is going to be addressed on our committee

(TP) I mentioned to Mike I think we should get an SBA stamp that goes on the drawings and then when they go to SH Franklin, if our stamp is not on that revised print, we did not approve it.

(SB) that would do our part

(FM) if it wouldn't have the SBA stamp and then goes to the township and says I have water and has a plan, but it doesn't have a stamp then the township if they are savvy is going to say wait a second,

(KB) Let's be honest, if they go to the township and say they have we water, if the township is savvy or not savvy they are going to have paperwork from something from us that says that they water whether it is a big blue stamp or not.

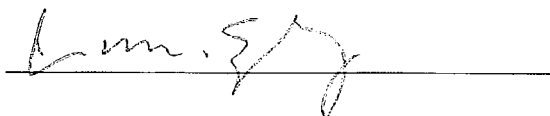
(MP) Troy? Dennis? Peggy? Brian?

Adjournment

(MP) motion to adjourn

(SB) motion

(TP) second

A handwritten signature in black ink, appearing to read "L. M. S.", is written over a horizontal line.

Secretary

Next meeting February 14, 2017 – 6:00 PM

BOROUGH OF SHIPPENSBURG

BOARD SBA

DATE 11/10/17

Name

Address

Name	Address
Brian Kauffman	Retnew

