

# THE *BOROUGH BULLETIN*

Volume XIX, No. 1

February, 2011

## REFUSE/RECYCLING HOLIDAY CHANGES

### PRESIDENT'S DAY - FEBRUARY 21:

Monday's route will be collected on Tuesday, February 22.

Tuesday's route will be collected on Wednesday, February 23.



Thursday's and Friday's routes will *NOT* change.



Cardboard schedule will *NOT* change.

### GOOD FRIDAY - APRIL 22:

Monday's and Tuesday's routes will *NOT* change.

Thursday's route will be collected on Wednesday, April 20.

Friday's route will be collected on Thursday, April 21.

Cardboard schedule will *NOT* change.

### MEMORIAL DAY – MAY 30:

Monday's route will be collected on Tuesday, May 31.



Tuesday's route will be collected on Wednesday, June 1.

Thursday's and Friday's routes will *NOT* change.

Cardboard schedule will *NOT* change.

### INDEPENDENCE DAY– JULY 4:

Monday's route will be collected on Tuesday, July 5.

Tuesday's route will be collected on Wednesday, July 6.

Thursday's and Friday's route will *NOT* change.



Cardboard schedule will *NOT* change.

### LABOR DAY – SEPTEMBER 5:

Monday's route will be collected on Tuesday, September 6.

Tuesday's route will be collected on Wednesday, September 7.

Thursday's and Friday's routes will *NOT* change.

Cardboard schedule will *NOT* change.



SPRING  
CLEANUP WEEK

*Cleanup Week will be conducted the week of May 9, 2011. The collection of materials will follow the same routes as the pickup of residential refuse.*

*Arrangements **MUST** be made through the Borough Office and paid for in advance of the pickup of any bulk item(s).*

*Please fill out the accompanying form and bring it to the Borough Office, 111 North Fayette Street, along with your payment.*



## 2011 Street Projects



**Phillips Avenue** - From Washington Street to Ridge Avenue - Overlay

**Davidson Avenue** - From Orange Street to Garfield Street - Overlay

**Walters Avenue** - From King Street to Orange Street - Overlay

**West Garfield Street** - From Fayette Street to Branch Creek - Overlay

**East Martin Avenue** - From Sherman Avenue to Brookside Avenue - Overlay

**McAllister Road** - Overlay



D.O.I.T will be sponsoring "ShipShape" Day, on Saturday, April 16, 2011.

If you wish to participate, contact the Chamber of Commerce at 532-5509



## MEMORIAL DAY PARADE



The Annual Memorial Day Parade will be held on Monday, May 30th, at 2:00 p.m. The Branch Creek Bridge Ceremony begins at 1:15 p.m.

## Shippensburg Fair

The **55th** Annual Shippensburg Fair will be held July 24 - 30, 2011. Additional information can be obtained by calling Richard Wyrick, at 532-4463.



## CORN FESTIVAL



*The Annual Shippensburg Corn Festival will be held on Saturday, August 27th. For additional information, [www.cornfestival.net](http://www.cornfestival.net)*

***TAX COLLECTOR***

TUESDAYS  
NOON - 4:30 P.M.

MARCH 1 -  
DECEMBER 31, 2011

GRACE KEITER, TAX COLLECTOR  
P. O. BOX 282  
111 NORTH FAYETTE STREET  
717-532-2147 EXT. 220

**IT'S A VIOLATION  
WITHIN SHIPPENSBURG  
BOROUGH TO.....**

1. Set trash out more than 24 hours before scheduled collection.
2. Have upholstered furniture, appliances, junk, etc. on property exterior.
3. Use house or porch roofs for non-designed purposes.
4. Keep an abandoned vehicle on property exterior.
5. Permit grass or weeds to exceed 10" in height.



***COMPOST PASSES***

2011 COMPOST FACILITY PASSES ARE AVAILABLE AT THE BOROUGH OFFICE, 111 NORTH FAYETTE STREET, DURING REGULAR BUSINESS HOURS: MONDAY - FRIDAY, 8:30 A.M. - 4:30 P.M., EXCEPT HOLIDAYS.



# RENTAL LICENSES

Rental licenses are due June 1<sup>st</sup> of each year. The license application will now require a listing of tenants in each rental unit. The Rental License fee is \$15.

Rental Inspections are conducted by Commonwealth Code Inspection Services (CCIS), on a regular three (3) year cycle. The rental inspection fee is as published in the CCIS Property Maintenance Regulations Fee Schedule.

The current fees are:

One- and two-family dwelling - \$50 each unit

Apartment house - \$50 first unit; \$25 for each additional unit

Hotel - \$160, plus \$5 for each unit over 5 units

Adult care home - \$160, plus \$5 for each unit over 5 units

CCIS will contact each rental property owner to set up an inspection time. Rental inspection fee payment is due prior to the inspection and will be billed by CCIS.

**BOROUGH SIGNS  
REGULATING  
STREET SWEEPING  
ARE ENFORCED  
365 DAYS A YEAR**



## *Apartment Houses*

The Code of the Borough of Shippensburg requires the owner(s) of an apartment house(s), with three (3) or more units, to establish and maintain a recycling program for said building(s). The following sections of the Borough Code address this requirement:

### *§99-14. Definitions.*

**APARTMENT HOUSE** - Any building housing three (3) or more dwelling units.

### *§99-15. Removal of recyclables; containers.*

**B. Furnishing containers.** The resident of each housing unit shall be responsible for providing approved containers for the storage of recyclables. **NO** recyclables shall be stored, at any time, in violation of this Article. Apartment houses, commercial and industrial establishments may utilize recycling containers which can be hydraulically emptied into the recycling truck. Said containers shall be purchased from the Borough of Shippensburg.

### *§ 99-16. Collection.*

**C. Accumulation of Recyclables.** Commercial establishments and industries, including apartments, restaurants, hotels, markets and stores

shall provide for the removal of recyclable material as often as shall be necessary to maintain a sanitary and healthful condition; provided, however, that in no event shall removal be less than one (1) time in each period of seven (7) calendar days. Such establishments may utilize for storage large, closed recycling containers, which can be emptied into the recycling truck.

### *§99-22. Establishment of recycling program.*

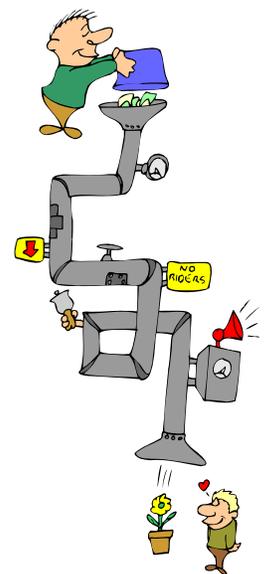
**B. Apartments and Condominiums.** Every owner of an apartment house, with three (3) or more dwelling units, shall provide for recycling through the establishment of a collection system. The system shall provide for the source separation of those items designated recyclable for residential curbside program. Such collection system shall be approved by the Borough Manager or his designee.

If you have any questions, please call the Borough Office, at (717) 532-2147.

**ALL** Shippensburg Borough residents are required to recycle the following items:

*Leaf Waste, Metal (Bi-Metal and Aluminum Cans), Glass (Clear, Green and Amber), Newspaper, Cardboard, Type 1 and Type 2 Plastics, Mixed Paper (magazines, catalogs, junk mail, envelopes, cereal, soda and gift boxes; paper bags, wrapping paper and phone books).*

*Industrial, Institutional and Commercial units are required to recycle high grade office paper*





## ROXBURY ROAD WATER LINE

Construction of the Roxbury Road waterline Phase I (Mongul to Fayette Street) and Phase IIA (Rt. 641 from the Water Treatment Plant to Roxbury Road) are complete except for pavement and grass restoration, which are scheduled for completion this spring. Phase IIB (Mongul to Roxbury) is half-way finished, with completion scheduled for late summer.



## Maintenance Responsibility

The Shippensburg Borough Authority maintains only the following:

Water mains, the tap on the main (corporation stop), and the water meter. All other appurtenances, including the line under the street, are the responsibility of the property owner. The property owner, at their expense, shall promptly repair all water leaks. In case of an emergency, the repair will be made by the Water Department and a bill sent to the property owner. The definition of "emergency repair" shall be the Water Department's decision.

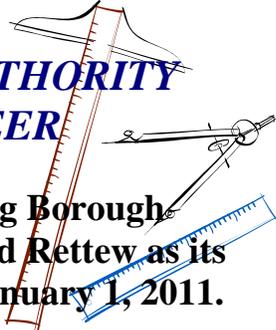


Customers are reminded that they **MUST** provide access to the water meter and reading devices.

**PLEASE** keep the areas free of debris and clutter.



## BOROUGH AUTHORITY ENGINEER



The Shippensburg Borough Authority has selected **Rettew** as its engineer, effective January 1, 2011.



## MULCH AND COMPOST

*Wood chip mulch or screened compost may be purchased Monday through Friday, from 10:00 a.m. until 2:30 p.m. Please report to the Wastewater Treatment Plant office to get an operator to load your vehicle. Wood chip mulch is available as we grind it. Sales are on a first-come, first-served basis. There will be special Saturday hours, 9:00 a.m. to 2:00 p.m., on the following days:*



April 2 and 16  
May 7 and 21  
June 4 and 18



## CURBSIDE COLLECTION OF TREE/GARDEN WASTE

April 18-22, 2011

The Borough has established the curbside collection of tree/garden waste. Such collection shall occur once in the spring and once in the fall. Collection will coincide with the Borough's trash collection.

1. Items to be collected are leaves, garden residues, shrubbery trimmings, tree trimmings and similar material.



2. Tree trimmings and shrubbery trimmings shall be **NO GREATER** than two (2) inches in diameter and three (3) feet in length, and shall be bundled and tied with twine or cord string only, or placed in a container no larger than a 30-gallon trash can.



3. Garden residue and leaves shall be placed in a container such as a 30-gallon trash can(s) or biodegradable bag(s).

4. Absolutely **NO** plastic bags.

5. All containers and/or bundles shall be of a weight that will allow one (1) person to easily lift and empty into the front box of trash truck. In **NO** instance shall the weight exceed 35 pounds.



6. **NO** grass will be collected.

7. Material **MUST** be placed at curbside, **NOT** more than **24** hours prior to collection.

8. Leaves are **NOT** permitted to be raked or blown into the street, except during the week prior to scheduled pickup during fall leaf collection.

## ***VIOLATIONS AND PENALTIES***

Any person, partnership or corporation violating any provision shall, upon conviction in summary proceedings, be sentenced to pay a fine of not less than \$300 or more than \$1,000 per offense and, in default of the payment of such fine, may be imprisoned for a period of not more than 90 days. Each day of violation shall be considered a separate and distinct offense.



***VISIT US AT OUR NEW AND IMPROVED WEBSITE FOR BOROUGH-RELATED INFORMATION, UPDATED NEWS AND CHANGES. PLUS, THE BOROUGH NOW ACCEPTS ONLINE PAYMENTS.***



**[www.borough.shippensburg.pa.us](http://www.borough.shippensburg.pa.us)**

***CHECK IT OUT!***



***BOROUGH OF SHIPPENSBURG  
P. O. BOX 129  
111 NORTH FAYETTE STREET  
SHIPPENSBURG, PA 17257  
(717) 532-2147***