

SHIPPENSBURG BOROUGH COUNCIL

October 16, 2018

6:04 p.m.

Present at the Council Meeting: Andrea Lage
Bruce Hockersmith
Sandra Mailey
John Alosi
Keith Swartz
Mitchell Burrows
Kathy Coy, Mayor
Sam Wisner, Solicitor

PLEDGE OF ALLEGIANCE COUNCIL

THE MAYOR'S MOMENT OF SILENCE

PUBLIC COMMENT

No public comment.

REGULAR BUSINESS MEETING

CONSIDERATION TO APPROVE THE MINUTES OF THE OCTOBER 2, 2018, MEETING

Councilperson Bruce Hockersmith moved to approve the minutes of the October 2, 2018 meeting, as presented. Motion seconded by Councilperson Mitchell Burrows. Motion carried 6-0.

CONSIDERATION TO APPROVE RESOLUTION 18-011; DESIGNATING A HANDICAP PARKING SPACE AT 203 EAST ORANGE STREET

Councilperson Sandra Mailey moved to approve Resolution 18-011. Motion seconded by Councilperson John Alosi. Motion carried 6-0.

CONSIDERATION TO APPROVE THE HISTORICAL ARCHITECTURAL REVIEW BOARD RECOMMENDATION FOR 233 EAST ORANGE STREET (JENNIFER GLASSMEYER); REBUILD FRONT PORCH WITH HIP ROOF WITH SHINGLES, SOFFIT CEILINGS BOTH PORCHES, REPLACE FRONT PORCH COLUMNS WITH 6 X 6 WITH VINYL SLEEVE, WRAP ALL SOFFIT AND FASICA WITH ALUMINUM COIL STOCK OR VINYL, REPLACE ALL WINDOWS WITH VINYL REPLACEMENT WINDOW FRAMES IN ALUMINUM, REMOVE WINDOW HEADERS, REMOVE CHIMNEYS, REPLACE REAR ADDITION AND REPLACE WITH A PRESSURE TREATED DECK WITH

SHINGLE ROOF, VINYL POST WRAPS AND VINYL RAILING, INSTALL BILCO DOORS TO BASEMENT, INSTALL VINYL DUTCHLAP SIDING, INSTALL K SERIES GUTTERS AND DOWNSPOUTS, REMOVE CROWN MOLDING FROM SOFFIT AND STRETCH SOFFIT/SHORTEN FASCIA, REPLACE TWO FRONT WINDOWS ON 1ST FLOOR WITH DOUBLE WINDOW.

Councilperson Keith Swartz moved to approve the recommendation from HARB for the property located at 233 East Orange Street for the renovations submitted. Motion seconded by Councilperson John Alosi. Motion carried 6-0.

CONSIDERATION TO APPROVE A PROPOSAL FROM DENNIS E. BLACE FOR RECALCULATION OF SEWER TAP FEE

President Lage reported that this proposal has been brought to Council because of all of the things that they have been doing they feel it is prudent for them to recalculate that and have the reflection of the improvements and what their cost are within the tap fees. Councilperson Hockersmith asked if the Solicitor has reviewed this? Solicitor Wisner stated yes and he believes it is appropriate. Councilperson Hockersmith asked in what way and what is it fixing? Solicitor Wisner reported that he concurs that it is overdue and Act 57 is the act that requires them to have a study done before you set a tapping fee and that has not been done in quite a long time and they have spent a significant amount of money at the Wastewater Treatment Plant Facility and potentially their tapping fee could increase and hopefully help them to re-coup some of the monies that they have lost. The Solicitor went on to state that without doing this they cannot adjust it. Councilperson Keith Swartz moved to accept the proposal fee of \$6,100 to provide the study for the tapping fee. Motion seconded by Councilperson Mitchell Burrows. Councilperson Bruce Hockersmith asked what fund that expenditure will come from? President Lage stated that it will come from their sewer funds. Councilperson Hockersmith asked if there is sufficient capital in the fund to accomplish that? President Lage stated yes. Motion carried 6-0.

DISCUSSION OF MULTI-MODAL GRANT STATUS AND CONSIDERATION OF EV CHARGING REBATE PROGRAM

President Lage reported that there is not a lot to update except that in all of the going back and forth the sidewalk came out and then she got it back in but after that was done they thought they were good, the EV station which is the electric vehicle stations, had to come out. The President stated that if anyone knows of anyone with political pull she believes that the grant will be considered in November. President Lage went on to report that there is another program that provides rebates for electric vehicle charging stations and that is what was in their packet. She stated that it is kind of a first come first serve and is based on approval by DEP and the offer is \$5,000 per charging plug and they were looking at two charging plugs with the possibility of \$10,000 and the quote that they had previously was for a networked station with 5 years of service and complete installation which was \$20,000. President Lage stated that she has not gotten in touch with the person to find out what the ramifications are of a \$10,000 limit but she imagines that it comes in line with not being networked and this program only requires a 3 year service plan so they could nominally reduce costs by doing that but they would still

then have a system that would need to be serviced so they would have to look at those costs. President Lage stated that there are less expensive options of a non-networked system where they would pay for electricity but she hasn't yet found out the cost if it were to be heavily used and if the borough were to provide the electricity. The President went on to state that before tracking all of it down she wanted to see the level of interest from Council on pursuing that further or whether or not they are fine at this point with the multi-modal grant as is with no electric vehicle charging and save this for another time. Councilperson Burrows stated that if they can track down what a non-networked and with having less of a service agreement cost is and if they come in around 90% they can get money back and they are providing a service to the community then why not? Councilperson Mailey stated that she feels they should at the very least investigate it because it is an important service to offer. Councilperson Hockersmith stated that for a point of order he would like to state that the agenda does not show requesting the fire chief and the EMS for their report and this is the second meeting of the month. President Lage stated that they will move to reports after this discussion. Councilperson Swartz stated that this is the first he has seen much on the stations so he is wondering where they are thinking about this and does it generate revenue? Council President Lage explained that they were looking at installing them in the municipal parking lot on Burd Street as a way of creating a central point that could be used for visitors to town whether they are at the rail trail or going downtown and visiting the downtown businesses. She went on to state that it was meant to be an encouragement to both locals and out of towners hence the networked one was what was interesting so that they could see that there were stations available that you could plug into. President Lage explained that non-networked comes at the cost that it is no longer in this readily accessible system of information for people using the app. She also stated that it is not a money maker but the ones that they were looking at charged for the electricity so that you at least got back the networking costs and such. President Lage further explained that it is possible to put in very basic charging places that if you don't have to have access for payment it is just a plug but then the borough would be paying the cost of that electricity and she is not sure what a reasonable estimate of amounts of electricity in a year would cost. She further explained that this program runs through March but once the funds are used up it is gone but they still have time to look into it if Council is interested. President Lage stated that she doesn't feel that they will ever get it completely paid for and the system that they were really interested in will not be covered by this program so they have to decide if they are interested in the tradeoffs of a lower cost system and then she can find out if it is even covered. Council members felt that it is worth doing a thorough investigation and to try to determine the costs and benefits. President Lage stated that she will see what she can pull together and report back to Council.

REPORTS

Heather Franzoni, representing EMS services, reported that to date in the borough they have had 577 calls and a little over 2,900 as a station. She went on to report that they had another group of students go through the TECC class which is the civilian level of the tactical casualty care class which was very successful and they are planning on having another class in January. Ms. Franzoni went on to report that a lot of the staff is in paramedic refresher and they are getting to ready to have another leadership training for the corporal level in November.

Fire Chief Randy O'Donnell reported that they had a search that they performed in late September for a gentleman from Senior Cottages that wandered off and it really put all of their resources to the test. He reported that they had a command post step up for approximately 14 hours and brought regional teams in from 3 or 4 different counties as far away as Bedford and Reading. Chief O'Donnell stated that in a regional and local concept it really went well, but one question he had was when they have long term resources like that who is going to pay for the resources? He stated that they had a lot of stuff donated but in different situations it may have to last a day or two and it is something he would like Council to think about and how that chain of events should take place. Chief O'Donnell stated that money should never come to play when they are talking about life/safety but he doesn't have a big budget to pay for things so it just needs to be something that they need to think about for the future.

Chief O'Donnell also reported that there is going to be a program coming up that will allow seniors in high school the opportunity to get their EMT training and their Firefighter 1 training, which would normally take two years to get, they will be able to get do it all in one semester. He went on to report that the Franklin County Training Center and the Learning Center came up with a cooperative agreement which is going to be a huge benefit for the young people to get the training and the skills that they need. Councilperson Hockersmith asked the Fire Chief if we have a ladder truck in service? Chief O'Donnell stated yes. He went on to report that he had a meeting last Thursday with the Mayor and representatives of Cumberland Valley Hose Co. that went very well and the company will be having another meeting later in the month giving more direction about how they would like to proceed. The Chief stated that so far the discussions have been moving forward and have been productive.

EXECUTIVE SESSION

President Lage reported that Council will need to have an executive session to discuss personnel matters and contractual matters with action coming out. Council went into executive session at 6:23 p.m. and returned at 6:37 p.m. President Lage reported that the borough's sewer engineer GHD has completed an aeration study and based on the aeration study that was previously approved by Council they have come forward with recommendations for improvements to our Wastewater Treatment Plant in particular, to enhance its operation at low flows while we work at a lower capacity. She went on to explain that it is capable of lower capacity but it is built to work well at high capacity and thus needs a few enhancements to help it work as well at lower capacities. President Lage stated that GHD has made three recommendations, one being the installation of iris valves and the associated changes that come with the installation of those valves, and also recommended two changes to the diffuser pipes with the grand total being almost \$500,000 to be shared with CFJMA. The President stated that what she would be looking for from Council is an approval for expenditures of funds up to \$250,000 on the recommendations for the improvement to the aeration system at the sewer treatment plant. Councilperson Sandra Mailey moved to approve expenditures for up to \$250,000 for the aeration system. Motion seconded by Councilperson John Alosi. Motion carried 6-0.

Jeffrey Stonehill explained that he is the borough manager and director of utilities for the Borough of Chambersburg and in the past 20 years in multiple communities he has worked through DCED in the governor's center for local government services as well. Mr. Stonehill went on to explain that the governor's center has a number of wonderful programs that provides assistance to municipalities across the Commonwealth with one of them being called Peer Consulting. Mr. Stonehill explained that he is involved in the Peer Consulting and what happens is DCED lends him to help other municipalities that may have a need to discuss issues of management. Mr. Stonehill stated that he will be willing to speak with staff, elected officials, Solicitor, etc., here in Shippensburg to provide whatever help he can. President Lage reported that there is a meeting scheduled for tomorrow with her, Nicole and Kevin to allow them to have a chance to present their thoughts and questions and work with Jeffrey to pick the key points that need to be addressed first. Kevin Plasterer asked Mr. Stonehill how long the process was that he did with Myerstown? Mr. Stonehill stated that it was approximately one fiscal year and what they wanted was to get a new manager who had just been hired and had never been a manager of a community before to help him through his first year and to conclude with the adoption of his first budget. He stated that in Waynesboro they gave him two fiscal year cycles to try to analyze the community and to figure out what was best for that organization.

OTHER BUSINESS

Kevin Plasterer reported that in regards to the food truck on King Street, he and Solicitor Coccoresse looked through the ordinance and cannot find anything that could keep them from having the truck there and wondered if Council wanted Solicitor Wiser to look into creating something? President Lage stated that her recommendation would be to see if the Solicitor's office has any templates to see what other communities have done for regulation of food trucks before we ask for a lot of hours from his office. She stated that they can then use those as a review to see if that is something that they wish to consider further or if they wish to let it go. Councilperson Swartz stated that he thinks they should let it go and if in 6 months if they are still there Council can look at it again or if they have other trucks coming in that is one thing but he thinks the owner is going see that it is not worth their time and money. The Mayor stated that her concern was the propane tanks on the back of it, especially on that hill and she feels that they should do something about it and not ignore it. President Lage stated that they do not have any restrictions on any other vehicles of other types and where they can and cannot park and other vehicles carry hazards as well but they do not legislate on that and have not so far.

Kevin further stated that homecoming at the university is this weekend with the fireworks happening at 9 p.m. in case they get any calls.

Councilperson Bruce Hockersmith stated that on the request of the Prince Street Church he would suggest that they add Gettle Avenue from King Street to Burd Street on the request so that traffic is feeding in from both sides onto Martin Avenue. President Lage stated that a request came in today from Prince Street Church to close Martin Avenue for a Trunk or Treat on Thursday, October 18, 2018.

Councilperson John Alosi moved to approve the street closing request of the Prince Street Church for Thursday, October 18, 2018, to close Martin Avenue and associated stretches of borough avenues to make it safe, from 5 p.m. to 9 p.m. Motion seconded by Councilperson Keith Swartz. Motion carried 6-0.

Councilperson John Alosi asked if he is wondering if there is any way Council can speak to the school board about reconsidering their decision on the stadium. Councilperson Alosi went on to state that with the school district pulling out of the plan it changes the scope for SCPRA and they will never be able to get the grant in the amount that would be needed now and the 10 year bond has gone up to 3% for the first time in many years and construction costs are going to be outrageous and he feels there should be a way to try to get that grant money back. President Lage stated that she feels they have made their decision and have had public meetings where people have spoken and they made their minds up and she doesn't feel Council has any power to change it.

Councilperson Bruce Hockersmith moved to accept the DCED offer that involves Jeffrey Stonehill's services. Solicitor Wisner stated that Council made a motion to apply but have not formally accepted the approved services. Motion seconded by Councilperson Mitchell Burrows. Motion carried 6-0.

President Lage reported that the Borough has received a letter of resignation from Derek Bostick for the Park and Recreation Authority effective immediately. The President Lage stated that Mr. Bostick has worked incredible hours and put in phenomenal efforts to get this Authority up off the ground and has represented the Borough wonderfully not only in the interest of the Borough but of the community and she was very sad to see this letter of resignation from him. Solicitor Wisner reported that Mr. Bostick did perform a lot of the crucial tasks at the startup of the authority and was instrumental in getting the RecDesk application which is the online booking of the services and he also did a lot of the initial financials for the organization including writing checks for the organization. The Solicitor went on to state that he feels it would be appropriate to authorize a certificate of appreciation for his service. Councilperson Sandra Mailey moved to accept with regret the resignation of Derek Bostick from the Park and Recreation Authority and to direct staff to send appreciation on behalf of Council for his service. Motion seconded by Councilperson Keith Swartz. Motion carried 6-0.

Mayor Coy reported that she has the letter that she has worked on for the tax exempt property owners for the voluntary contribution program which she will submit for review before sending. The Mayor stated that she is requesting a third of what they would pay if they were taxable properties but she did note that anything would be helpful.

Councilperson Burrows reported that the Long Range Planning Committee will be meeting this coming Monday at 3 p.m. Mitchell went on to state that he has received a few complaints that the minutes are very hard to read on the website and wondered if there is a better way to upload them to the website.

Councilperson Swartz stated that there is a program that you can donate your old car to Red Cross and other organizations and he wondered if someone could donate their car to the borough and then the borough auction it off? Solicitor Wiser explained that the borough can accept donations and those donations are tax write offs under the code but the administrative burden may be more than we can handle at this time.

ADJOURNMENT

There being no further business, Councilperson Mitchell Burrows moved to adjourn the meeting. Meeting adjourned at 7:12 p.m.