



WATER FORGIVENESS POLICY

WHO IS ELIGIBLE?

Any registered, residential owner using Authority water and conforming to income limits established by the Authority. Industrial, institutional, governmental or charitable customers are **NOT** eligible under this policy.

HOW OFTEN WILL AN EXEMPTION BE GRANTED?

Residential owner can qualify for a “*once in a lifetime*” exemption. The exemption applies to the individual owner and not the property address or billing number. For example, if an individual owns multiple rental properties, that owner must choose against which property, including his own home, the exemption will apply. Single family homeowners, without rental properties, using Borough Authority water could only apply the exemption against their domicile.

HOW MUCH OF MY BILL WILL BE FORGIVEN?

The program provides **ONLY LIMITED FORGIVENESS** of one’s Water bill. Pursuant to the guidelines established by the Authority, **ONLY THAT PORTION** of the bill which is **THREE (3) OVER THE AVERAGE CONSUMPTION WILL BE CONSIDERED FOR EXEMPTION**. Average consumption is derived from an owner’s last four (4) quarters of actual consumption.

EXAMPLE: George received a \$500 water bill. His water bill has averaged \$70 over the past three (3) quarters.

To arrive at the **AMOUNT** to be **CONSIDERED for EXEMPTION**, simply multiply three (3) times \$70, or \$200, and subtract from \$500. Consideration will be given to any amount over \$210.

In this example, George would have to pay at least \$210 of the \$500 bill. Depending on the circumstances, relief, in the amount of \$290, could be rendered.

MUST I APPLY FOR THE EXEMPTION?

YES. In order to be considered the one (1) time exemption, an owner must make application, on the forms provided, within Thirty (3) **DAYS OF THE BILLING DATE**. Application forms are available at the Borough Office, 111 North Fayette Street, or from the Internet at www.authority.shippensburg.pa.us .

SPECIAL STRATEGIES

An owner should give serious consideration to the use of his/her exemption opportunities. Due to the fact that the exemption applies to the individual owner and applies only once in a lifetime care should be taken not to use such an exemption frivolously.