

**MINUTES OF A MEETING OF THE
SHIPPENSBURG HISTORIC ARCHITECTURAL REVIEW BOARD**

JANUARY 23, 2013

PRESENT: Tom Mitros, Belvin Banks, Elizabeth Maurer-Minnich, Doug Washinger, and H.I. Gates.

GUESTS: Donna Sommerville, Jennifer Rosenberry, Samy Bebawy, and Walter Stouffer

1. The meeting was called to order by Tom Mitros at 6:59 p.m.
2. REORGANIZATION. Donna Sommerville chaired the meeting during the reorganization. Belvin Banks moved to nominate Tom Mitros as Chairman. Motion seconded by Elizabeth Maurer-Minnich. Motion carried unanimously.

Belvin Banks moved to nominate Elizabeth Maurer-Minnich as Vice-Chairperson. Motion seconded by Doug Washinger. Motion carried unanimously.

Elizabeth Maurer-Minnich moved to nominate Donna Sommerville as Secretary. Motion seconded by Doug Washinger. Motion carried unanimously.
3. APPROVAL OF MINUTES. Hearing no objections or corrections, Elizabeth Maurer-Minnich moved to approve the minutes of the November 28, 2012, meeting, as written. Motion seconded by Doug Washinger. Motion carried unanimously.
4. PERMIT APPLICATION OF WALTER STOUFFER, 101-103 N. PENN STREET. Mr. Stouffer explained that he would like to replace the windows in his property because the current windows are approximately 25 years old and the spiral rods that take care of the balance are broken in many of them so he would like to replace all of them and wrap the window frames with aluminum coil stock. Mr. Stouffer stated that he would like to replace the 7 windows in 103 N. Penn Street and the 13 in 101 N. Penn Street at a later date, but would like to get permission for all of them now if possible. Chairman Mitros stated that since the current windows are not the original and are replacement windows he doesn't see the need to go into any discussion or details. He asked Mr. Stouffer if they would be one over one configuration? Mr. Stouffer stated yes.

Elizabeth Maurer-Minnich moved to approve the permit application of Walter Stouffer for his property located at 101-103 N. Penn Street, to install 7 replacement windows at 103 N. Penn Street and 13 windows at 101 N. Penn Street, and to also wrap the window frames in aluminum coil stock. Motion seconded by H.I. Gates. Motion carried unanimously.

5. PERMIT APPLICATION OF JENNIFER ROSENBERRY, 215 EAST KING STREET. Tom Mitros stated that he will recuse himself from this case since Ms. Rosenberry is a tenant of his. Ms. Rosenberry explained that she is here seeking approval on a new business sign for her property located at 215 East King Street. She provided the Board members with a copy of the proposed sign and stated that she would like to place it on the front of the property, on the fascia. Jen went on to state it would be a flat sign that would hang flush to the house and would be black with gold leaf lettering. Ms. Rosenberry also explained that she would like to have a spot light on the sign for when they are open in the evenings until 8 p.m. Donna Sommerville explained to her that, that would be addressed through the zoning ordinance and not this Board. Belvin asked if the sign would be wood or metal? Jen stated that she wasn't actually sure because the guy designing the sign didn't tell her. She said she could make it whatever the Board preferred. Chairman Mitros stated that it is probably metal.

Belvin Banks moved to approve the permit application of Jennifer Rosenberry for her property located at 215 East King Street, for the installation of a new business sign. Motion seconded by Elizabeth Maurer-Minnich. Motion carried 3 to 0 with Tom Mitros and Doug Washinger abstaining.

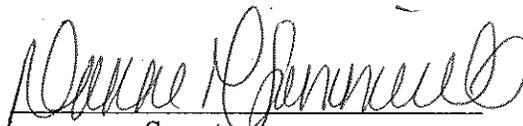
6. PERMIT APPLICATION OF ROUTE 15 DINER, 2 WEST KING STREET. Samy Bebawy, owner of Shippensburg Select Diner, explained that he is here seeking permission to remove the existing entry structure and enlarge it with a new entry structure. Mr. Bebawy, went on report they would like to replace it to make it easier for handicapped customers, etc. Mr. Bebawy went on to state that they will be approximately doubling the size of the entry structure. The Board members reviewed drawings provided by Mr. Bebawy of the proposed structure. Mr. Bebawy also stated that they will be extending the concrete step to accommodate the new structure. Belvin asked if the sidewalk along the building will also be widened when they extend the

concrete pad? Mr. Bebawy stated no, it will just be the concrete slab under the entryway.

Mr. Bebawy also stated that he received a letter from Donna about his flashing "Open" Sign and that it was not permitted without a permit so he would like the Board to consider allowing that also. Donna explained that he would need HARB approval for the neon sign and then get a permit for the sign but the flashing is not permitted so he would have to turn off the option of having it flashing to make it just a solid neon sign. Chairman Mitros stated that while he is not a fan of neon signs, this particular building is not a historically significant building and he doesn't feel that it is going to detract from the building, so he has no problem with the request to allow the neon sign. H.I. Gates stated that he would agree.

H.I. Gates moved to approve the permit application of Route 15 Diner for their property located at 2 West King Street, to replace the existing entry structure with the specifications presented to the Board at the meeting, which were 100" x 171" and to also permit the use of a Neon "Open" sign to comply with the sign ordinance. Motion seconded by Doug Washinger. Motion carried unanimously.

7. ADJOURNMENT. There being no further business, H.I. Gates moved to adjourn the meeting. Motion seconded by Elizabeth Maurer-Minnich. Motion carried unanimously. Meeting adjourned at 7:19 p.m.


Secretary