

SHIPPENSBURG BOROUGH COUNCIL

June 3, 2014

7:04 PM

Present at the Council Meeting: Andrea Lage
Kathy Coy
Joe Hockersmith
Kerri Burrows
Angie Facchinei
John Alosi
Lance Hoover
Sam Wiser
Bruce Hockersmith

INVOCATION: Kathy Coy

PLEDGE OF ALLEGIANCE: COUNCIL

PUBLIC COMMENT:

Wayne – I was here 60 days ago in support for the March to Destiny. There will not be one this year. We have been pre-empted by a number of other events. We always have Gettysburg to worry about but this year we have several and Chambersburg is doing the 150 anniversaries. We will have to go back and evaluate the timing, format and if we can continue with the event. That is where we stand right now.

Kathy Coy: We will miss your presence here and hopefully you will be able to get it here next year.

Wayne – We are going to have to reevaluate this and we may do an event more for the schools. We don't know.

Andrea Lage: Okay, well we do appreciate all your efforts in the past to get it going. Thank you.

Ralph Park – I am with Park's garbage service. I am here to answer any questions that you all might have.

Lance Hoover: Mr. Park and his company were one of the participants in the RFP for the recycling services.

Andrea Lage: Great, thank you for coming.

Shawn Harsock: I will give you the letter that you will get in the mail. We received notification from West Shore EMS yesterday that effective June 29 they will cease operations in Shippensburg. In talking with them and we spoke with the Emergency Health Federation and Act 37 actually dictates that Emergency Agencies have to provide 90 days' notice before pulling out so we are not exactly sure about the 30 days. The letter that they presented is basically saying that we didn't operate in good faith with them as far as the establishing and ALS service and we didn't provide the contracts as they had requested. Copies in the packet that I sent to you are actual copies of the rent agreement and copies of the reimbursement agreement along with copies of the signatures for the certified mail that the West Shore President signed for all those documents. Just in case there are any questions. We met with Pleasant Hall and discussed with them a little bit of the implications of this and tonight after I leave here I will be going to Newville to meet with their Chief to discuss it. The letter doesn't say whether Medic 84 will be re-located to Newville or whether it will be placed out of service. In talking to Newville I know that there has been a negotiation between Newville and West Shore establishing a Medic Unit there which was the original discussion as to why we began. A lot of what we do will hinge on what Newville is going to do. Over the past couple of months we kinda had a feeling that this might happen so we went out and we bought a third set of ALS

gear so that we would have a reserve set of gear. We also hired two additional paramedics on staff. Two weeks ago we finished a peak call study. When we find out what is going to happen we can decide what hours we will need to people into service. I don't have a lot more right now.

Andrea Lage: Sounds like you have a plan in place and we appreciate that.

Heather Franzoni: That is why we wanted to come in today. I know that I touched base with it last week and you guys were a little over whelmed with the evening. I wanted to provide reassurance that we will stick to our original plan. We were ready for it.

Shawn: I think our main concern is that we were not standing behind our main agreement. We did stand behind it and we have the documents showing that we did. We did act in good faith and we did follow through. We will continue to work with them over the next 30 days.

Andrea Lage: Keep us informed and good luck with your discussions.

Shawn: Anything else I can do for you? Okay, thanks again for your time.

Steve Brenize: 211 Ridge Ave. I would like to thank Borough Council for their work with the School District and the Shippensburg Area Athletic Association together to restore baseball to the Memorial Park; it was a wonderful experience Friday night and about 250 people there.

Kerri Burrows: You were a part of that.

Steve Brenize: Well, you guys still had to work on that. I sat here and listened.

Kerri Burrows: It was a wonderful night. It was nice to sit there and not be shivering.

Steve Brenize: I think it might be a home field advantage.

Mayor: Just as an additional comment, I spoke Monday morning to a group of 11th graders at the Senior High and one of the things that they requested was, please put the softball fields back in. Just as a side.

BUSINESS

CONSIDERATION TO APPROVE THE MINUTES OF MAY 22, 2014

Joe Hockersmith: Move to approve

Angie Facchinei: Second.

Andrea Lage: Any further comments? Motion carries 6-0.

PRESENTATION BY JAY MCLAUGHLIN (IESI) REGARDING RECYCLING SERVICES

Lance Hoover: Jay had asked me if he could make a brief presentation to the council and they are also one of the participants for the recycling services. I will get to that as to where we are.

Jay McLaughlin: We have other participants in the bid. I mentioned to Lance that we were pleased to bid and pleased with the outcome of at least our numbers and we are right down the road at Exit 20 and we have been around as this company for 15 years. We are firmly established in the neighborhood. I just wanted to say that we are happy to be part of the process. I won't take up any more of your time.

Andrea Lage: If you would like to say something now, we would give you the opportunity also.

Ralph Park: I will just be happy to answer questions.

UPDATE REGARDING STATUS OF RECYCLING RFP (REQUEST FOR PROPOSALS)

LH: As everyone is aware we did submit RFP for the recycling services. In our proposal we had two potential options. One was to keep our services exactly as they are on the days and times as we currently are. The second option was to do everything borough wide on a one day time period. On our RFP's we did have two different prices and we wanted to do that to see if there could be any additional cost savings by doing it all on one day and then number two to get a full range of prices so that we can accurately take a look what they are. As far as that goes, I have met with Kevin and Nicole several times and we have to take a look at how those numbers play into the whole borough budget. It is really where we are and what is taking a little longer than what I had anticipated. I will meet with Kevin and Nicole again. Nicole has done a good bit of work on the budgeting end and how it is all going to play in to the

numbers. We will meet again next week and go over some additional things and we are open to having a much more formal presentation on the 17th. The one thing that we are looking at as far as the RFP goes is what they call a single stream. All of the recycling would be contained. We source separate everything now and I think a single stream would be much more efficient and must easier and possibly spurring additional recycling which would be a good thing. We have to look at all the things and how the numbers play in. Again, I expect to have that for council on the 17th.

Andrea Lage: One question. Are the items that can be recycled identical from one proposal to the next? The range of paper types or plastic.

LH: Yes, the way the proposal is set up they identify what the materials were and they should have proposed on the exact same materials. They are the same plus more.

Mayor: What are the pluses?

Ralph Parks: I know that for us we can take 1 through 7 except PVC and then Styrofoam. Then tin, glass, newspapers. We do a single stream system. We would separate everything in Hagerstown. The single stream material we can accept that at that facility. They would have two cans. Just one for recycling and one for garbage. They do not have separate bins. We found that it was much easier for everyone to do that, the customer. Then they only have to think about two things. Garbage and recycling.

Andrea Lage: So that would include all the paper board that comes with packaged foods and such?

RP: Correct. Office paper, junk mail and all of that stuff.

AL: Is it the same for you?

Jay McLaughlin: It is the same for us. We take ours to Elkridge MD. The single stream recycling is historically you get a better yield in terms of your recycling. You get more contamination. We really do have an increased participation but more contamination but it is worth doing it a single stream.

RP: The biggest thing there is education. You have got to have education and educate the public.

Mayor: You are saying contamination. If I would sneak in a piece of PVC in my container?

RP: Correct. If you don't see it on the paper, put it in the trash.

AL: As part of your proposals do either of you with your companies help with that education?

Both: Absolutely. That is part of the bid proposal.

LH: We will have to spend a good amount of time to educate on this.

John Alosi: That shredded paper?

RP: As long as it in the long, not the real small. If it is shredded in the long pieces, not the chopped pieces. The cross cut. If it is confetti, no. There is no way to bale it up.

AL: Any other questions. Do you have any records where there were communities where you knew that the garbage weights that was being tipped and then brought in the recycling to see how much reduction there was in the amount of weight that was going into the landfill?

RP: We had Adams County and I can't think of the exact number but we went from like 20% in some communities to like 60% participation with the single stream. It definitely made a huge difference. This is because of the ease of the single stream.

JM: Yes, we are getting a pretty good yield. Each container is barcoded and they will send you coupons if you recycle. This is Philadelphia. There was serious contamination with this.

RP: We have an incentive for recycling and a customer appreciation with a card. With us it is called My Parks Card. We have a website called www.myparkscard.com that they can go to. This is an incentive program. We would include the Borough businesses.

AL: Anything else? Thank you gentlemen for coming tonight and you are more than welcome to come to the next meeting on the 17th. Lance, anything to add?

LH: No, just at the next meeting we should have a report and a much better update.

UPDATE REGARDING ENERGY SUPPLY RFP

LH: We put out the RFP for energy supply. We were made aware that our Penelec was going to jump up to a much higher base rate and we wanted to check and see not only if we could find something that would allow us to stay similar but on the off chance find something that would give us a better rate. Our RFP asks for 12, 18, 24 and 36 months. At this point in time we have received a total of seven which is actually pretty good. Based on all 7 we will at least be able to maintain our current rate. We need to take all of the proposals and see which term is best and which rate is best and we had a pretty detailed proposal but they put their slant on it as well. They met the criteria for the proposal. We built in a lot of things that precluded some from bidding. We got some very good numbers and we have to figure out which one is best and how to move forward.

AL: When do you expect to have that analysis done and we have a deadline in by which we need to make this decision because of changing rates.

LH: That was the one question. We will do it this week or early next week so that we know for sure. The one question is; I am a little unfamiliar. Does that have to come back to Council for formal approval?

Sam Wiser: Yes, it does.

LH: Then it will be on for the 17th. That makes it easy then.

CONSIDERATION TO APPROVE PROPOSAL FROM HRG FOR ENGINEERING SERVICES TO DEVELOP A BOROUGH BRIDGE CAPITAL IMPROVEMENT PROGRAM

LH: Okay, we talked about the bridges and maybe not extensively but we have gone over them. The three bridges will get inspected every third year. They are in a position where they do need various stages of work to become compliant with the PennDot regulations. As part of that we have met with HRG who is the group that does the inspections for the state and we talked to them about each of the bridges and Kevin and I were meeting with them we said why don't you just give us a proposal to do a plan. Lay out what the conditions of the bridges are and what the work is that we need to do to prioritize it so that we can actually start to look for grant money, liquid fuels money or whatever it may be and put together some kind of a program to actually address the bridges. What you have in front of you is their proposal to do just that so for \$4050.00 they will actually compare all of the bridges, put together some base analysis on what we need to do and prioritize them and develop them into phases so that we know what is most important and what the costs are. This can be and should be taken out of our Liquid Fuels money and it will not negatively impact anything else that we would like to do. I would like to ask Council's permission to have HRG perform that work and provide us with the report so that we can plan for the next few years.

Mayor: What criteria did you use to select the bridges or what is required of the bridges?

LH: They are selected for us. They are three bridges that are under state control but state watch. We really do not have any say in that. They are 3 that are identified by the state that we have to maintain in certain conditions.

JH: Who maintains that bridge on King St?

LH: That is the state's bridge.

JH: Do they fall under the same criteria?

LH: Well, of course they don't.

JH: That is what I was afraid of. I will say that is BS and I am not happy about this.

LH: We actually (Kevin and I) did ask that question. The way it works ours gets inspected and we get placed on time frames for things that we have to do.

KC: Is that bridge in bad shape?

JH: No, it isn't in bad shape but still, it is the principal.

LH: None of the reports indicate anything structurally wrong it is things like guiderails and things like that? It is like everything else, we are required to keep our bridges with what the current regulations are.

JH: If it was their bridge would they be required to....

LH: Required to; yes. How long would it take for them to get to it, probably not as fast as they can make us get to ours?

Mayor: My question is, what about the second bridge on Orange St? West of the Orange St bridge?

JH: The small bridge?

LH: That one does not fall under that state. I think it is just the three. The bridges are on West Orange St, West Burd and then back here on Spring House Rd.

Kevin Plasterer: West Garfield was on the list but then they removed it or there would have been four.

LH: It comes down to improvements to make them compliant with the current regulations.

AL: This is really something that we have to do and there is not much choice. This has come in at a reasonable price?

LH: The proposal I think is a good price. It does a couple of things and it moves us in the direction and we can say to the state, we are doing something. We are working on it. Not that we can do anything substantial this year or maybe even next year. They are not compliant with the current regulations.

AL: Moving forward does place us in a position of knowing something and forces us to work toward that.

LH: What we have is something that the state gives to us from the state bridge report.

JH: How often does this happen?

LH: Every three years.

JH: I don't remember it. I don't ever remember it.

Mayor: This has never happened before.

Kerri Burrows: Was it ever presented to Council before?

Kevin Plasterer: That is a good question; no.

LH: Yes, it has happened before.

KP: I have the last two reports in my office and they say about the same thing. It is just nothing was ever done.

LH: I did look at Kevin and say I think we have to start moving in the right direction here.

AL: There are reports.

LH: They are not structural it is just that they are not compliant. That is all.

Kathy Coy: I will make a motion to approve the proposal from the HRG for the engineering services to develop the Borough Bridge Capital Improvement Program.

John Alosi: I will second.

Andrea Lage: Motion and a second, any further discussion? Hearing nothing, Motion carries 5-1.

DISCUSSION REGARDING 2014 COMMUNITY SHOWCASE VIDEO PROGRAM

LH: What is in your packet once again is just for discussion and consideration. I received a couple calls and email from a company called CGI Communications, Inc. What they actually do is they come down and put together a 2 or 3 minute video documentary of Shippensburg. They will do it all free of charge for us and they will allow us to use the footage and put it on our website and any one of Council could be in it or none of us. What they do is then the way that they make their money is they contact the local businesses and see if they want to be a part of it for a fee. We actually get it for free and the local businesses get to be part of it for a fee. Then they would be a 2 minute video of what their business is. I just wanted to put it in front of Council to think about. The information is there and it is available at any given point in time. There are some links in there to see what they have actually done. They will focus on anything that we would like. It seems like a neat idea.

JH: On the website it would be a link to go and look at this video?

LH: Yes. There could be potential benefits for the Borough as well.

Steve Brenize: Well, the Chamber told them no three years ago.

LH: Oh, did they? I am not necessarily recommending it or not recommending it but just so that you have the information.

John Alosi: The public television did a few years ago and they did Carlisle, etc.

LH: I think it is completely different and this is actually a business and the way they would make their money is off of the local businesses participating in it. I don't know what the fees are.
AL: It seems like it is like the maps where they fill the ads around the edges and then the maps are free.
LH: It is for your consideration and if you want to talk further about then I can find out more.
JH: My feeling is if they want to make a presentation then they should just come in and make it.
AL: Do you want to look at the links and then come back at the next meeting or do you want to let it go by? See somebody, check it out or you are just not interested.
JA: I think we should take a look at the site and see.
KB: We might want to reach out to the Chamber too.
Mayor: If you show up at the meeting Thursday morning, or when you show up I will be there.
AL: Alright, now we have an executive session? Is there action coming out of it?
Sam Wiser: No action coming out.
AL: Do we want to do any other business?

OTHER BUSINESS

Andrea Lage: Sam anything? Joe?
JH: Two things, first of all I think late last year we approved a Cell Tower on Garfield St. What is the status on that?
AL: I thought I saw equipment down there?
JH: Are they still developing it then?
SW: They got us everything that we needed and they contacted Donna.
JH: Okay, it is still in the works. Okay. The second thing is on the corner of Queen and Orange right in front of 101 S. Queen there is a sign post that was cut off and it is sticking up and it needs to be removed. I looked at it and it needs removed.
LH: Okay, we will check it out.
KC: There is always a thing there and if that is construction or a safety issue.
Mayor: That would be a nice project to put storm sewer in and connect that in. Then we could put a left turn lane in on Orange heading west.
AL: Angie?
AF: Have you heard anything about the gas line? They have not really done anything lately.
LH: Actually yes. Kevin and I met with them it is still in the works but as far as the timing goes we have been told that there is really no definite time for that to go in. Does that sound correct?
KP: Yes, that is correct.
LH: It does not run through the street. They are coming down your side.
KP: There next big project is doing the gas line on Earl St. This is from the Square to the University.
LH: That is what they told us. It is a bigger gas line. The University is doing some sort of project and they need this done.
AF: My only other thing is a comment; I am very excited that Lance was able to work out some lessons for Memorial Park Pool for SAC. That is wonderful news. That is all I have.
AL: Alright, thank you. Kathy?
KC: I am glad to see that the house is down on the Roxbury Rd and I am glad to see that the trees are gone and the park is open and things are moving. There is a lot of use and it looks nice. Big difference.
AL: No, I didn't want them to come out with no plans to change it.
LH: Kevin and the guys did a really good job.
Kerri Burrows: Is there a policy or standard or is it permissible for residential streets to have signs like "Children at Play" or something like that? I am just asking questions? What is the standard?
LH: I don't know if there is anything that says you can't.
KB: Okay, then what do we have to do to do that?

KP: You might be opening up a can of worms and we might have signs everywhere. There should be some kind of criteria as to why you want to.

KB: What if the children at play sign would be put on.... How do you deal with that as far as where it gets put?

KP: Sidewalks are on the right of way so we have pretty much any.....

KB: No sidewalks on my street.

KP: Some of your grass might still be in the right a way.

KB: Okay, it was a question that was asked of me. We have a large young population and my street is a dead end and they play football, basketball, etc...

KC: Send them to the park?

KP: Whosever yard will probably complain.

KB: I don't care if you put it in mine.

Mayor: Why don't you ask that person and see if it would be okay.

KC: At the last meeting and I wasn't here, the mattress's and things that are left on the sidewalk. Did you come up with something?

LH: We are actually working on it and Kevin has some ideas. What we did there was send the guys back out and I think we did send everybody a letter about it. We just did it.

KC: I appreciate that and it does make the town look better. We have to resolve it. I just don't want to blame students and we need to have some sort of stiff fines.

KP: The thing is people carry things to someone else.

KC: Yes, I am aware of that.

AL: John? Mayor?

Mayor: Did you reauthorize the letter for sewer and water?

LH: Yes. It is out.

Mayor: Second... the contract on the handicap ramps at the square? Did we specify that they do a wet saw cut as opposed to a dry saw cut? Because I came down through town and you couldn't see anything for the dust. If I were a downtown business man and running a restaurant or something like that.

KP: It is already too late.

Mayor: Yes, I know that it is too late but the next time maybe we should try to find out.

LH: We can do that.

AL: Lance?

LH: Yes, the first thing is that we advertised the Post Office Pedestrian walkway project. It is on the website as well. The second is, we received a request for another banner. This is a new one for the beginning of June and for Travis Henry. It is a memorial 5K walk/run at the University for him. I think last year was the first year and this would be the second and they would like permission to do a banner. I think it is a great idea however it conflicts with our banner schedule. I guess that I am not really sure; the area is the area at King and Prince. At this time there are already banners that are hanging there and are scheduled. It is not a problem but my concern is what to tell them in years going forward. That particular time frame is annually taken.

Mayor: That needs to go through the Chamber. They present the banner list for approval at the beginning of the year.

AL: I would think something could be worked out.

KP: The relay for life is up now and then one goes up next Monday.

JH: That is up at the High School now.

KP: They already went to the Chamber didn't they?

LH: Well, that is what I was informed of and that the Chamber sent them to us. I am not sure what to do now.

JH: Who is the conflict with then?

LH: It is the next one which is Solstice. The spot is full. I hate to say no, but I am not sure how to fit it in.

KP: If you don't make the cut off then you wait until next year.

KB: The run is next weekend, the 14th.

LH: The run is the second Saturday in June. The same weekend as Relay for Life then.
I can direct them.

JH: You can't accommodate them all.

LH: Okay, thanks.

AL: Okay, now we will move to executive session after which there will be no action.

SW: Discuss potential litigation regarding contractual issues. One item to address is that Council did authorize the issuance of a RFP for Financing for Cost related to the WWTP and those are qualified project costs which would be construction costs, design costs and things of that nature to fund the Borough's up to 1.5 million dollars that we agreed to. In order for Council to recoup all potential costs from this point going forward that are project costs I would ask that the Borough would be willing to authorize and direct the execution of a reimbursement resolution to qualify project costs related to the WWTP upgrade expansion project to be funded from the General Fund until such time as the financing is completed.

JH: So moved.

KB: Second.

AL: Any further discussion? Motion carries 6-0.

It is also to be said that in executive session we talked about an additional contract issue.

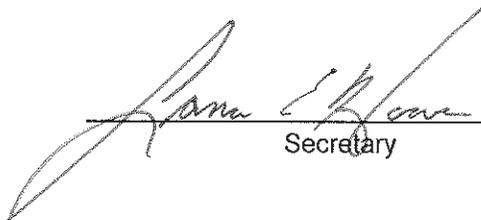
SW: Regarding real estate negotiations.

AL: Alright with that.

JH: Motion to adjourn.

KC: Second.

AL: Alright... adjourned at 7:53 P.M.


Secretary