

SHIPPENSBURG BOROUGH COUNCIL

November 21, 2017  
6:05 p.m.

Present at the Council Meeting: Andrea Lage  
Kathy Coy  
Angie Facchinei  
Sandra Mailey  
John Aloisi  
Keith Swartz  
Bruce Hockersmith, Mayor  
Sam Wiser, Solicitor  
Stephen Coccorese, Solicitor

INVOCATION Mayor Hockersmith

PLEDGE OF ALLEGIANCE COUNCIL

CONDITIONAL USE HEARING

The conditional use application for Humphrey's Cleaning Service was placed on the agenda in error. The case will be heard at the December 5, 2017, meeting of Council.

TOWN HALL FORUM

President Lage explained that this meeting is to discuss where they are heading into the future in regards to the revitalization efforts. Kathy Coy reported that the Committee has been meeting on a regular basis and have been focusing on HARB and looking to come back with a proposal to Council with ways that they can tweak the current HARB regulations and specifically looking at signage. Sandra Mailey stated that they have also been looking at the possibility of zoning changes to make things more business friendly. Kathy stated that they have several committees that are set up and the zoning ordinances and HARB are meshed together. She went on to explain that one of the things that did come up that they will propose is that when a conditional use is done with an ordinance that they should review those every few years so that if something has been changed other applicants may not have to go through the same process and they could have permitted uses as opposed to conditional uses. Kathy stated that way if one person has been through the process it is possible that others may not have to with the same situation. President Lage stated that one of the things that they mentioned was outdoor seating and at one time that time it was new to this area but now that they have experienced it perhaps with that knowledge we may have a different take on how we approach it and ways to streamline the ordinance. Kathy stated that they do plan on hopefully having proposals ready the

long range planning and he has found in his experience that if you have a plan people will buy into it, therefore they have to know where they are going and what they are going to have when they get done.

Chief Fred Scott reported that he is here this evening to up to date Council and residents with some of the things occurring within the Borough with the Police Department. Chief Scott reported that there is a serious drug problem which has gotten progressively worse. The Chief stated that they have had 73 drug investigations just since the first of the year with 5 of them resulting in deaths, 17 were overdoses with 3 or 4 of those having the department using Narcan to bring them back around. He further stated that he is concerned about the officer's safety and he has sent a proposal to the Mayor and the future Mayor about purchasing masks, coveralls and gloves to wear before going into a residence where they do not know what they are entering into because it is dangerous to breathe in or if they get it on their skin. Chief Scott stated that they are also finding syringes all over the place and more guns with the drugs. He further reported that they recently had another drug arrest at the High School which was for being a dealer who was selling marijuana in school and not as a user as some would think is the case. Chief Scott went on to report that sexual assaults and rapes have gotten worse in the community because of alcohol and drugs and since the first of the year they have 112 domestic calls with most of them being alcohol related and physical domestics. Chief Scott also reported that as far as weapons in the community, people are carrying air soft pistols for protection and removing the red tip so the officers are not aware if they are real or not when they are responding to calls which can be very dangerous for the person carrying the weapon. The Chief stated that the other thing that is taking up a lot of their time is the mental health issues in Shippensburg. He explained that New Visions and Roxbury Treatment Center is killing them because they are putting the people through the treatment and putting them back in the community saying that as long as they take their medicine they are ok but they are not taking their medicine and calling his department because they are combative and EMS will not go in because of safety reasons which he can understand. The Chief explained that then the officers have to accompany the patient to the hospital because they cannot leave the ambulance workers with them so that is taking up a lot of time. He stated that he does not have many officers who are trained to deal with mental health patients or how to talk to them so they could say the wrong thing to set them off which is a major issue with his department. President Lage asked if there is any way for New Visions or Roxbury Treatment Center to have a Community Resource Officer that could respond when the police receive a call to help with the mental health issue? Chief Scott stated that he has asked for that but all they do is call 911 and then he gets the call. Solicitor Wiser explained that there is no way to force them to do that but it would be a good idea for them have that type of employee within their facility. Steve Brenize stated that New Visions receives County, Federal and State money to house and take care of that individual and to provide for that individual to be successful in the community so they are responsible for that individual and paid to be responsible for them so if they continue to have issues within the community with New Visions not properly taking care of their individuals it is something that needs to be taken up with their Board and if they do not respond it needs to be taken up with the County and the State. Chief Scott stated that he has asked about that and he was told that once the individual leaves their facility to an apartment somewhere in town it is not their responsibility. Steve Brenize stated that possibly Council should use the Solicitor to give the Chief some teeth into the situation because that is not true and they receive specific mental health funding from the

beginning of the year and other than that they are moving along fairly quickly. Mitchell Burrows reported that in addition to what Kathy stated they will have a proposal for the LERTA tax group that they have put together which features representatives from different groups such as SADCO, the School Board, the Borough Authority, the Chamber of Commerce, etc. Mr. Burrows went on to explain that they mentioned the conditional use turning in to a permanent use and because that is required as a zoning change it wouldn't be able to happen as often as they might like so the idea of doing it once every year or every two years and changing things so that if it has been given a permit before why not make it a permanent use instead of a conditional use. Mr. Burrows also stated that they may make a few changes to the Conditional Use application but other than that that should be everything. He further stated there is a lot of perceived hardship when it comes to the Borough and private cooperation and some of these changes could have more of an esthetic change than an actual change so changing the perception and the idea and that the Borough is willing and wanting to work with people is something that they are also conscious of. Mayor Hockersmith stated that due to the fact that Manager Epley is to be spearheading the Long Range Planning Commission and keeping things moving along and because of his increased load from time to time it is difficult for him to keep up with the preparation of the agenda, etc., he has accepted the position of facilitator to make sure there is an agenda and to make sure that they record the proceedings of the meetings for John to listen to so that he is familiar with what is transpiring and what is going on. The Mayor reported that the Committee also has Steve Hoffman from the county working with them and helping them with the historic and architectural review process. He stated that in Shippensburg they have not sat down and decided what they want to preserve and what they want to save and what is historically important to us. Kathy Coy stated that one thing they have discovered is that when they designed HARB they did not have the full requirements in the guidelines and that needs to be addressed. President Lage stated that one of the things that she has been confused about is at what various levels are revitalization committees meeting and Council is aware of what they bring to them but there is also the community involvement and wondered if we have seen a merging of the different committees into one and then a creation of subcommittees or are there other groups in the community working on these issues separately? Mitchell Burrows reported that the town hall meetings that have been happening every 3 to 4 months have been going very well and one of the three legs that they have through the revitalization group that we have here in Shippensburg is the municipal relations and that is the group that sits down with long range planning and meets and takes those things back to the group as whole and reports on what has been going on and hears any ideas that come out of that and get feedback to bring to Council monthly. Mr. Burrows further reported that they have Community and Business Development Retention with members from the University, several business people and some local residents, which covers every demographic of Shippensburg being represented. President Lage stated that there are certainly many things to focus on and with the expansion of the Rail Trail into town that was certainly one of the areas that could bring some new tourism to the area. The President also stated that the Farm to Table events are a good service as well due to the agricultural benefits that we have in this area. Mayor Hockersmith reported that he received a phone call from Keith Arndt who owns a property in the Borough at Fort and Earl Street which is currently for sale and the Mayor stated that it could be a lucrative location for an eatery or something associated with the Rail Trail activities. The Mayor stated that he feels they need to make sure that we are looking at this as not just revitalization but it is also

County and State government to take care of that individual. President Lage stated that it may make sense as a Borough to reach out to them to let them know we are having issues and would appreciate their help on this. Solicitor Wiser suggested having the Council send a letter to the organization but copy Franklin and Cumberland County Mental Health. Chief Scott stated that anything would be appreciated. Keith Swartz asked if Council can look at a conditional use or something to limit the amount of these facilities? President Lage stated that she feels it may be seen as discriminatory. Solicitor Wiser stated that we may have it now as a conditional use but he would have to check into it. The Solicitor Wiser stated that he thinks there is a group home provision that requires a conditional use but there are regulations dealing with those types of matters that you have to be careful of. The President stated that she would like to look into this issue to see what kinds of control they have or if they have any leverage with the organizations. Kathy Coy suggested contacting Roxbury Treatment to see if they are interested in a joint effort. Manager Epley stated that it has also affected the Borough Office Staff because there is a resident who calls after hours leaving many messages which are very long in nature and has now begun to call during working hours which takes up a lot of time on staff's part and at times he becomes agitated. Chief Scott stated that his next issue is with the School Districts. He explained that he has discussed this with council before and while he feels bad for the teachers Shippensburg School District is the only district in Cumberland and Franklin County that does not have a resource officer and they think his department is a resource officer. Chief Scott went on to state that the school feels that as long as his department shows up their presence is a deterrent but that is not his job. He stated that they have recently had some incidents and he spoke to the Franklin County District Attorney who made it perfectly clear that if they have a juvenile that is doing a summary offense do not put your hands on them in any way. So if he receives a call and shows up at the school and a student wants to walk out of the school he is not permitted to put his hands on him and that is the situation he is getting into and as far as liability wise it is a dangerous situation. The Chief reported that he tried to talk to the school trying to find out why they want his department there and while he feels sorry for the teachers as the Chief he has to look at the liability to the Borough and his Police Officers. Chief Scott stated that he and Mayor went to the school 2 or 3 years ago and talked to them about it but it is still coming up. Kathy Coy asked if they press charges against the student if he is called there for a disruptive student? Chief Scott stated no. Mayor Hockersmith stated that there is no law against it as long as they do not hurt someone or attack someone else there is no law against throwing a fit. Chief Scott stated that the school will suspend them for a few days. President Lage stated that the Police should be called for something that is illegal and dangerous or a crime so maybe we need to sit down with the new administration coming in and outline the issues that we have. Chief Scott stated that the new principal comes from a school who had resource officer and they handle things differently and are trained to do certain things and can do certain things because they work for the school district but his officers do not work for the school district and when something happens officers can get fired for grabbing a child. Steve Brenize asked if the reason they do not have a resource officer because of financial reasons? Chief Scott stated yes. Steve asked if they had the money would they have one or is the Board or Administration against it? Chief Scott stated they just do not have the money for it. Mr. Brenize asked if there is a way to reach out to the surrounding municipalities that have students that are going to the school to find funds amongst all of them to have a resource for the district? Mayor Hockersmith stated that it is not the responsibility but the responsibility of the School District. Chief Scott stated that this

has been an ongoing issue for years and he was told once that "the School District isn't in my township". Steve Brenize stated that he feels they should still contact the surrounding municipalities to try to find a way to raise the funds for a resource officer for the school if there is a need. Solicitor Wiser explained that there is a law that allows the school to petition the Court of Common Pleas to appoint a school resource officer that has most of the arrest powers of a municipal police officer and there are grant monies that come available from time to time to fund a school resource officer through a Borough Police Department. Solicitor Wiser stated that he doesn't think it's a good idea because he has seen it happen numerous times in many communities. He explained that the first year is 100% funding, the next year is 70% funding, the next year is 50% and then it's 0% after that and the school district says they do not have the money so it's up to the municipality to continue to fund the program or fire the officer. Mr. Wiser stated that the best solution is having the school hire and pay for their own resource officer. The Solicitor went on to state that the school district is passing their disciplinary problem on to the police department and they are not here for disciplinary issues. Chief Scott went on to report that alcohol is also becoming a problem with 87 DUI arrests so far this year which is almost double from last year. The Chief stated that he attributes it to more people moving from other areas and bringing the alcohol problem with them. Steve Brenize asked the Chief if of the issues that he has discussed this evening does he feel it has to do with the change demographically in the last decade or so from the new housing construction outside of the Borough, and the value and cost to live in the Borough went down along with the new warehouse jobs where a lot of the residents that live in the Borough didn't live in the Borough 10 years ago? Chief Scott stated that he feels it has changed in the past 5 years. Steve asked if he felt a lot of it has been a change in who the residents are? Chief Scott stated yes, that is the main thing. Chief Scott provided documentation of incidents that have occurred since the installation of the cameras and how it has assisted in situations and incidents. Chief Scott stated that he has been receiving phone calls from other departments regarding the cameras. The Chief went on to report on the Active Shooter training at the middle school and he stated that when the new radio system is in place it is imperative that Council requires them to provide radio service for Police, Fire and EMS because the current radio system does not work properly in this community and he feels it is a safety issue.

The Town Hall meeting ended at 6:50 p.m. and the regular meeting of Council commenced.

#### REPORTS:

Mayor Hockersmith reported that last evening he took part in the Farm City Exchange Program where he was a dairy farmer for a few hours and the dairy farmer was the Mayor for a few hours. He stated that they both learned some things from each other and realized that many of the actions they do are similar but under entirely different circumstances. The Mayor stated that when Mr. Garber gave his report last evening at the dinner he stated that he was very much impressed by what the secretaries do here at the office and how they make things run so smoothly. Mayor Hockersmith also stated that he will be out of the area from December 6<sup>th</sup> and will return on December 27<sup>th</sup> and will be spending Christmas with his daughter in Georgia.

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#### DRAFT REVIEW -2018 BUDGET

President Lage explained that the intent this evening is to hit the highlights and talk about what they see as the major challenges. The President reported that Nicole, John and other staff members have put in incredible amounts of time and done their best to give them a tight and sound budget but there are some less than pleasant portions of this overall budget. President Lage explained that the water budget has already been approved by the Shippensburg Borough Authority without any issue so Council doesn't need to worry about it. President Lage reported that in regards to the sanitation budget there are no increase in the sanitation rates planned for this year but they are starting to dip into fund balance with a small deficit. She went on to state that the bigger issue is that they are actually sitting on a small fund balance in capital which might require a shifting from our fund balance in operations but may also require, in the future, an increase of rates so that they can build and have a healthy fund to be able to buy the equipment that they need because as they have found out in the past you can suddenly have expenses coming one right after the other. President Lage stated that they plan to transfer \$180,000 but when the trucks are around \$250,000 it doesn't take long before you need quite a substantial reserve. The President went on to report that in regards to the Wastewater Treatment Fund the numbers that they see in this proposed budget do reflect a step increase as they discussed last year. She went on to explain that last year they had an increase but they held it to 5% and this year they are also doing a 5% increase as a way of gradually increasing their revenues. President Lage also stated that that 5% rate increase is on all blocks except for the first one so the minimum charges for sewer are not going up so if you stay at 5,000 gallons or less you won't see an increase. Council President Lage explained that the reason for the need for this is that they are reflecting in our budgets the continuing costs at the Wastewater Treatment Plant both capital costs and operating costs as well as our mandatory inflow and infiltration program that we have perhaps not done as much with in the past but we know we now have to do and have to maintain. She went on to explain that because the Manager has brought up briefly the issues of King Street repaving being moved up there are talks as stated in his manager's report to see about what kinds of repairs need to be done on the lines through King Street. President Lage reported that in preliminary talks they have put aside \$100,000 for I & I projects in the 2018 budget and it is hoped that that would help cover some of the costs for King Street should we need to start working on that next year. The President reported that in regards to the General Fund they have a lot of challenges which include increase costs even though people are doing their best to hold costs but they also have declining revenue. She explained that more properties are becoming exempt from some of their taxes and re-assessments happening that are lowering the value of the properties and generally decreased income from that as well as the decline in earned income tax with the other factor being costs. President Lage stated that one of the costs that they have to acknowledge is their police costs which are a large part of the budget. She went on to see that the Borough has been running on deficits and have been fairly lucky that their fund balance is still pretty strong but that said, the amount looks like a lot but they have to carry quite a bit in that just for our cash flow purposes and it is not really available. President Lage further stated that it is very concerning that we have had such a streak of deficits and so in recognition of that they are proposing that they do a tax increase and even with the tax increase they are showing a deficit of \$105,000, but they are hoping with conservative expenditures it won't be that bad but that is what it is looking like at this time. Council

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President Lage stated Finance and Budget will be later on the agenda and Personnel is on the agenda in the form of an executive session. Kathy Coy stated that they covered everything for Long Range Planning earlier in the Town Hall meeting.

#### PUBLIC COMMENTS

Steve Brenize reported that the community Thanksgiving meal will be at the Prince Street United Brethren Church beginning at noon.

#### CITIZEN APPEALS

President Lage explained that this will be a new agenda item. The President stated that she has realized that there have been various organizations or people who at times wish to appeal to Council on a particular issue that they have perhaps had a problem and have been told one thing by staff and are not in agreement with that and they want to appeal to Council. Council President Lage went on to explain that in the past they have done it during the public comment time which technically has the two minute limit and seems like it is not really appropriate. The President further stated that it feels like at times Council is surprised by the presence and they do not have any background on what it is that they are bringing to them so the thought was to create this section and ask that people get on the agenda to be under that so that our staff can prepare a background memo of fact so they know what the issue is and what that person has been told. President Lage stated that they would then be more than welcome to come and ask Council to consider it but at least they will have had a chance to look at the information ahead of time and the staff will have had a chance to let them know what is going on. Councilperson Coy asked if there will be a time limit on it? President Lage stated no, and having it on the agenda will not guarantee any decisions that evening but it will at least make Council more equipped to deal with whatever may come up.

#### BUSINESS

#### EXECUTIVE SESSION (PERSONNEL & CONTRACTUAL MATTERS)

President Lage stated that they do have an executive session to discuss personnel and contractual matters with possible action coming out. Council went into executive session at 6:50 p.m. and came out at 7:19 p.m. with no action being taken.

#### CONSIDERATION TO APPROVE THE MINUTES OF THE OCTOBER 17, 2017, MEETING

Kathy Coy moved to approve the minutes of the October 17, 2017, meeting as written. Motion seconded by Sandra Mailey. Motion carried 6-0.

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reviewed the budget further and President Lage explained that in 2018 for 2019 they are going to have to start to think about what to do with the Police department in a budget sense and this budget is a continuation of old patterns but structurally it cannot continue because it takes more than all of the real estate taxes, reimbursements, donations and fines that we receive to operate the police department and this year it is projecting to be even higher. The President stated that Council is going to have to start to think about how they are going to face their budgets of the future because our real estate income is now less than our police budget so they are not supported by all of the taxes so without an increase they have an unsustainable deficit so what they have looked at is proposing increases in taxes in three different ways. President Lage explained that street lighting and fire protection are specific items that they can pull out and tax for and what they discovered is that our current taxation does not bring enough income to pay all of our costs so we are pulling out of our general fund monies to pay for street lights currently therefore they are proposing increasing the street light millage rate so that our income more closely resembles our expenditures for that. She went on to state that the increase would be between a \$4.33 per residential property to \$5.86 per residential property depending on where you live per year and the money can only go to street lights similarly you can assess taxes for fire protection and that money can only go towards fire protection and the current millage rate does not bring in as much as we expend. President Lage reported that they are proposing a small increase in that which ranges from \$1.95 to \$2.75 per household in order to meet our fire protection needs. Mayor Hockersmith asked if switching from the current type of street light to the newer type of street light would reduce our costs for electricity or are we paying a per light cost? Manager Epley stated that we lease the lights and if Council recalls we were pursuing the LED lights and then the electric companies petitioned the PUC and were able to increase their transmission cost which offset any savings we would have had by going to an LED light. Manager Epley explained that once they found that out they stopped pursuing it because once we commit to these lights we are in it for the long haul and once they are up we are stuck with them. Solicitor Wiser explained that the one alternative is to own the lights yourself and have the lights metered and you pay for whatever power you use but that is also a very expensive endeavor. Steve Brenize asked if the Borough has ever looked into the option of opting into the Adams County Cooperative? President Lage stated that they have price shopped for electric. Mr. Brenize stated that this is a coop which is completely different. Solicitor Wiser explained that Penelec would have to give us up which means revising their tariff and allowing the coop to take their customers. Mr. Brenize asked if we have any legal option as a municipality to choose where we get electric from? The Solicitor stated no, and that the PUC decides that. President Lage stated that the information that Nicole has collected for them is to help them understand not just where they are for the 2018 budget but where they are overall and you can see the total assessed values for each county listed and what she has done for them is the amount of tax that the Borough can collect at their maximum millage rate in both counties. She went on to explain that what Council will see is that overall the additional tax that we can collect over what we can collect now is not actually that much which in Franklin County it is roughly \$69,000 and in Cumberland County it is roughly \$154,000 which is the only taxing ability for the millage for the general fund. The President went on to explain that if you look at that in terms of our average residential property increase and if you were to go to the maximum amount possible from where we are now it would add approximately \$93.40 a year to a Franklin County resident and for Cumberland County you would see an approximate increase of \$86.57. Councilperson Lage went to

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explain that we are going to hit some very real limits and in order to bring this budget into something we think we can live with we are looking to increase our taxes by about \$50,000 so we are not making up the total deficit just reducing it if they raise the taxes by 5.25%. She reported that for Franklin County it would be an approximate increase of \$23.81 and for Cumberland it would be approximately \$17.45. President Lage further explained that if they do that and bring that money in they would be reducing the overall deficit and putting ourselves in a bit of a better place but by doing that we have also accounted for more than a quarter of our overall monies available to us by our taxing power for general fund purposes. Manager Epley stated that the plan is to authorize advertisement of the budget at the December 5<sup>th</sup> meeting so that they can act at the second meeting. Councilperson Keith Swartz asked if we can challenge each department to see if they can come up with a 5% reduction? President Lage stated that historically we haven't done it as direct as that but it is a good idea but what we have seen is very coconscious purchasing patterns where they have come in under budget each year. President Lage asked Manager Epley what he feels the response would be if they asked for that from each department? Manager Epley stated that he can say that he feels every department with the exception of one is pretty tapped because they struggle all year to do things and where we would find additional cuts he is not sure but they could go back again and look. Councilperson Swartz stated that it may be worth looking into because someone out in the line every day may have a good idea. He further stated that maybe they could implement a type of reward program to get everyone thinking every day as they do a different task. President Lage stated that she feels that is a good start and to see if they can get some ideas from the people who are doing the work. She also stated that one of the things that did hit us in the budget is the healthcare costs and we will not be getting any refunds this year in addition to our rates going up 16%. Manager Epley stated that they met with the consultants from Benefit Connections and she went over increases in the private sector and it is almost double that so being in the plan we are in we have been fairly lucky the past few years. Kathy Coy stated that going forward that even though it may be bad news right now if everyone is aware and keeps the budget in hand they can continue to look for ways to reduce somehow. President Lage stated that Council also needs to support management as they go to each of the departments to let them know that we appreciate what they do and it's just that things are really tight. Kathy stated that she thinks that everyone who works here is very frugal and are very careful in how they spend their money.

CONSIDERATION TO APPROVE RESOLUTION 17-015: DESIGNATING HANDICAPPED PARKING SPACE ALONG MONTGOMERY AVENUE

Kathy Coy moved to adopt Resolution 17-015. Motion seconded by Sandra Mailey. Motion carried 6-0.

CONSIDERATION OF REQUEST OF THE SHIPPENSBURG ROTARY CLUB, ON BEHALF OF THE DROP THE ANCHOR NEW YEAR'S EVE COMMITTEE TO CLOSE KING STREET (PENN TO FAYETTE) AND EARL ST. (ORANGE ST. TO BURD ST.) ON DECEMBER 31, 2017, FROM 6:00 P.M. TO 1:30 A.M. JANUARY 1, 2018.

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Kevin would like to lock down with an agreement because he feels they are a good rate. Kevin stated that he has no problem with Schlusser's because they are a very good reputable company. Kathy Coy moved to approve Schlusser's as the equipment rental bid award as outlined on page 22 of the Council packet. Motion seconded by John Alosi. Motion carried 6-0.

DISCUSSION/AUTHORIZE ORDINANCE ADVERTISEMENT FOR PROHIBITED PARKING ALONG THE NORTHERLY SIDE OF WEST BURD STREET BETWEEN NORTH EARL STREET AND NORTH SENECA STREET

President Lage stated that instead of authorizing an ordinance advertisement they are looking to extend the prohibited parking along Burd Street for up to an additional 90 day time period. Kathy Coy moved to extend the prohibited parking along W. Burd Street for up to an additional 90 day time period. Motion seconded by Sandra Mailey. Keith Swartz asked what studies we are doing to determine if this is worthwhile? President Lage stated that it has been complaint based. She stated that we have received a lot of comments that it is much nicer and have not heard any complaints about it and normally when you do something like this you wait to see if there is an outcry. President Lage stated that the waiting is in part because we are working on gathering other elements of change to this ordinance so that we can do it all at once. Kathy Coy reported that most of the people she has spoken with including the homeowners on that street have appreciated the fact that there is no parking there and have been appreciative of the police being so lenient on those pulling in to unload groceries, etc. She further stated that it has helped with the traffic jams with the tractor trailers and bigger vehicles turning off of Burd Street. Mayor Hockersmith stated that he would like to see the no parking continue from Seneca to the Branch Bridge. Motion carried 5-1 with Keith Swartz voting No.

OTHER BUSINESS

Kathy Coy stated that she received many complaints at the Halloween parade that the fire police were allowing cars to go through the intersection on Earl Street from one end to the other during the parade. She reported that a lot of the citizens felt that it was very unsafe so she wanted to bring it to Council that going forward they may want to discuss it with the fire police for future parades.

Sandra Mailey asked when leaf collection will end or if it will be extended? Kevin Plasterer reported that he plans to finish the month of November out and he will try to continue picking up leaves as weather allows through the first week of December. Mr. Plasterer stated that there needs to be a stopping period because if they do not residents will continue to put out continually. Mr. Plasterer stated that if he would get snow or sleet he needs those two dump trucks to salt and plow and once the ground starts freezing the leaves start freezing they won't be able to get them. Kevin went on to state that he cannot give a definite day or answer because he doesn't know how the routes will go and if they can finish one in a day or if there are a lot of leaves on one particular route it may take two days to get it finished. Keith Swartz stated that he would love to see a Community Calendar page and have the Borough at the top of the page with a rolling header and there you would post the leaf collection schedule and allow for posting of legitimate business to post their events on it. Kathy Coy stated that the Chamber has been looking doing something similar to that. Mitchell Burrows stated that

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Kathy Coy moved to approve the street closing request of the Rotary Club for the Drop the Anchor event on December 31, 2017 from 6:00 p.m. to 1:30 a.m. January 1, 2018. Motion seconded by Angie Facchinei. Motion carried 6-0.

CONSIDERATION TO ACCEPT 2017-2018 ROAD SALT VENDOR/PRICE AS BID THROUGH THE WESTERN CUMBERLAND COUNCIL OF GOVERNMENTS (\$59.99 PER TON DELIVERED)

Sandra Mailey moved to approve the 2017-2018 Road Salt Vendor/Price as bid through the COG. Motion seconded by John Alosi. Motion carried 6-0.

2018-2020 REFUSE & BIO-SOLIDS DISPOSAL/HAULING BID RESULTS

Manager Epley reported that there is a bid tabulation sheet that was prepared when the bids where open has been provided and other than Item 2A the apparent low bidder is Cumberland County Landfill at this point but they are subject to legal review and they are hoping at the December 5<sup>th</sup> meeting of Council they will be able to make the award. President Lage stated that we could split it if we wanted to. Manager Epley stated yes, and he would recommend that we do that but the hope is that we won't ever have to use the landfill for bio-solids anymore with the new building that we have. Kathy Coy asked if we haul currently? President Lage stated no, we have not hauled for quite a while because they have actually managed it. Solicitor Wiser stated that Council could this evening, authorize the issuance of a notice of intent to award pending legal and management's review of the bids. The Solicitor stated that it would be items 1 and 2 to Cumberland County Landfill and Item 2A to Blue Ridge if the need would ever arise. Kathy Coy moved to award a notice of intent for refuse and disposal bio-solids disposal only to the Cumberland County Landfill and for bio-solids disposal and hauling to IESI Blue Ridge Landfill pending review by legal and staff. Motion seconded by Sandra Mailey. Motion carried 6-0.

2018-2020 VENDED FUEL BID RESULTS

Manager Epley reported that there were two bidders which were Sheetz and Turkey Hill and the apparent low bidder is Sheetz and pending legal review they also believe that Turkey Hill has added monthly costs to their service which Sheetz does not charge. Kathy Coy moved to do a notice of intent to award pending legal and management approval to Sheetz for both diesel and 87 octane for the 2018-2020 fuel bid. Motion seconded by John Alosi.

2018 EQUIPMENT RENTAL BID RESULTS

The Manager reported that we didn't do very well with the equipment rental bids in that we normally have two bidders that cover the realm of all of our equipment but unfortunately this year we received one bid from Schlusser's Paving and he provides very specific equipment. Manager Epley stated that he has spoken to the Solicitor and he indicated that we will just have to rent out equipment at whatever hourly rate we can get it for. Manager Epley stated that for the equipment that was bid

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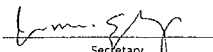
Chambersburg has a Downtown Chambersburg calendar which is very well put together but it was very expensive. Mr. Burrows stated that it was through their revitalization group and they received grant money to do the site but you would definitely want to limit the amount of users on the site. Solicitor Wiser reported that the Chamber does currently post upcoming events so it may be a matter of making that function more robust and more functional. Mayor Hockersmith stated that the residents need to realize that leaf collection is a courtesy that the Borough provides. Manager Epley stated that they also need to realize that they also have access to a totally free compost facility.

Manager Epley reported that reorganization will be the January 2<sup>nd</sup> meeting.

President Lage reported that she is getting really concerned about the fundraising that is happening at Sheetz and is happening in the streets and she feels it is not safe. The President stated that they are going into the middle of traffic and it is very unsafe and she wondered if there is a law against it and if not can Council put an enforceable policy that says they cannot have fundraising in the roadway. Mitchell Burrows stated that Council could send a memo to the Greek Life Association asking them not to and would probably find a decent amount of success in that. President Lage asked Council if it is a general consensus that they would like those events stopped and would they be ok if they would write a letter to the Greek association? Council members stated yes, they would agree with doing that. President Lage stated that they cannot petition the drivers of cars for money and it is not just that they are going into the roadway but they cannot impede traffic that way and distracting drivers. Solicitor Wiser stated that he thought there was a "no soliciting" ordinance.

ADJOURNMENT

There being no further business, Kathy Coy moved to adjourn the meeting. Meeting adjourned at 8:50 p.m.

  
Secretary

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