

SHIPPENSBURG BOROUGH COUNCIL

May 6, 2014

7:00 PM

Present at the Council Meeting: Andrea Lage

Kathy Coy

Kerri Burrows

Angie Facchinei

John Alosi

Lance Hoover

Sam Wisner

Bruce Hockersmith

Absent: Joe Hockersmith

INVOCATION: Kathy Coy

PLEDGE OF ALLEGIANCE: COUNCIL

PUBLIC COMMENT:

Rachel McKinney: I live at 343 E. Burd St, Apt C. I was here the last time and I wanted to talk to you about our Ball. I wanted to tell you that the ball was very successful. We had over 80 seniors and supporters that paid the \$15.00 to come. We had 28 students that assisted also. We had 31 of the vendors who contributed various things. You can see. Thank you very much for letting us tell you about it.

Andrea Lage: Thank you and I am glad that it is a good night.

Geli Wsch: I am from Messiah Lifeway's and we sponsor the Shippensburg Senior Center. I just wanted to update you on some of the things that are happening with that. Also, to introduce my two colleagues that are with me tonight. Karl Brummer and Kristin Heisey. There are some neat things happening with the senior center. I know that one of my observations from working with them over the last several months is that you are blessed with a really neat group of older adults here in this community. I have worked closely with Ann Hinkle and other folks, they are so enthusiastic and committed to the community here. I will update you on a few items with the first being the Pennsylvania State Department of Aging grant for the Senior Center applied for as I am sure that you are all aware. We were hoping to know about that grant by today but the state did change the deadline and it is delayed until early May so we are anticipating that we will know the response from that any day. We did get a note that Senator Alloway received from the Department of Aging saying that there were over 150 grants that were applied for so it will be highly competitive but we are hopeful that the Senior Center will receive some of that fund. If we should receive that grant it is really critical that we have a lease agreement before we can move forward. The funding is to be released the end of May so we would want the agreement signed by then so that we can begin the renovations on the Community Center. I am not sure how familiar you are with Messiah Lifeway's but we are non-profit that is located in Mechanicsburg. We have been sponsoring the Senior Center since last July. We have gotten to know the folks there and we came on board to help them find a new home and at that point we were selected as the new sponsor which has been really neat. We really appreciated Mayor Hockersmith's ability to get a temporary location at the church as well. I understand that tonight you will be discussing the key terms in the agreement. I know some of which is who will do the maintenance and repairs on the building. I know that there are different arrangements all throughout Cumberland County for Senior Centers. We also sponsor Mechanicsburg Borough. In each of those cases the municipality is really responsible for the actual repairs and maintenance of the building. As a

sponsor we believe that the Borough should be responsible to maintain the property that you have here. We are very grateful to be offered the building and the seniors are excited. Maybe it is good to mention and note that Messiah Lifeway's we are contracted through the Cumberland County of Office of Aging as the sponsor for the program. That is an agreement that we have with them and at any point in time they may decide that they may no longer want to have us as a sponsor or we may decide that it is something that we may not want to pursue. We want to make sure that the Senior Center is set up in a great position for success to move forward. That is one of the reason that we feel it is not in the Senior Center best interest for Messiah Lifeway's to sign a lease for the community center that obligates us to cover the cost of major facility repairs. We are concerned that signing a lease that we would take on those responsibilities would make it difficult for potential future sponsors as well as difficult for the Senior Center itself. We are hopeful that we hear any day about the grant and we are really hoping that is good news there. We are more than willing to pay a nominal fee each month to use the building if that is helpful to set aside some money so that if there are major expenses that we can help contribute towards that in the monthly rental fee. Thanks for your time.

Andrea Lage: Anyone else?

Steven Brenize: 211 Ridge Ave. I imagine that you are making this decision this evening and I would like you to bear in mind a couple things. It is very important that we have a wonderful Senior Center in the community and the Borough taking the building that they were originally planning on selling and to invest \$280,000.00 into Park and Rec for the entire Borough tax base is a large investment that the Borough has made in the Senior Center. We also have to factor in that there are two counties represented at the Senior Center and eight or nine municipalities that have participants so to set the Senior Center up for success to dictate that the one municipality is responsible for a unfair share of the expense of that cost would set them up for failure and not for success. I want to remind Borough Council of that and that we do want to have a wonderful senior center but the reason that we are sitting where we are right now is because one municipality felt as though they were paying their undue share and by entering into an agreement that requires the Borough to put money into a building that they have already offered to reconsider what they were planning on doing with the building and take money away from General Park and Rec for the population and then hand it over to the Senior Center that is quite a donation to making this successful senior program in the area so I would like you to take that into consideration that as part of your agreement that Messiah Lifeway's and the senior organization be responsible for fund raising from the other municipalities and from churches in the area as well as non-profits in the area to maintain the building that the Borough is handing over to them that they are originally planning on using for Park and Rec funds. Thank you.

Rachel McKinny: I want to remind the Council that we are anticipating putting in excess of \$250,000.00 into the building so we are not expecting you to hand it over as nothing. Also, we do gather money from all Franklin County and from all the municipalities and the upkeep we are expecting to pay for that as we go but it is just the major stuff that we feel would be a bit much. So, it is not that we are asking you to give us something for nothing we are aware that we have a lot of other municipal groups that will contribute.

Mayor: Maybe you can share with them that we are working on a business plan and that it is being developed and until that is developed.

Rachel: Yes, we are working on a business plan and we plan to do a lot more outreach to the community that really doesn't come now. We want to partner with Habitat for Humanity and having people to volunteer time to do fix up projects around houses and we want to set up a group that will actually help seniors. Lifeway's has a tremendous program. It is called connections. It will similar to ours or what we will be doing. I am keeping track of drs. appointments for someone. There is so much that we have to do. The baby boomers do not want to sit and play cards. I think you will be proud to have the senior center right next door.

Andrea Lage: Lovely vision. Anybody else?

Becky Myers: 137 Park Place West. I am here tonight because you will be addressing the CDBG grant money that will pay for the environmental impact study and survey for this pocket park which is right next door to the proposed Senior Center. I think the potential is incredible so my request is that you at least give the public a little bit more information of what your vision is for this whole area, the Senior Center, the Pocket Park, and the Greenway. When you read it then it is one thing but if you would discuss it as a vision and this could be the first step forward and then involve the public so that the citizens can help with this project. Thank you.

Rachel: We want to put in a small vegetable garden.

Andrea Lage: I just put in some raised ones and I highly recommend them. Anybody else? If there is no one else then we will go on to the business agenda.

BUSINESS

CONSIDERATION TO APPROVE THE MINUTES FROM APRIL 15, 2014

Kathy Coy: So moved.

John Alosi: Second.

Kerri Burrows: Page 8..correction

John Alosi: Page 3 correction

Andrea Lage: I would agree about the changes. So with those changes are you all comfortable? Okay, hearing no more discussion. Motion carries 5-0.

CONSIDERATION TO AUTHORIZE ADVERTISEMENT FOR AN OPENING ON HARB

Lance Hoover: What you have in the packet is the resignation from Thomas Mitros so now we need Council's authorization to advertise that position on the newspaper and the website.

Mayor: I have a candidate for that position. This is a real estate agent.

Lance Hoover: It could be but it is not required to be.

Sam Wiser: HARB has some criteria on it, but we would have to see the current make-up of the board.

Kerri Burrows: That makes sense.

Sam Wiser: You do not have to advertise the open position but in any event you would need to accept Mr. Mitros resignation before you move forward with any other action.

Kerri Burrows: But, we would need to know if we post it that it has to be a licensed Real Estate professional.

Mayor: You don't need to do that if you are replacing a real estate agent with a real estate agent.

Kerri Burrow: Got it.

Andrea Lage: Do we accept Tom Mitros resignation?

Kathy Coy: I will move to accept.

Kerri Burrows: I will second.

Andrea Lage: Any further discussion?

Kerri Burrows: I know that he has been on HARB for a long time and I would like to thank him for his service.

Andrea Lage: Actually if we could in fact send a note with a thank you that would be appreciated. Anyone opposed? Motion carries 5-0. Pending discovery of whether or not it has to be a particular position?

DISCUSSION AND OVERVIEW OF "SHIPPENSBURG FIRE DEPARTMENT ORIENTATION MANUAL"

Randy O'Donnell: What this is for, well I met with Lance when he first came on as Manager. I just wanted to give orientation about where the emergency services are at. A lot of things have changed in the last 5 years. After I did do orientation with Lance I talked to him about this would be good for council to have and understand. When we started here 5 years ago with the national fire plan a lot of things have changed so I wanted to get this information out to you to see if you have any questions or help you to understand. The fire department is one of the biggest employees that you have. We have 80 volunteers within the borough and it serves two counties and four municipalities and the University. What I put in there is the Mission Statement speaks for itself. The mission of each department and what they are responsible for. The first thing that the public asks is why do we have three stations, because it works. That is the answer to the question. A lot of communities have consolidated stations and they have lost their volunteer base. Down the road that may be a possibility as the community grows outward and then we may have to relook at things and Andrea and Kathy are well aware of that since they are on the Fire Advisory Board. Right now our system works and each house has an area of responsibility. Vigilant is a new station, they put out the fires and they have the tanker for the rural areas and the brush truck. Cumberland Valley is the primary ladder company. That is the only ladder company between Carlisle and Chambersburg; they have a large response area. West End also does fire suppression and one of the big areas that they are responsible for is the technical rescue aspect and they are a part of the county's Special Rescue Team in Cumberland and Franklin Counties. So each house has their own area of responsibility and their own function and what they are responsible for. About 2005 the Mayor asked for a study to be done at the Fire Department. We were looking for a new location for the Vigilant Fire House and now that study got together and we had to study everything. It is a wide base program, out of that came a lot of neat things but the study didn't tell us anything that we already didn't know. It came from DCED and it really did a cookie cutter type thing where you just filled in the blanks. We had to make our own plan and now that plan is that we took everything that we did independently and we are now going together. Operationally and administratively everything is done as pretty much one. We used to have a policy that we did one thing one way and Shippensburg Township would do something else. Now everything is done as one. We still have some things that are station specific. In that plan I have objectives of what we accomplished each year. In that plan I will put what we accomplished each year. Phase I and then there is Phase II. Phase II is that everything comes into one department. We are not there yet and I don't want to push anything to go there yet. Sometimes it feels like we are going slow but we really are making progress. We talked about things we have done together. Purchasing together and maintenance and right now we are doing grants together. We just got a \$247,000.00 grant for breathing apparatus. That was a \$300,000.00 purchase. The next thing in that report was for the ISO report. That was something that we have been working on for the last three years. We were a 5 which rating for insurance and the townships were rated as 9 with our last review we went down to a 4 which is a cost savings to the residents and businesses. We were 5 points away from going to a 3. It is hard to get to a three. We have some things that we can work on. Hopefully we can get there. When people want to come here to put businesses here they look at the ISO rating. The townships went to what is called an 8B. That is the lowest that they are going to go. I am getting educated on all of that on how to get it to the insurance companies. The next thing in the packet is for you. Andrea was really involved with this and instrumental in getting this MOU off the ground. Everybody gave different amounts to the fire department and now everyone pays one set of money and it goes to the departments and that has worked out really well. Also included in there is the ordinance that the fire department used that relates to is the box card system in the back. The Borough has and always maintained the company closest is the one that responds. That is one thing that we always had and should be proud of. When we did this re-organization is that hydrant areas we run the same amount of equipment and non-hydrant areas we run the same amount. Our box system is standardized now. Any questions?

Mayor: I just have two comments. First of all, what you are hearing this evening from Randy is a combination of something started in the last century. I think we started in 1998 having meeting together to coordinate the activities of the fire departments. Second this is, you didn't mention the air wagon with Company 53 which is an iatrical part of the department when fighting fires.

Randy: The air unit is actually through the fireman's relief money and the unit provides us air and life at emergencies and actually one of the few in the county. It is not just used in Shippensburg area but outside of the area quite a bit.

Mayor: Thank you.

Randy: Anyone else.

Andrea Lage: It would be hard to overestimate the amount of work that has gone in to this and what seems as a major undertaking. Randy does an amazing job.

Randy: Thank you.... Please stop by and we will be glad to show you around.

ADDITIONAL DISCUSSION RELATIVE TO INTERGOVERNMENTAL COOPERATION AGREEMENT FOR EMERGENCY MUTUAL AID

Lance Hoover: We had this on last month and there were some additional questions. I think we thought it was a good idea to have it back on. I think it comes down to the chart and the structure. It seems to be a lot of the questions.

Randy: The whole intent, we had a similar system back in the 90's. We shared Emergency Management Resources and then it got broken apart. What EMR team is trying to do is go back together as one team. If we have an incident it will probably involve all the jurisdictions; borough, townships, university. What we are trying to do is bring all the resources together. If we have one EMA director who is not available we can rely on the other. We have a lot of special events for the EOC; the Corn Festival, the Shippensburg Fair and similar smaller events. We activate the EOC for those. I talked to Doug tonight because I do not want to speak out of turn. This is actually Emergency Management program. I wouldn't take any action on this quite yet. What will happen is there is a meeting on the 14, May and they have met and fine tune this a little bit. There are other examples of this and one is in Newville. I think the idea and the concept is good. This probably came out a little too early.

Andrea Lage: With that we will move forward and see what the outcome of future meetings are.

CONSIDERATION TO APPROVE COSTAR AND WCCOG 2014 BID RESULTS FOR BLACKTOP, STONE AND LINE PAINTING

LH: On this one every year the COSTAR and the WCCOG do bid results for things such as asphalt, stone, road type of materials. What we need to do is approve the bid results from those organizations. I think that the best way to do that is maybe a series of maybe 3 motions it does involved different vendors for different materials. That way in the future as we need these items we can go out and purchase based on the numbers that are approved.

AL: Okay, so line painting is straight forward.

LH: Yes, I think the best way to do it is approve Wilson Paving for the AC20 and the 25MM base repair. They were the low bidders in those categories.

SW: That would be fine.

AL: We are looking for a motion to award Wilson for the AC 20 and the 25 mm contract because they are the low bid.

LH: Yes. One question. May I add two others to that or should we do separate motions Sam?

SW: You can add others to that.

LH: Then we will utilize Pennsy Supply for the Type II Anti-Skid, the Super Pave 19 both picked up and delivered, the 25 mm delivered and the 12.5 both picked up and delivered as well. Then we would approve Valley Quarries for the #1 stone , #2A stone both picked up and delivered, the #8 stone picked

up and the #57 stone picked up, the Type 2 Anti-skid delivered, the cold patch both picked up and delivered as they were the low bidder in those particular categories.

AL: Can we make a motion that based on page 18.

SW: As well as Lance's explanation?

AL: Yes. Kevin is shaking his head.

LH: There is a quick exception to that if it was deemed acceptable. In the event that the Valley Quarry Plant was closed we would also want to have permission to purchase from Pennsy Supply. They are not the closest but they are the most available in readily usable for us. That would be in the event that the Valley Quarry is closed in Shippensburg.

SW: I think that Kevin has indicated in his memo that based on a number of objective factors he apply that Pennsy Supply is more economically efficient than driving to the Chambersburg location.

LH: Yes.

Kevin Plasterer: May I add along with that, Wilson paving. I have 17 miles to drive to get there and back compared to 9 or 4.5 to Valley. I would much rather pay \$1.00 or \$2.00 per ton than to drive that extra distance.

AL: That was my question because this memo kind of goes against taking the low bid arguing that the lowest cost may not be the lowest bid. So, do we really want to make a motion to accept the low bids on all of this or do we want a motion more in line with?

SW: Do we have to award these at this meeting?

LH: We really should, yes. We are coming up on that season. We will be purchasing and utilizing the materials.

AL: It seems a reasonable argument, I am just wondering.

SW: Did you apply the formula that you use to these bids.

KP: Those bids came from COG. Previously the past borough manager we would sit down and discuss travel and take all of that into consideration.

SW: Can we take no action at this meeting and then award the bids at the next meeting.

AL: I am afraid that if we award the low bids then you won't actually be able to do this.

KP: COSTAR we can get that anytime.

SW: I think Valley does participate don't they?

AL: Do you want to do line painting or save it all for the next meeting.

SW: If you are all confident with line painting we can get that out of the way.

AL: Do we have a motion to award the Alpha Space Control the line painting contract.

KB: I will make the motion to award Alpha Space Control the line painting contract.

KC: I will second.

Mayor: What are we paying for line painting?

KP: It is not with the packet but COG went with the lowest bidder. Normally we just go with that.

AL: We have a motion to award it to Alpha Space Control provided that they are the low bid from WCCOG. Any further discussion?

JA: I just have a question on TACT Coat AET and under Wilson it is \$2.70 but they are the only bidder here? Does that mean that is automatically accepted?

KP: We do use it; the others didn't bid on it. We just call Wilson. Tack Coat is when I have a big truck come and lay oil down before I pave. They spray a fine coat of tack coat.

AL: Any further discussion on line painting? Motion carries 5-0. We will award other paving bids at the next meeting. That meeting will be May 22.

SW: May 22 @ 7:00 pm during regular business.

CONSIDERATION TO APPROVE REPLACEMENT OF SNOW PLOW FOR 2003 DODGE PICK UP USING 2014 LIQUID FUELS FUNDING

LH: What we have is a plow that is very old and it has done its time and we do need to replace it. Kevin has gone out and what you see is an additional quote after the bid packet was pulled together. We got an additional quote from J & J Truck Equipment and this latest quote is \$6,960.00 and again it came out after the packet was put together for Council. What I would like to recommend and request is approval to purchase that plow for \$6,960.00.

KB: So, they put an initial bid in and then came in with a different proposal?

LH: Yes, they came in with a different proposal.

SW: This is different than the formal bid process. This is more of a quote that you receive.

KB: Right.

AL: Is there a motion?

KB: I will make a motion to move forward with a new 7'6" snow plow for the amount of \$6,960.00 from J & J Truck Equipment.

JA: Second.

AL: Any further discussion?

KC: Should we include that it will be coming out of the Liquid Fuels?

LH: Yes, please do.

AL: With that amendment, acknowledging that the \$6,960.00 will be paid out of Liquid Fuels to purchase the snow plow from J & J Truck Equipment.

SW: Can we rewind just a little bit.

KP: Kerri said 7'6" snow plow. That is what I have now and I am ordering an 8'2" snow plow.

KB: Okay, I will amend the motion then to purchase the plow from J & J Truck Equipment for \$6,960.00 using Liquid Fuels money, 8' 2" plow.

JA: Second.

AL: Any further discussion? Motion carries 5-0.

UPDATE REGARDING RFP FOR COMPREHENSIVE RECYCLING SERVICES

LH: The RFP's were due today at 1:00 pm. We received three. One from Advanced Waste Disposal, one from IESI Corporation and one from Parks Garbage Service/Apple Valley Waste. AT this point in time we have opened them and read them aloud and begun the review of the numbers. What we need to do is analyze the numbers that were provided and take a look back at our budget and see how it compares and if we can and will achieve any cost savings which were part of the purpose of the RFP. I would expect not at the next meeting but at some time in early June to be able to fully report back to Council on where we stand and how those numbers really apply and what benefit there will be for us. It was successful and we did get three.

AL: Okay, thank you.

CONSIDERATION TO APPROVE ENGINEERING PROPOSAL FROM HRG, INC. REGARDING PHASE I ENVIRONMENTAL REVIEW AND CONCEPTUAL DESIGN AT THE POCKET PARK

LH: We touched on this a little in the public comment section. We were awarded a CDBG grant for \$5000.00 for the this particular Pocket Park and what that grant funding was to accomplish was to have an environmental study which is required to be done and then anything in addition to that is anything that we could do with that funding. We requested proposals and we received a proposal from HRG which will do two things. It will complete the studies and it will also prepare a conceptual site plan for the Pocket Park. That cost for those services is \$5000.00, so the grant funding that is available is enough to accomplish those two tasks and my recommendation or request to have Council authorize us to engage HRG to complete those two items.

KB: I will make a motion to approve the engineering proposal from HRG, INC. regarding Phase I of the environmental review and conceptual design of the Pocket Park.

KC: Second.

AL: We have a motion and a second. Is there discussion?

Mayor: It is the recommendation of the Shade Tree Committee on the current shrubbery that has reached its adult life and that the entire planting be removed and a different type of shade tree or tree be placed.

AL: Do we have a conceptual design for the landscaping that would occur after the removal of said mature trees?

LH: In the discussions with HRG is that they will provide is the landscape and the treescaping that will go along with it. What I can say about the trees that are there now is the winter was very hard on them and many of them have just split and the branches have come down and some of them are potentially a hazard to the young children and the families that come to the park. It might be in our best interest might be to put some black material down and put some mulch there or do something decorative to cover up where the grass is not growing because of the trees that are there.

AL: Black material, do you actually mean mulch?

LH: No, the fiber material. The weed fabric.

KC: They really do look bad.

Becky Myers: Could you get rid of the broken swing while you are at it?

LH: Yes, we can.

KC: Will the Shade Tree be able to help once we get the plan?

Mayor: Sure we will include trees as part of a future grant. We will have to allow that to lie fallow for a little while to allow the roots to rot and so on before you replant it?

LH: I think that we can take the trees down. The question is whether they have to be cut down or pulled out. That might be a little better. So, yes Kathy we can take them down.

AL: I would like to see us do this in two parts. One deal with the engineering and conception plan proposal. Then deal with any directive to take that out. Add a discussion when it should have some replanting so it is not just festering.

KB: My concern with that is if we have several members that feel it is a safety hazard and we are.....

AL: I am not against taking them down but I want some commitment from Council that we don't just let it sit and not do anything for years and years.

KC: I think we have some other trees on this side that will probably benefit from the opening of it as well.

Mayor: Yes, there are.

AL: All I am saying is that it would be nice to have a commitment for re-landscaping after it has had a chance to settle and not to say, let's take them out and then nothing.

KC: Oh, no no no...

Mayor: That will already be on our next agenda for Shade Tree.

KC: If this is going to cover the plan?

KB: Just so I understand are you saying is that your wish is for them not to be removed until...

AL: No, I just wanted to avoid the idea that they were removed and we had no plans or intents for replanting.

KC: No, we need something and those are not the things.

SW: I think that there is a motion on the engineering proposal.

KB: Okay, then we need to move on with that.

LH: One thing that I need to add is the proposal very likely would identify the type of treescapes that we could have and based on their projections we could have within about two months.

AL: Then as part of the conceptual plan is the notion to just envision what that park is. Is it just a playground or I think, and this is what Becky was referring to is it is not just a return to a children's playground but also to recognize for a potential trailhead for a greenway that would go along the stream

and whether or not there might be other elements to the park that in acknowledgement of that greenway. Even acknowledgement of the Senior Center that is a multi-age park and not just for children.

Becky Myers: Can I say something? It is like a clean canvass, you get rid of the trees and the security of that area will certainly improve. Then that conceptual plan is the plan and maybe we won't get it all done at one time but if you all have stages and you let the community know that this is happening I think they will rally and people will be very excited about the fact that the park is going to be renovated and going to be more useful than it is now. PR is very important at this stage.

AL: Alright, any other discussion or comments. All those in favor of accepting the engineering and social design proposal, motion carries 5-0.

AL: Do we want to give a directive to management to remove the dangerous and mature trees and plan on a conceptual plan that comes through to plant as appropriate.

KB: My only concern is that if we do decide that the most advantageous thing to do is cut them down then my concern is the tree stumps.

LH: We will grind them out.

KB: Okay.

CONSIDERATION TO APPROVE CONFLICT OF INTEREST/ABSENTION MEMORANDUM

AL: Looks like this is a template for us to use in case we have something.

LH: Yes, it is a template to use in the event that anyone particular council member does abstain from a vote. This is a form to be utilized in that event.

KC: I move that we accept this template for the conflict of interest.

KB: Second.

AL: Any further discussion? Motion carries 5-0.

CONSIDERATION TO APPROVE REQUEST FROM SOUTH NEWTON TOWNSHIP REGARDING ASSISTANCE FROM SHIPPENSBURG BOROUGH FIRE POLICE FOR SPECIAL EVENTS

LH: We received a letter from South Newton Township and we have covered these items with our Fire Police Resolution early on, however I did want to present this letter and formalize this. The use of our Fire Police for their events which include the Spring Drawing hosted by the South Newton Township Volunteer Fire Co and West End Fire and Rescue. Walnut Bottom Memorial Day parade, Fireman's Fair hosted by the South Newton Twps. Volunteers Fire Company and the Outdoor Sportsman Drawing hosted also by South Newton and West End. Those events were covered previously by the resolution for the Fire Police but I did want to address this letter separately as separate request. This is so I can respond to them and offer those services officially.

AL: Okay, so directed.

UPDATE REGARDING GRANT APPLICATION FOR SMALL WATER/WASTEWATER SYSTEMS

LH: At the last meeting we approved the preparation and submission of a grant for the small water/wastewater systems funding that will be run through the CFA. Update on that, we are in the process of working through GMS to prepare that application. Part of that is that we are doing a RFP for engineering services for the project. There are a couple reasons and one of which and the main reason is the funding association does highly favor competitive engineering. Looking for the best price and the best quality on the engineering so it was a good selling point that we can do the RFP. There is a pre-proposal meeting tomorrow and the proposals from the engineering companies are due next week. On the 22 we will advertise what the results of the proposals were and we will not ask for anyone or Council to make any motion we are gathering the information and collecting the proposals and utilizing those numbers as part of our application process. If we are fortunate enough to be selected for the grant then we will revert back to those proposals and make our selection at that point in time. The application is due on the 16th and we will be applying for the full \$150,000.00 and again the project will be the creation of

additional digesters out of our clarifiers, our old yet existing clarifiers. We will be utilizing the existing tankage.

I just wanted to provide a quick update.

CONSIDERATION TO APPROVE RESOLUTION 14-010 REGARDING THE WATERWATER TREATMENT PLANT BIO-SOLIDS UPGRADES PROJECT

LH: One very minor change to that. I just received today. The resolution that was in your packet I identified an amount of \$127,750.00. That is not correct I worked with Amy today and the correct will be \$127,500.00. The program is a 15% match so that makes it the \$127,500.00. With that minor exception I would like to request Council to approve Resolution 14-010.

KC: I will make the motion to approve resolution 14-010 regarding the WWTP upgrades project.

KB: I will second.

AL: Any further discussion? Motion carries 5-0.

CONSIDERATION TO AUTHORIZE A LOAN TO WEST END FIRE & RESCUE FOR \$200,000.00 FOR PARTIAL FUNDING OF 2 ENGINES FROM TERM OF ONE YEAR AS RECOMMENDED FROM EZLC

AL: Actually that changed? It is not really a term of one year, it is within a year but it can be extended? Is that what I read?

Steven Brenize: The EZLC is set up is that they are supposed to pay it off in a year and if they don't then they have to pay \$20,000.00. They pay interest throughout the year and they either pay it off or they pay the \$20,000.00 that was due for that year. Then the same thing for the next year.

Ed Goodhart: That is only if the engines are not sold.

Steven: Right, because otherwise the engines get sold and everything comes back and okay.

Ed Goodhart: This was to give them a safeguard if for some reason it didn't get sold as quickly as they thought rather than them to have to come to ask for an extension or something, this makes it automatic.

AL: But, the belief is that it will be paid off within a year.

Steven: The belief is that the engine will sell. You have to find someone who wants the engine.

KC: Would there be a length on that?

SW: Yes, there is a backstop on that. The terms on that would be a 10 year.

Ed: \$20,000.00 per year on principal.

KC: OK.

Steven: So if one engine sells and at the end of the year it is still not paid then they will have to pay the \$20,000.00 anyway.

AL: Alright, do we have a motion.

KB: I will make a motion to authorize a loan to West End Fire and Rescue for \$200,000.00 for partial funding of 2 engines for a term of one year as recommended by EZLC. Under the terms as outlined by the EZLC committee.

KC: Second.

AL: We have a motion and second to approve the loan in the total amount of \$200,000.00 to West End Fire and Rescue under the terms as outlined by the EZLC which involves the payback of that upon the sale of the engines. If that doesn't happen within a year we expect a \$20,000.00 on principal payment in addition to the quarterly interest payment for each year for the term of the loan. Any further discussions? Motion carries 5-0.

Executive Session: Begins 8:27 P.M.

Sam Wiser: No action coming out of executive session. It is for the purpose of real estate negotiations and potential litigation relating to construction contracts. Possible personnel issues.

Andrea Lage: Do we want to do final business? Sam? Angie? Kathy?

Kathy Coy: The Fire Advisory board you were talking about increasing your signals in buildings?

LH: The radio signals.

Randy: The Cumberland County radios that we currently use, there are issues with them. Large buildings and buildings with masonry and glass, steel. Something like Schreiber. I just met with them and talked about this. We are looking at Cumberland County that is requesting new buildings coming in to meet the 95% coverage rating. What they do is that bring someone in from an independent contractor before the building is given an occupancy permit and they will check the building and make sure that they have the 95% coverage and they will issue them a certificate. Commonwealth will issue their occupancy permit.

KC: There is something that you can do to increase signal strength.

Randy: Yes, they can add amplifiers and repeaters within the buildings. This is probably that we are little late down the road but we are looking at doing and working with everyone in the future. We are not looking at going back but we may go to them and identify issues with the building and if they want to upgrade that is great. That is something that we are working on right now.

KC: That is something that we need to stay on top of going forward. Not only is it important for the business itself but also for the Fireman, the EMT's and the employees. Did you tell me that the signal in the school was not good?

Randy: In the schools we do not have; for example we were in Episcopal Towers and there is no coverage in the towers. We need to stay on top of this. The question I do have is that if you change radio systems 5 years down the road then would we have to go back to the businesses again? They said, no they are in the right range.

KC: I knew that they talked about that and it is a real concern.

KB: I heard this too Kathy and the thoughts just terrify me and our public safety officials could be going into a building trying to get our residents out and then putting themselves in even more danger. Schreiber is factories and such but the schools just blows my mind. Are they aware?

Randy: Yes. We have had exercises there at the school and they are aware. One thing that we haven't done yet is to try to get the ordinance identified and then go to the different agencies and say this is a problem. We want to make you aware and hopefully people will take the correct action. The businesses that I have talked to so far, the ones that have the problem I think are willing to take the corrective action. I can't speak about the school yet.

KC: I am sure that they will.

Randy: New construction or renovation then you will be required to do this.

KC: I am not saying anyone is at fault, but we need to stay on top of that.

Randy: I think municipalities are on board for doing something also. The feedback is positive on this.

KC: Thank you...

KB: I was actually contacted by Todd Martin last night and he asked me if I could give him an update on the baseball park? I am sure Lance would be moving the bleachers and they removed the existing sod and they laid down new sod yesterday? There are going to attempt to check it in two weeks to see if it has taken root and if it has they will start to remove bases and hopefully the field will be ready for opening night at the end of May as long as everything goes the way that they want it to. He does again want to thank the Borough, Staff and specifically Lance and Kevin and Kevin's team for their help.

AL: Alright.

KP: We put a fence up to protect the dugout area.

KB: We have both seen it and it is beautiful.

AF: The grass is coming in..... it is beautiful. Did you have to reposition the lights yet?

KP: Actually the person showed up last Monday night when we got the torrential downpours. I met him there at 8:30 that night and he said, I am not doing it tonight. He has probably about 2-3 weeks yet to get back. The person lives in Cleversburg but the company is from out of state. He would have to get a lift and they did repair two lights that were broken.

John Alosi: I have two items. April 24th I attended the Tri-County Regional Planning Commission Meeting and one of the things that struck me the most is that Sunoco Corporation is seeking a request by the PUC to mark. What this does is somehow they are looking to acquire eminent domain rights where they could build anything without anything affecting them at all. They could run rough-shot over all the municipalities. The Tri-County Commission has asked the executive director to write a letter to the legislation and the PUC so everyone has standing. I didn't quite understand what he was talking about and it is a legal term. We can't just wake up some morning and see it in the newspaper and the next thing you know things are happening. I thought that was really important. The second thing is that on May 1 I attended the Tri-County Commission dinner and the guest speaker was a woman who wrote Repair Manuel and I thought it was very enlightening presentation. Such things as redeveloping such things as "dead malls" where the malls have lost their stores and recreating it with some green space and maybe some housing along the business. She works for a corporation that does funding for this. It might have application here in Shippensburg.

AL: Alright, thank you.

Mayor: Last Wednesday I spent an hour between 2 – 3:00 participating in a Webinar about emergency notification under a system called Rave. It pointed out a lot of things that are inadequate as far as public notification and things that we should know about our public. I never really thought too much about it but do you know how many people there are in the Borough of Shippensburg that if we have to evacuate that if they are not ambulatory we would have to provide transportation and those types of things.

KC: Do the EMT's, paramedics and Fire Departments know that because they would be the ones that would really be.

Mayor: As we are reviewing this system and our NIXLE system we need to take some of those things into consideration.

Rachel: That is on our list to conduct a survey. That is to find out where the shut-ins are.

Mayor: That is great.

Rachel: We would utilize seniors to do that.

KB: I would also like to think that a lot of that has to do with neighbors taking care of neighbors.

Mayor: Yes. Okay, just the survey that I handed out at the last meeting. This will give you an update and then I will do something else in June. Here are the top things that this Council feels Shippensburg is; Honest, Multi-Cultural, Functional, Helpful. The most important thing about this is it is what where not; We don't think that we are good communicators; we don't think that we are bright or something like that. I will do a little bit more work on this and what we can do to improve our image as a Borough. That is where we are on that, that's all.

AL: Thank you.. Lance?

LH: I know that we talked at the last meeting about the intersection of King and Earl and whether or not we could potentially look at moving that stop bar back. I talked to Kevin about that a little bit. Apparently we did about 7-8 years ago we did already move that back about 4 feet. It was already adjusted once and I think the problem is that moving it back further it might cause some additional street light work and some traffic light work which would make it into a large expense. There is still the potential that we might not be able to move it back far enough to correct that issue. That is the update.

KC: I think we should open up talks with other municipalities. I would like us all to sit down at the table.

LH: We have been approached over the last couple of months by multiple energy companies about transferring our services and things of that nature. Of course they all tell us how much money we can save, there might be some validity to that and then there might not be. I would like to do with Council permission put together a very basic RFP for our energy services to see if we could make a change and save some money. I would provide those results back to you for a recommendation on where to go. There may be some energy hikes. I think maybe a RFP might be able to lock us into a contract.

Mayor: Question..... how are we doing on the solar array? Have we had any reports on that. That is something that Nicole and I are actually going to look at. I don't know that I have spent enough time

looking at it to see if it is a benefit or not. I would hope that there is some benefit to the WWTP and electrical saving but I think we need to look at that pretty closely and see where we stand. I think we will check into that and get back to you.

AL: Alright then we will go into executive session.

Sam Wiser: Real Estate negotiations and potential litigations related to construction contracts.
Personnel matter.

AL: There will be no action coming out.

Executive Begins: 8:26 p.m.

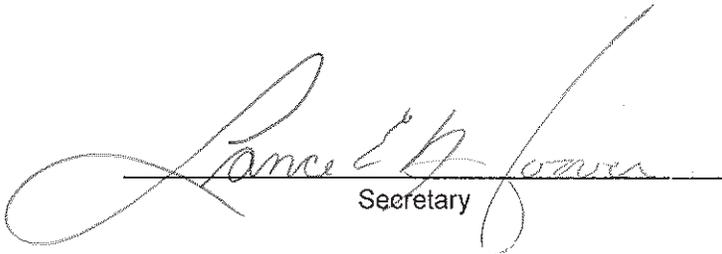
Executive Ends: 10:05p.m.

Sam Wiser: We received the first round of proposals from the financing that the Borough authorized up to 1.5 million for the WWTP and I will put out the option to the banks that responded whether they will want to try to beat the lowest proposal that we received at this point. We will have a final commitment letter for presentation at the next Council meeting and then after that Council can act on the required ordinance and documents needed to finalize the financing.

Kathy Coy: Motion to adjourn

Kerri Burrows: Second.

10:07 p.m.


Secretary