



## THE BOROUGH BULLETIN

September, 2012-----

### **Borough Officers**

Earl Parshall – Secretary/Borough Manager

Nicole Bard – Assistant Secretary

Andrea Lage – Council President

Kathy Coy – Council Vice President

Bruce Hockersmith – Mayor

Fred Scott – Chief of Police

### **REFUSE AND RECYCLING CHANGES- HOLIDAY SCHEDULES**

Thanksgiving Day – November 22, 2012

Monday's route and Tuesday's route will NOT change. Thursday's route will be collected on Wednesday, November 21, 2012. Friday's route will NOT change.

First Day of Deer Season – November 26, 2012

Monday's route will be collected on Tuesday, November 27, 2012. Tuesday's route will be collected on Wednesday, November 28, 2012. Thursday and Friday's routes will NOT change.

Christmas Day – December 25, 2012

Monday's route will NOT change. Tuesday's route will be collected on Wednesday, December 26, 2012. Thursday and Friday's route will NOT change.

**Cardboard Schedule will NOT change.**

New Year's Day, January 1, 2013

Monday's route will NOT change. Tuesday's route will be collected on Wednesday, January 2, 2013. Thursday and Friday's route will NOT change.

**Cardboard Schedule will NOT change.**

## **WATER DEPARTMENT NEWS**



The Borough Authority is in the process of constructing a water storage tank on Timber Hill. This will allow for additional safety measures in the event a failure occurs at a production facility and improve water pressure on the West End of town.

Estimated completion date; November, 2012

### **OWNERSHIP CHANGE REQUIREMENTS**

The customer or the customer's agent of any premises serviced with water shall notify the Borough Authority not less than three (3) working days prior to the date of any change of ownership of such premises. Final payment from the seller is due at settlement of the change of ownership. Shortly after settlement the buyer will be sent a **Water Contract** to complete and sign. Failure to complete the Water Contract will cause the meter service to the premises to be disconnected and additional charges levied.



### **BOROUGH COUNCIL MEETING DATES**

October 2 & 16

November 8 & 20

December 4 & 18

7:00 PM

Borough Office Building

### **PLANNING COMMISSION**

October 10

November 14

December 12

7:00 PM

Borough Office Building

### **ZONING HEARING BOARD**

October 17  
November 21  
December 19  
5:30 PM  
Borough Office Building

HISTORICAL ARCHITECTURAL REVIEW BOARD

October 24  
November 28  
December 26  
7:00 PM  
Borough Office Building

\*\*\*\*\*

**ELECTION DAY – NOVEMBER 6, 2012  
SHIPPENSBURG BOROUGH POLLING LOCATIONS  
EAST WARD – OASIS OF LOVE CHURCH  
MIDDLE WARD – CHURCH OF GOD ANNEX  
WEST WARD – SHIPPENSBURG MIDDLE SCHOOL**

**POLLS ARE OPEN FROM  
7:00 AM UNTIL 8:00 PM**

\*\*\*\*\*



**BOROUGH SIGNS REGULATING STREET SWEEPING  
ARE ENFORCED 365 DAYS A YEAR**



### **RESIDENTIAL REFUSE**

Each residential unit within the Borough of Shippensburg is permitted four (4) 32 gallon refuse containers per week. Each container MUST be of a size that can easily be handled by one (1) person with a maximum filled weight including the container of 50 pounds. Trash cannot be set out earlier than 24 hours prior to collection and container must be removed from collection site within 24 hours after pickup.

NO loose trash will be picked up!

Exterior storage of trash must be in a container with a tight-fitting lid.

### **LEAF COLLECTION**

Due to the tendency of leaves clogging storm sewers, leaves are not to be placed at curbside prior to one week ahead of scheduled collection time. Leaves are not allowed in the street except during the pick up month. There will be no on-street parking from 4:00 pm the day before a scheduled collection day until 3:00 pm of the collection day.

If you wish to remove leaves prior to your scheduled collection day, or at any other time of the year, you may take your leaves to the Borough Compost facility. If leaves are bagged, all bags must be emptied at the compost facility. Please do not discard bags at the site.

### **LEAF COLLECTION IS DURING THE MONTH OF NOVEMBER. A SCHEDULE CAN BE FOUND AT THE BOROUGH'S WEBSITE.**

The Leaf Collection follows the Street Sweeping Schedule for the 1<sup>st</sup> and 2<sup>nd</sup> week of the month and then repeats the 3<sup>rd</sup> and 4<sup>th</sup> week of the month.

REMINDER THAT THE COMPOST HOURS WILL CHANGE IN OCTOBER  
YOU WILL ALSO NEED TO PURCHASE OR RENEW YOUR COMPOST PASS FOR 2013

### **CURBSIDE COLLECTION TREE AND GARDEN WASTE**

The Borough will be conducting its semi-annual collection of tree and garden waste the week of October 15 – 19 , 2012.

This collection will follow the trash collection schedule!



## **SNOW REMOVAL HELPS EVERYONE**

Plowing operations begin with the accumulation of 3.5 inches of snow. Salting operations begin with an accumulation of one inch of snow or as slippery conditions develop. Snow will be plowed as close to the curb as possible. Driveways and sidewalks will be plowed shut; it cannot be avoided.

Residents/property owners must remove snow/ice from sidewalks and crosswalk entrances within twelve hours after the snow/ice has ceased to fall or form. If snow/ice accumulation ceases after 6 PM, snow/ice removal must be done before 10 AM the following morning, or within twelve hours if a twelve-hour period extends beyond 10 AM.

It is unlawful to throw, place or dispose of any snow or ice upon any portion of any street, highway, avenue, or roadway. Shoveling snow onto public roadways creates hazardous driving conditions and property owners can be held responsible for accidents which result from snow being placed onto roadways.

Cleaning Snow around Fire Hydrants is Every Citizen's Job. As soon as the snow stops falling, clear the fire hydrant nearest to your home or property.



## **WASTEWATER TREATMENT PLANT NEWS**

### **CURRENT PROJECTS**

The Treatment Plant staff are currently working on expanding the Wastewater Treatment Plant by one million gallons per day and converting to the treatment process from BNR to ENR.

**Estimated Completion date is December 2013**

BNR = Biological Nutrient Removal

ENR = Enhanced Nutrient Removal

## SHIPPENSBURG AREA PARADE SCHEDULE



### TRICK OR TREAT

#### HALLOWEEN PARADE

Saturday, October 20 beginning at 7:00 PM

#### TRICK OR TREAT

Tuesday, October 30, 2012

from 6:00 PM until 8:00 PM

For children 12 years old and younger only.

Rain date for the  
Halloween Parade is  
Tuesday, October  
23



**Veterans Day Parade** will be held on Sunday, November 11, 2012 beginning at 2:00 P.M. at Prince and King Streets.



The 21<sup>st</sup> Annual Dickens Days Parade will be held on November 16, 2012.



Shippensburg Anchor Drop Midnight December 31, 2012.

## **Borough Departments**

The major departments of the Borough of Shippensburg are Public Works, Wastewater, Water, Parks and Recreation, Police, Fire, and Tax Collector.

Below is a brief description of their main functions and responsibilities:

### **Public Works Department**

Responsible for streets, Sanitation, Recycling, Maintenance, and traffic signals. The Department also conducts annual leaf, brush/yard waste, and Christmas tree pick-up.

### **Wastewater Department**

Responsible for accepting, processing, and disposal of wastewater in accordance with Chesapeake Bay permitted discharge. The Department also operates a compost facility.

### **Water Department**

Responsible for operating and maintaining the water system and providing drinking water for the surrounding area.

### **Parks & Recreation**

Responsible for operation, maintenance and programs at Memorial and Dykeman parks.

### **Police Department**

Responsible for the enforcement of Borough ordinances and the safety of Borough residents.

### **Fire Department**

Responsible for providing fire fighting services for Shippensburg area residents.

### **EMS**

Responsible for providing emergency medical service for the Shippensburg area.

### **Tax Collector**

Responsible for collecting, receiving, and accounting for Borough taxes.



### Fast Facts

- The Shippensburg area has 31 churches
- Average yearly rainfall: 39.78 inches
- Average snowfall: 30.9 inches
- First killing frost: second week in October
- Last killing frost: last week in April
- Altitude: 700 feet above sea level
- Borough area: 2.038 square miles
- Founded: July 1730
- Name Origin: Named after Edward Shippen, who acquired a grant for the land from the heirs of William Penn
- Population: 5,492 (2010 Census)
- Area: 2.038 square miles
- Zip Code: 17257
- Chamber of Commerce: 53 West King Street, Phone 717-532-5509
- Library: Shippensburg Public Library, 73 West King Street, Phone 717-532-4508
- School District: Shippensburg Area School District, Phone 717-530-2700
- Fire and Ambulance: Dial 911
- Police: Shippensburg Police Dept., Chief Fred Scott, Phone 911 Emergency...717-532-8878 Non-emergency
- Cable Service: Comcast, Phone 717-263-8591
- Electric Service: Penelec, Phone 1-800-829-7741
- Natural Gas Service: UGI Central Penn Gas 1-800-652-0550
- Phone Service: CENTURYLINK 1-800-829-8009
- Sewer and Water Service: Shippensburg Borough Authority, Phone 717-532-2147